nForm

https://apps.deq.ok.gov/nviro/nform

Click **Register** to create a new account

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Organizations	Welcome to the Oklahoma DEQ Online Reporting Sy	ystem					
Select the organization from which you would like to submit a form.		-					
Select Organization *	ATTENTION: This Oklahoma Department of Environmental Quality resource supports User Acceptance Testing. All use of this application and linked resources are for experimental and testing purposes only. Any and all submissions to this resource are considered tests and in no way satisfy regulatory reporting requirements.						
Forms	All users wishing to report to meet regulatory requirements should navigate to the official reports page accessible from the DEQ's official website.						
To locate a specific form please use our form finder.	This system currently receives limited compliance reports for the Air Quality Division. Check this site frequently for new reporting options.						
	Contact Information Address:						
	Forms						
	Quick Submit Enter the short description for the form here						
	Can't find a specific form? Please use our Form Finder						
Oklahoma Department of Environmental Quality Contact Us Disclaimer and Terr ©Copyright 2022 Windsor Solutions, Inc. Version: 4.12 (g-aca8b4dat24f) Built on :	ns of Use 12 3/22/2022 12:04:18 PM CT						

javascript:void(0);

Enter required information:

First Name: Last Name:

Email:

Phone:

Choose a password: must have at least one upper case letter, one lower case letter, one number, one special character and be at least 8 characters long.

Click Register

You will receive an email, either click the **activate your account** link or use the 5-digit code from the email, to fill the confirmation code box in registration.

Your account will now be confirmed/activated. You will be prompted to Sign In to the nForm using your email address as your User ID and the password you created.

After signing in, you will be prompted to complete your profile; enter information and click **Update Address**

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COMPLETING REDISTRATION							
Complete your Profile (optional)						
Including your address on your profile can help sa incomplete form data.	ave time when submitting forms that require	a signature, or help Oklahoma DEQ resolv	ve issues with				
Addross Information							
Address mormation							
Address Line 1							
Address Line 2							
City	State/Area Postal	Code					
	k						
Country							
United States			-				
	Skin						
Update Address Your address will be stored in your User Profile.	You can add this information at any time in your Us Profile.	er					

If signing up as a *preparer only*, select **Skip.** You will receive a welcome message; select the option you prefer and your registration is complete. Skip through this instruction guide to slide 8.

If signing up as a *preparer AND certifier*, select Enable Electronic Signatures and continue to next slide.



Answer all 5 security questions:

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i Home 🔺 nForm System - Okl 🚳 ers 🚱 Oracle PeopleSoft		
Before you can proceed using your new account, you'll need to add one additional layer of security: Setting up challenge questions that you can use to confirm your identity when submitting or signing forms. For each of the following fields, choose a challenge question prompt from the available options, and provide a corresponding answer. Please be sure to choose question/answer pairs that will be both easy to remember and difficult for others to guess .		
Question 1 Prompt *		
▼		
Question 1 Answer *		
Question 2 Prompt *		
Question 2 Answer *		
Question 3 Prompt *		
Question 3 Answer *		
Question 4 Prompt *		
Question 4 Answer*		
Question 5 Prompt *		
•		
Question 5 Answer *		
Please ensure the above information is entered accurately. Once you save your challenge questions, they cannot be changed without contacting a Oklahoma DEQ administrator.		
Save and Continue Cancel		

Click Save and Continue.

ENABLE ELECTRONIC SIGNATURES

Choose Identity Verification Method

To be able to digitally sign form submissions, you must verify with Oklahoma DEQ that your identity matches the information you provided during registration.

Choose one of the following methods to verify your identity with Oklahoma DEQ:

Use Digital Authentication Service (recommended)

Download Mail-in Form

Skip identity verification

Read terms and conditions and click Continue

First, you will need to certify that you agree with the terms of use. Please read the following carefully:



By choosing "Continue," you certify you agree with the above terms.

Continue C

Cancel

Enter following information and submit to verify your identity

Verify Personal Info Back		
To verify your identity, please enter the following information.		
First Name *	La	st Name *
Keri		Jernigan
Phone Number *		
 Tip: Verification is more likely to succeed if you use your given name, hor your profile before proceeding. Address Line 1 * 	ne address, and personal phone	e number. If you need to adjust your name, please do so by editing
Address Line 2		
City *	State/Area * Post	al Code *

If verification of personal information fails:

-Click on user name in the upper right corner

-Click Add Electronic Signature Capability

-Click Download Mail-In Form

-Download form, complete information

-Email completed form to <u>misty.johnson@deq.ok.gov</u> and <u>keri.Jernigan@deq.ok.gov</u>

Once we have received the form, we will contact you with further instructions

To begin a new form:

Sign in (if not already)

Hover over **Select Organization** Hover over **Water Quality** Click on **Stormwater**

Choose the form you would like to test and begin filling in required information.

Once you have completed filling out the form:

If you are a *preparer only* you will select the **Someone Else** radio button and will be prompted to enter an email address of a certifier (if you do not have a certifier, you can click **Finish Later**). If you are signed up as a *preparer and certifier* you can select either the **Me** radio button, if you will be certifying this NOI, or the **Someone Else** radio button if there will be a different certifier for this NOI.

Let us know if you have any problems and where you ran into problems (take a screen shot if possible). Also let us know if you find any errors or see anything else that may be a problem.

Thank you for all your help and feedback