

# MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)



**Please Remit Original Report to:**  
Solid Waste Compliance and Enforcement  
Land Protection Division  
P. O. Box 1677  
Oklahoma City, OK 73101-1677  
Solidwastereports@deq.ok.gov

**Please Remit Copy of Report to:**  
Revenue Management Section  
Administrative Services Division  
P.O. Box 2036  
Oklahoma City, OK 73101-2036  
Bernice.Green@deq.ok.gov

Facility Physical Address: \_\_\_\_\_

Report month/year: \_\_\_\_\_

Permit No.: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No.:(     ) \_\_\_\_\_

Number of Operating days: \_\_\_\_\_

D a y	(1)  Total weight accepted (tons)	(2)  Weight which is reused or recycled in accordance with facility permit (tons)	(3)  Weight accepted from a DEQ approved emergency or special event (tons)	(4)  Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5)  Time scales placed out- of-service	(6)  Time scales placed into service	(7)  Total volume accepted (yd <sup>3</sup> )	(8)  Volume which is reused or recycled in accordance with facility permit (yd <sup>3</sup> )	(9)  Volume accepted from a DEQ approved emergency or special event (yd <sup>3</sup> )	(10)  Volume accepted from large industrial waste generators with DEQ exemption certificate (yd <sup>3</sup> )
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I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING THE MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

The monthly report for solid waste disposal facilities should be submitted to DEQ no later than the 15th of the month following the reporting month and should include all solid waste received during the month. **If no solid waste is received in a given month, a monthly report is still required. Please include a notation that no solid waste was received during the month. If submitting report electronically, please send to [solidwastereports@deq.ok.gov](mailto:solidwastereports@deq.ok.gov) and [bernice.green@deq.ok.gov](mailto:bernice.green@deq.ok.gov).**

1. In the spaces provided, enter the month and year covered by the report, the facility name, permit number, mailing address, and phone number.
2. For each operating day of the month, provide the following and identify which days during the month the facility was closed.

Column 1: **Total weight accepted:** Enter the total weight, **in tons**, of all waste accepted at the facility for each day. The total must include weights to be reported in columns 2, 3, and 4.

Column 2: (Only applicable to landfill disposal facilities) **Weight which is reused or recycled in accordance with facility permit:** Enter the weight, **in tons**, of waste accepted at the facility which was productively reused at the facility in accordance with the facility's permit OR was recovered and sold in accordance with the facility's permit.

Column 3: (Only applicable to landfill disposal facilities) **Weight accepted from a DEQ approved emergency or special event:** Enter the weight, **in tons**, of waste accepted at the facility from an emergency or special event for which the facility received prior approval from the DEQ to waive the state disposal fee.

Column 4: (Only applicable to landfill disposal facilities) **Weight accepted from large industrial waste generators with DEQ exemption certificate:** Enter the weight, **in tons**, of waste received from large industrial waste generators **which was accompanied by a large industrial waste generator fee exemption certificate issued by the DEQ.**

Column 5: (Only applicable to landfill disposal facilities) **Time scales placed out-of-service:** Enter the approximate time (hour:minute) the scales became inoperative.

Column 6: (Only applicable to landfill disposal facilities) **Time scales placed into service:** Enter the approximate time (hour:minute) the scales were placed into service.

*Note: Section 2-10-802 of the Oklahoma Solid Waste Management Act requires operators of certain landfill disposal facilities to weigh all solid waste received at the landfill. **Only when the scales are inoperative may a landfill record the volume of waste received.***

Column 7: **Total volume accepted:** Enter the total volume **in cubic yards** of all waste accepted at the facility. The total must include volumes to be reported in columns 8, 9, and 10.

Column 8: (Only applicable to landfill disposal facilities) **Volume which is reused or recycled in accordance with facility permit:** Enter the volume, **in cubic yards**, of waste accepted at the facility which was productively reused at the facility in accordance with the facility's permit OR was recovered and sold in accordance with the facility's permit.

Column 9: (Only applicable to landfill disposal facilities) **Volume accepted from a DEQ approved emergency or special event:** Enter the volume, **in cubic yards**, of waste accepted at the facility from an emergency or special event for which the facility received prior approval from the DEQ to waive the state disposal fee.

Column 10: (Only applicable to landfill disposal facilities) **Volume accepted from large industrial waste generators with DEQ exemption certificate:** Enter the volume, **in cubic yards**, of waste received from large industrial waste generators **which was accompanied by a large industrial waste generator fee exemption certificate issued by the DEQ.**

3. At the end of the month, calculate the total down time for the scales (hours:minutes) and include in the space provided. Sum each column and include in the appropriate column.