



DRINKING WATER OUTLET INVENTORY

Complete for each school/facility building; use additional pages if necessary.



Name of School/Facility: _____ Grade/Age Levels: _____

Address _____

City _____ Zip Code _____

Facility Lead Sampling Coordinator Name

Date

Directions:

Begin at the outlet closest to the point where the water supply line enters the building for each building. If only one building, list 1 for building number. If only one floor, list 1 for floor number. Refer to the Outlet Type Code Key list below for the Outlet Type Code. Please see the definition for Water Cooler (WC) to ensure codes are used correctly for Drinking Fountains and Water Coolers. If a filter is in place at the outlet, fill in all applicable cells for the filter inventory information.

Outlet Type Code Key: **DW** Drinking Water Fountain; **WC** Water Cooler With Chiller Unit; **CF** Classroom Faucet; **KF** Kitchen Faucet; **BF** Bathroom Faucet; **NS** Nurse Office Sink; **RA** Refrigerator Appliance; **OF** Outdoor Faucet; **IM** Ice Machine

Water Cooler Definition: a machine that is connected to the building's water supply for a continuous supply of water and to electricity to run a refrigeration unit to cool the incoming water.

Drinking Fountain Definition: a machine that is connected to the building's water supply for a continuous supply of water.

Order #	Building #	Floor #	Room #	Outlet Type Code	If outlet is a water cooler (WC), list make and model.	Room Name Common Description	Comments ¹	Is a filter in use at this outlet? (Y/N)*	*If yes, complete the following section			
									Filter Brand, Make and Model	Date Installed or Replaced	Replace Frequency	NSF Certified for Lead Reduction (Y/N)

¹ Signs of corrosion detected, leaks, rust, rust colored water, stained fixtures, dishes, etc.

