SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

DATE: December 10, 2019

TO: Industrial Radiographers

FROM: Mike Broderick, Environmental Programs Manager
Radiation Management Section
Land Protection Division

SUBJECT: **UPDATED** Exam Dates and Procedures for Remainder of 2020

The Oklahoma Department of Environmental Quality (DEQ), Radiation Management Section, will resume testing beginning on Tuesday, July 7, 2020. Ten (10) examinees will test each Tuesday and Thursday until all applicants have been tested. Those who exams were cancelled due to Covid-19 will test first and then new applicants will be tested. These examinees will receive an email with their exam date.

If you are applying for the first time or for a renewal, please leave Box 11 blank and you will be notified once we have an exam date available. Please use the newest version of the application (DEQ Form 410-5-1 Rev 06/19) that is posted on the DEQ website. **Applications using older versions will not be accepted.**

The exams will be held in the following location:

Oklahoma DEQ
707 N. Robinson Ave
Oklahoma City, Oklahoma 73102
Multi-Purpose Room

Testing will begin promptly at 10:30 a.m. for all tests.

In order to prevent the spread of COVID-19, Examinees will be required to do the following:

- Practice social distancing by maintaining distance (at least 6 feet) from others when possible.
- Check in with security to have your temperature taken and to answer a brief questionnaire.
- Wear mask at all times when in building. Examinee will not be able to exam without a mask.
- Remain in assigned seat once you have entered the testing room. Proctors will have you review all necessary paperwork and perform check-in and check-out from your seat.
- Examinees who have symptoms should notify DEQ and stay home.

******PLEASE READ ALL OF THE FOLLOWING INFORMATION CAREFULLY******

WHO HAS TO BE CERTIFIED?

Any person working in industrial radiography with radioactive materials as a radiographer must be certified.

HOW DO I GET CERTIFIED?

A radiographer certification ID card is issued to someone who:

1. Passes the industrial radiography exam.
2. Completes and documents an agency-accepted 40-hour radiation safety course (DEQ Form 410-5-2 [Rev 04/03]).
3. Completes and documents on-the-job training of 200 hours active participation with radioactive materials, and/or 120 hours active participation with x-ray machines (DEQ Form 410-5-3 [Rev 10/08]).

HOW DO I APPLY TO TAKE THE EXAM?

****PLEASE TAKE NOTE OF APPLICATION PROCEDURES****

Please see attached announcement or go to:
https://www.deq.ok.gov/land-protection-division/radiation/

1. Use DEQ Form 410-5-1(Rev. 06/19) Application for Industrial Radiography Examination; additional copies may be made.
2. Original signature of the person who will take the exam is required. Applications can also be signed the day of the exam.
3. Faxed applications will not be accepted, no exceptions.
4. Complete applications (with paperwork and fees) will be processed in the order they were received.

Those individuals applying for an initial, re-exam, or a renewal exam must still submit all of the paperwork listed above

HOW MUCH DOES THE EXAM COST?

Send a non-refundable check or money order of $152.90 for ALL exams payable to the Oklahoma Department of Environmental Quality, with your application. (Price subject to change depending on consumer price index)

WHERE DO I SEND THE EXAM APPLICATION AND FEE?

Application can be sent via email to radcert@deq.ok.gov and payment can be made by calling 405-702-1130 or can be sent via United States Postal Services to:

Oklahoma Department of Environmental Quality
Land Protection Division – Radiation Management Section
P.O. Box 2036
Oklahoma City, OK 73101

DO YOU HAVE A DISABILITY?

If an accommodation is required, submit the attached form with your application and the supporting documentation from a professional who is familiar with your disability.

WE WILL LET YOU KNOW!

You or your RSO (Radiation Safety Officer) will be notified by email if you have been seated for your exam date of choice. An acceptance letter will be sent approximately 2 weeks before the exam; it contains exam date, address, and telephone number of the exam location. If you do not receive an acceptance letter please contact Kristie Valtierra at (405) 702-5222 or by email at Kristie.valtierra@deq.ok.gov.

UNABLE TO ATTEND?

Exam fees are non-refundable. Please contact Kristie Valtierra at (405) 702-5222 a.s.a.p. to make arrangements.

ABOUT THE EXAM

1. Two types of exams are offered
    a. Radioactive Materials Only
    b. Both (Radioactive Materials and X-Ray Machines)
2. 3 hours to complete exam
3. 125 multiple-choice questions with 4 possible choices
4. 100 of the questions count toward a passing score; 25 questions are new questions that are being field-tested and do not count for or against the score.

WHAT SHOULD I KNOW/STUDY?

Topics outlined in Subchapter 5 of the Oklahoma Radiation Management Rules (252:410-5) are covered. The following is a list of five resources used in developing each examination and may be used for study purposes:

1. OAC 252:410-7 [10 CFR 19]
2. OAC 252:410-20 [10 CFR 20]
3. OAC 252:410-10-34 [10 CFR 34]
4. OAC 252:410-5
5. Working Safely in Radiography, NUREG/BR-0024, Office of Nuclear Regulatory Research, U. S. Nuclear Regulatory Commission, Washington, D. C., September, 1982.
6. Radiography Handbook NDT #128, ASNT 1991.

Resource number 5 is available from the American Society for Nondestructive Testing. Call 1-800-222-ASNT and request: Working Safely in Radiography, #232, $36.50 (Member) or $49.50 (Non-Member)

Resource number 6 is available from the American Society for Nondestructive Testing. Call 1-800-222-ASNT and request: Radiography Handbook NDT, #128, $108.25 (Member) or $143.75 (Non-Member)

WHAT TO DO ON EXAM DAY?

Arrive by designated time in order to register. If you arrive after the exam begins, you will not be allowed to take the exam. You will then need to register and pay to take the exam on a later scheduled exam day.

WHAT TO BRING ON EXAM DAY?

(1) Photo I.D. (e.g. driver's license)

***Exam begins after registration is completed.**

HOW DO I APPLY FOR A CERTIFICATION CARD?

1. Use DEQ Form 410-5-2 (Rev. 04/03) Radiographer Qualification, and DEQ Form 410-5-3 (Rev. 10/08) On-the-Job Training Record. Additional copies may be made.
2. Original signature of the person requesting certification and of the Radiation Safety Officer is required.
3. These forms can be submitted with the test application, on the day of the test, or after the test.
4. Faxed applications will not be accepted.

WHAT IF I AM ALREADY CERTIFIED AND JUST NEED TO RENEW MY CARD?

Just submit an Application for Industrial Radiography Examination and the application fee of $152.90, a copy of the front and back of your current radiographer card, and pass the exam.

WHERE DO I SEND THE RADIOGRAPHER QUALIFICATION FORM OR THE COPY OF THE FRONT AND BACK OF MY RADIOGRAPHER CARD?

Send the Radiographer Qualification form to:

EMAIL:

radcert@deq.ok.gov

USPS:

Oklahoma Department of Environmental Quality
Land Protection Division
Radiation Management Section
Attn.: Kristie Ann Valtierra
P.O. Box 1677
Oklahoma City, OK 73101-1677

QUESTIONS?

Call Kristie Valtierra at (405) 702-5222 or Michael Reid at (405) 702-5179.
Email: kristie.valtierra@deq.ok.gov or michael.reid@deq.ok.gov