

**PUBLIC NOTICE OF FILING AN APPLICATION:
Permit to Discharge Municipal/Domestic Wastewater**

Upon filing an application for a new permit, renewal of an existing permit, or major modification of an existing permit with the Department of Environmental Quality, the applicant shall publish a notice of the filing in a local newspaper. Please use the template below as a guide for what should be included in the Application Public Notice.

The Application Public Notice needs to be published ONE TIME in a newspaper in the same county as the facility. Once the Application Public Notice has been published:

- Return a **notarized** proof of publication (which you must request from the newspaper company) to DEQ.
- Place a copy of the completed application (Form 2M1, 2M2, etc.) at a location where the public can view it for 30 days (example: library, city hall).

Fill in the template blanks below the dotted line using the following prompts:

- (1) Choose either “New”, “Renewal”, or “Major Modification”;
- (2) Applicant Name and Address;
- (3) Estimated date of filing application (Month, Year);
- (4) Location of facility (Legal description and street address if any);
- (5) Choose either “the same location as the facility” or if different from the facility location include the legal description of discharging point(s);
- (6) Name(s) of receiving streams(s);
- (7) Category of Reclaimed Water: choose from Cat. 2-5 (see OAC 252:627-1-6);
- (8) Purpose of water reuse (example: pasture irrigation for beef cattle, cooling towers, etc.);
- (9) Section, Township, Range, and County of reclaimed water application sites;
- (10) Name, Address, and Telephone number of contact person for applicant;
- (11) Name and address of location where application may be reviewed locally (example: library, city hall).

(The paragraph below this line is what should be published in the newspaper.)

**PUBLIC NOTICE OF FILING AN APPLICATION
FOR A (1) _____ DISCHARGE PERMIT**

This is notice that (2) _____, _____, has filed an application on (3) _____ for a permit to discharge municipal/domestic wastewater from a facility located at (4) _____. The discharge point(s) is/are located at (5) _____ discharging to (6) _____. The permit, if issued, would establish effluent limitations of the discharge. [Omit the following sentence if facility does not supply reclaimed water]: This facility also supplies Category (7) _____ reclaimed water for (8) _____ located at (9) _____. If further information is needed, please contact (10) _____, _____, _____. The application may be reviewed at the (11) _____, _____.