

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

Form 616-T

INDUSTRIAL WASTEWATER PERMIT OWNERSHIP TRANSFER

Instructions:

Please complete each item on the following sheets. DEQ cannot process the permit ownership transfer until a completed request has been received. This request should be completed by the new owner of a permitted facility.

Completed requests should be mailed to the following address:

Industrial Permits Section
Water Quality Division
Oklahoma Department of Environmental Quality
707 N. Robinson
P.O. Box 1677
Oklahoma City, OK 73101-1677

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- Item 1: Enter the facility's wastewater permit number. If you do not know your permit number, please contact the Industrial Permitting Section at (405) 702-8100. Note that expired permits cannot be transferred.
- Item 2: Enter the name of the transferor company.
- Item 3: Enter the name of the transferee company.
- Item 4: Give the complete mailing address of the office where correspondence should be sent. This is often not the same address as is used to designate the location of the facility.
- Item 5: Enter the name the facility will be operating under. If the facility name will not change as a result of this transfer, then enter the name the facility is currently operating under.
- Item 6: Attach a copy of the transfer agreement between the transferor and transferee. A template transfer agreement is included for your convenience on the next page. You are not required to use this template.
- Item 7: Provide a certificate of good standing from the Oklahoma Secretary of State and Articles of Organization. If you operate your business as a sole proprietor, select the appropriate check box. Sole proprietors are not required to register with the Oklahoma Secretary of State.
- Item 8: Certify that you have sufficient financial capability to maintain the permit and, if necessary, undergo closure. Maintenance costs can include annual permit fees, renewal fees, treatment equipment upkeep, treatment chemicals, wastewater testing, impoundment berm and liner maintenance, and repairing damage from floods or other severe weather events. Closure costs could include removal and disposal of wastewater, sludge, and liner material, as well as wastewater, sludge, soil, and/or groundwater sampling, impoundment removal, and revegetation. Note that these lists are meant to be illustrative, but are not necessarily inclusive of all costs that may arise.
- Item 9: This request must be signed by an appropriate responsible official for the transferee. By signing, the transferee certifies that all information included in this request is correct to the best of their knowledge.

TRANSFER AGREEMENT

This Agreement is entered into this date by _____ (the transferor) and _____ (the transferee), in order to effect a transfer of Oklahoma Department of Environmental Quality Industrial Wastewater Permit No.: _____, and the responsibility, coverage, and liability thereunder from the transferor to the transferee.

The transferee certifies that there will be no operational changes that warrant a permit modification.

On the date such transfer becomes effective, the transferee agrees to assume the responsibility, coverage, and liability of the permit and the transferor agrees to relinquish all rights which it may have under said permit.

This Agreement is entered into by both parties on _____; said transfer is to become effective on _____.

The Transferor:

(Company Name)
(Street Address)
(City, State and Zip Code)
(Phone Number)

Witness:

By:

Notary Public Signature

My Commission Expires

Date

The Transferee:

(Company Name)
(Street Address)
(City, State and Zip Code)
(Phone Number)

Witness:

By:

Notary Public Signature

My Commission Expires

Date

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1. Permit Number: _____
2. Current Owner: _____
3. New Owner: _____
4. Mailing Address: _____
5. New Facility Name: _____
6. Attach a copy of the transfer agreement between the transferor and transferee.
7. Attach proof of legal authority to do business in Oklahoma.
I will be doing business as a sole proprietor.
8. Financial Accountability Certification:
Do you (the new owner) certify that you have sufficient financial capability to maintain the permitted facility as required to meet permit requirements, and if necessary, undergo closure in accordance with DEQ's rules and requirements? Yes No
9. Certification:
I certify that the above information is correct to the best of my knowledge.

Name (print or type): _____

Title: _____

Signature: _____

Date: _____