

OKLAHOMA ANNUAL REPORTING GUIDANCE DOCUMENT

The Oklahoma Computer Equipment Recovery Act (Act) became effective on January 1, 2009. Pursuant to O.S. § 27A 2-11-605(H) and no later than **March 1** of each year, each manufacturer shall submit a report to the Department of Environmental Quality (DEQ). The Act may be found on DEQ's website at the following URL <https://www.deq.ok.gov/land-protection-division/recycling/computer-equipment-recycling/manufacturers-of-electronic-waste/>.

Manufacturer Represented: **Reporting Year (Jan 1 – Dec 31):**

Mailing Address (invoices):

Printed Contact Name: **Contact Email:**

Choose one:

- Major Manufacturer** (sells, produces, or imports 1,000 or more covered devices per year)
- *Minor Manufacturer** (sells, produces, or imports between 51 and 999 covered devices per year)
- *Neither minor nor major** (sells, produces, or imports no more than 50 covered devices per year)
 - If neither, do you plan to sell, produce, or import covered devices next year? Yes No

*** If Minor Manufacturer or Neither**, please provide information on your sales, production, and importation in Oklahoma for the reporting year. The DEQ does not have a specific format for submitting this information as it may differ between manufacturers.

- Describe a brief summary of your current implemented recovery program, listing any notable program or contact changes, and a link to you website's E-waste program. You may include attachments.

Link to website's E-Waste Program:

- List the total weight, in pounds, of covered devices collected:
- Fill out the following table for location and dates of all collection events held during the reporting year. If no events were held, please state this:

Location	Date	Amount Collected

- I hereby certify that all information provided is accurate to the best of my knowledge and that collection and recovery of all covered devices complies with the provisions of Section 9 of the Oklahoma Computer Equipment Recovery Act. Section 9 states all covered devices collected shall be recovered in a manner that is in compliance with all applicable federal, state, and local laws.

Signature Required: _____ Date: _____

You may submit this report electronically and email to: Amanda.Scofield@deq.ok.gov using the Subject Line 'Annual Report' <https://www.deq.ok.gov/land-protection-division/recycling/computer-equipment-recycling/manufacturers-of-electronic-waste/>

You may mail this report to: Amanda Scofield
 Land Protection Division
 707 North Robinson, PO Box 1677
 Oklahoma City, OK 73101-1677
 (405) 702-5118