

Oklahoma Department of Environmental Quality
SMALL QUANTITY GENERATOR INSPECTION REPORT

EPA ID # _____

DATE _____

Name of Facility _____ **Owner/Operator** _____ **Phone** _____

Facility Mailing Address _____ **City** _____ **Zip Code** _____ **County** _____

Oklahoma Administrative Code (OAC) 252:205-3-2 adopts by reference certain federal regulations found in Title 40 of the Code of Federal Regulations (40 CFR). This document does not include all state and federal regulations that may be applicable. Certain non-hazardous waste regulations are included on this form as referenced by OAC 252:515.

Regulatory Requirements	Area of Non-compliance	Remarks
A. General Requirements		
A.1. Has the o/o obtained an EPA ID number? [40 CFR 262.18(a)]		
A.2. Has the o/o used only transporters and TSDs that have an EPA ID number? [40 CFR 262.18(c)]		
A.3. Has the o/o re-notified EPA starting in 2021 and every four years thereafter using EPA Form 8700-12 by September 1 st in each notification year? [40 CFR 262.18(d)(1)]		
A. 4. Does the o/o make an accurate HW determination for each solid waste at the point of generation (e.g., before any dilution, mixing, or other alteration of the waste occurs) and at any time during its management when the waste properties have or may have changed such that the RCRA classification of the waste may change? [40 CFR 262.11] (Identify method: <input type="checkbox"/> testing <input type="checkbox"/> knowledge)		
A.5. Does the o/o store HW on site for ≤ 180 days (or ≤ 270 days if hazardous waste must be transported ≥ 200 miles for disposal)? [40 CFR 262.16(b) or (c)] If yes, skip to A.6.		
A.5.1. Has the DEQ granted an extension of up to 30 days? [40 CFR 262.16(d)] (Note: If no, the facility is regulated as a HW storage facility, subject to the applicable requirements of 40 CFR Part 264/265 & 270)		
A.6. Does the o/o ensure no more than 6,000 kg (13,200 lbs) of hazardous waste is accumulated at any time? [40 CFR 262.16(b)(1)] (Note: If no, the facility is regulated as a HW storage facility, subject to the applicable requirements of 40 CFR Part 264/265 & 270)		
A.7. Does the o/o operate and maintain the facility in a manner to prevent endangerment to public health and the environment and to minimize releases of HW or constituents to air, soil, or surface water? [OAC 252:205-5-4 & 9-1/40 CFR 262.16(b)(8)(i)]		
A.8. Has the o/o remitted annual SQG fees? [27A O.S. § 2-7-119(C)/OAC 252:205-21-2(b)]		
B. Manifest Requirements (Identify the number of manifests reviewed: _____)		
B.1. Does the o/o use a manifest when HW is transported off-site? [40 CFR 262.20(a)]		
B.2. Does each manifest identify a receiving facility that is permitted to accept the waste? [40 CFR 262.20(b)]		
B.3. Does each manifest have the hand-written signature of the generator? [40 CFR 262.23(a)(1)]		
B.4. Does each manifest have the hand-written signature of the initial transporter and date of acceptance? [40 CFR 262.23(a)(2)]		
B.5. If the o/o receives manifests from the designated receiving facility within 60 days of the date the waste was accepted by the initial transporter, skip to B.6.		
B.5.1. For manifests that were not received within 60 days, did the o/o submit a legible copy of the manifest to the DEQ, with some indication that confirmation of waste delivery has not been received? [40 CFR 262.44(b) → 262.42(b)]		
B.6. If HW is transported off-site under a reclamation agreement, does the agreement: (1) identify the type of waste and frequency of shipment; AND (2) indicate that the vehicle used to transport the waste to the recycling facility and the regenerated material back to the generator is owned and operated by the waste reclaimer? [40 CFR 262.20(e)(1)]		
B.7. Does the o/o comply with the terms of the reclamation agreement?		

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C. Satellite Accumulation Area (SAA) <i>(If no SAAs are in use, skip to Section D.)</i>		
C.1. Does the o/o accumulate ≤ 55 gallons of non-acute HW and/or either ≤ one quart of liquid acute HW or ≤ 1 kg (2.2 lbs) of solid acute HW in each SAA? [40 CFR 262.15(a)] If yes, skip to C.3.		
C.2. If the o/o accumulates non-acute or acute HW in excess of the amounts listed in C.1, has the o/o done ONE of the following: <i>(Identify which standard is met)</i> <input type="checkbox"/> Complied with the central accumulation area (CAA) storage requirements for the excess waste within three consecutive calendar days? [40 CFR 262.15(a)(6)(i)] OR <input type="checkbox"/> Removed the excess from the SAA within three consecutive calendar days to either a CAA; or an on-site interim status or permitted TSD facility; or an off-site designated facility? [40 CFR 262.15(a)(6)(ii)]		
C.2.1. During the three consecutive calendar days, has the o/o marked each container holding the excess accumulation of HW with the date the excess amount began accumulating? [40 CFR 262.15(a)(6)(iii)]		
C.3. Is each container in each SAA in good condition? [40 CFR 262.15(a)(1)]		
C.4. Does the o/o ensure each container in each SAA is made of or lined with materials that are compatible with the waste being stored? [40 CFR 262.15(a)(2)]		
C.5. Does the o/o prevent incompatible wastes and/or materials from being placed into the same container? [40 CFR 262.15(a)(3)(i)] If yes, skip to C.6.		
C.5.1. Does the o/o ensure mixing of incompatible wastes and/or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.15(a)(3)(i) → 265.17(b)]		
C.6. Does the o/o ensure HW is not placed in an unwashed container that previously held an incompatible waste or material? [40 CFR 262.15(a)(3)(ii)] If yes, skip to C.7.		
C.6.1. Does the o/o ensure mixing of incompatible wastes and/or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.15(a)(3)(ii) → 265.17(b)]		
C.7. Does the o/o ensure incompatible wastes and/or materials are physically separated by any practical means? [40 CFR 262.15(a)(3)(iii)]		
C.8. Does the o/o ensure each container in each SAA is closed, except when adding, removing, or consolidating waste, or when venting the container is necessary (e.g. for proper equipment operation or to prevent dangerous situations)? [40 CFR 262.15(a)(4)]		
C.9. Does the o/o ensure each container in each SAA is marked or labeled with the words "Hazardous Waste"? [40 CFR 262.15(a)(5)(i)]		
C.10. Does the o/o ensure each container in each SAA holding HW is labeled or marked with an indication of the hazards of the contents (e.g., EPA hazardous waste characteristic(s), DOT hazard label or placard, OSHA hazard statement or pictogram, or NFPA hazard label)? [40 CFR 262.15(a)(5)(ii)]		
D. Container management		
D.1. Does the o/o ensure each container of HW is in good condition? [40 CFR 262.16(b)(2)(i)]		
D.2. Does the o/o ensure each container of HW is made of or lined with materials that are compatible with the waste being stored? [40 CFR 262.16(b)(2)(ii)]		
D.3. Does the o/o ensure each container of HW is closed, except when adding or removing waste? [40 CFR 262.16(b)(2)(iii)(A)]		
D.4. Does the o/o ensure each container of HW is opened, handled, or stored in a manner to prevent ruptures or leaks? [40 CFR 262.16(b)(2)(iii)(B)]		
D.5. Does the o/o ensure each HW central accumulation area (CAA) is inspected at least weekly for leaks or deterioration of containers? [40 CFR 262.16(b)(2)(iv)]		
D.6. Does the o/o prevent incompatible wastes and/or materials from being placed into the same container? [40 CFR 262.16(b)(2)(v)(A)] If yes, skip to D.7.		

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D.6.1. Does the o/o ensure mixing of incompatible wastes and or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.16(b)(2)(v)(A) → 265.17(b)]		
D.7. Does the o/o ensure HW is not placed in an unwashed container that previously held an incompatible waste or material? [40 CFR 262.16(b)(2)(v)(B)] If yes, skip to D.8.		
D.7.1. Does the o/o ensure mixing of incompatible wastes and or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.16(b)(2)(v)(B) → 265.17(b)]		
D.8. Does the o/o ensure incompatible wastes and/or materials are physically separated by a dike, berm, wall, or other device? [40 CFR 262.16(b)(2)(v)(C)]		
D.9. Does the o/o ensure each container holding HW is labeled or clearly marked with the words, "Hazardous Waste?" [40 CFR 262.16(b)(6)(i)(A)]		
D.10. Does the o/o ensure each container holding HW is labeled or marked with the hazards of the contents (e.g., EPA hazardous waste characteristic(s), DOT hazard label or placard, OSHA hazard statement or pictogram, or NFPA hazard label)? [40 CFR 262.16(b)(6)(i)(B)]		
D.11. Does the o/o ensure an accumulation start date is clearly marked and visible for inspection on each container holding HW? [40 CFR 262.16(b)(6)(i)(C)]		
D.12. Does the o/o mark each container of ≤ 119 gallons with the following words and information before transporting hazardous waste or offering hazardous waste for transportation off site? (1) HAZARDOUS WASTE – Federal Law Prohibits Improper Disposal. If found, please contact the nearest police or public safety authority or the U.S. Environmental Protection Agency ____ [40 CFR 262.32(b)(1)] (2) Generator's Name and Address ____ [40 CFR 262.32(b)(2)] (3) Generator's EPA Identification Number ____ [40 CFR 262.32(b)(3)] (4) Manifest Tracking Number ____ [40 CFR 262.32(b)(4)] (5) EPA Hazardous Waste Number(s) ____ [40 CFR 262.32(b)(5)] (5.1) If not, is the container a lab pack that will be incinerated and therefore is not required to be marked with EPA Waste Numbers except D004, D005, D006, D007, D008, D010, or D011? [40 CFR 262.32(d)]		
E. Tank management <i>(Note: If no hazardous waste is stored in tanks, skip to Section F. Tanks may also be subject to certain portions of 40 CFR Part 264/265, Subparts AA, BB, and CC. The applicable supplemental checklists should also be completed.)</i>		
E.1. Does the o/o treat HW in tanks in a manner to prevent the generation of: extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.16(b)(3)(ii)(A) → 265.17(b)]		
E.2. Does the o/o ensure HW or treatment reagents are not placed into the tank if it could cause the tank or inner liner to rupture, leak, or otherwise fail before the end of its intended life? [40 CFR 262.16(b)(3)(ii)(B)]		
E.3. Does the o/o ensure uncovered tanks holding HW are operated to maintain at least 2 feet of freeboard? [40 CFR 262.16(b)(3)(ii)(C)] If yes, skip to E.4.		
E.3.1. Is the tank equipped with a containment structure, drainage control system, or diversion structure with a capacity ≥ the volume of the top 2 feet of the tank? [40 CFR 262.16(b)(3)(ii)(C)]		
E.4. If HW is continuously fed into the tank, is the tank equipped with a means to stop the inflow? [40 CFR 262.16(b)(3)(ii)(D)]		
E.5. Does the o/o ensure EACH of the following is inspected at least once daily: (1) discharge control equipment; (2) data gathered from monitoring equipment; AND (3) the level of HW in the tank? [40 CFR 262.16(b)(3)(iii)(A)-(C)] If yes, skip to E.6.		
E.5.1. If tanks are equipped with full secondary containment and either a leak detection system is installed or procedures are implemented to ensure leaks are promptly identified, are the three items identified in E.5. inspected at least weekly? [40 CFR 262.16(b)(3)(iv)]		

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E.6. Does the o/o ensure EACH of the following is inspected at least weekly: (1) construction materials of the tank to detect corrosion or leaks; AND (2) construction materials of, and the area immediately surrounding, discharge confinement structures to detect leaks? [40 CFR 262.16(b)(3)(iii)(D) & (E)]		
E.7. Upon closure of the facility, does the o/o remove all hazardous waste from tanks, discharge control equipment, and discharge confinement structures, and manage the waste in accordance with all applicable provisions? [40 CFR 262.16(b)(3)(vi)]		
E.8. Does the o/o prevent the placement of ignitable or reactive wastes into tanks? [40 CFR 262.16(b)(3)(vii)(A)] If yes, skip to E.9.		
E.8.1. Does the o/o perform at least ONE of the following: (1) treat the waste so that it no longer ignitable or reactive and while so doing, ensure mixing of incompatible wastes and or materials is performed in a manner to prevent the generation of: extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment; OR (2) store or treat the waste in a way that protects it from any material or condition that may cause the waste to ignite or react; OR (3) use the tank system solely for an emergency? [40 CFR 262.16(b)(3)(vii)(A)(1)-(3)]		
E.9. If the o/o treats or accumulates ignitable or reactive waste in covered tanks, does it comply with the protective distance requirements of Tables 2-1 through 2-6 of NFPA's "Flammable and Combustible Liquids Code," (1977 or 1981)? [40 CFR 262.16(b)(3)(vii)(B)]		
E.10. Does the o/o prevent the placement of incompatible wastes or materials in the same tank, and the placement of hazardous waste in an unwashed tank that previously held an incompatible waste or material? [40 CFR 262.16(b)(3)(vii)(C)(1) & (2)] If yes, skip to E.11.		
E.10.1. Does the o/o ensure mixing of incompatible wastes and or materials is performed in a manner to prevent the generation of: extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.16(b)(3)(vii)(C)→ 265.17(b)]		
E.11. Does the o/o ensure each tank holding HW is labeled or clearly marked with the words, "Hazardous Waste?" [40 CFR 262.16(b)(6)(ii)(A)]		
E.12. Does the o/o ensure each tank holding HW is labeled or marked with the hazards of the contents? [40 CFR 262.16(b)(6)(ii) (B)]		
E.13. Does the o/o use inventory logs, monitoring equipment or other records to demonstrate that HW has been emptied within 180 days of first entering the tank (batch process) or estimated volumes of HW entering the tank daily exit the tank within 180 days of first entering (continuous flow)? [40 CFR 262.16(b)(6)(ii) (C)]		
E.13.1. Does the o/o keep inventory logs or records with the above information on site and readily available for inspection? [40 CFR 262.16(b)(6)(ii) (D)]		
F. Preparedness & Prevention		
F.1. Does the o/o provide internal communications or an alarm system capable of providing immediate emergency instruction to personnel? [40 CFR 262.16(b)(8)(ii)(A)]		
F.2. Does the o/o provide a telephone or radio that is immediately available to call emergency personnel? [40 CFR 262.16(b)(8)(ii)(B)]		
F.3. Does the o/o provide fire extinguishers, spill control equipment, decontamination equipment, and water at adequate volume and pressure? [40 CFR 262.16(b)(8)(ii)(C) & (D)]		
F.4. Does the o/o ensure all facility communications, alarms, fire protection equipment, and spill control equipment is tested and maintained as necessary to assure proper operation? [40 CFR 262.16(b)(8)(iii)]		
F.5. Does the o/o ensure there is sufficient aisle space to allow unobstructed movement of personnel and equipment in storage areas? [40 CFR 262.16(b)(8)(v)]		
F.6. Has the o/o attempted to make arrangements with local police and fire departments, other emergency response teams, emergency response contractors, equipment suppliers, local hospitals, or Local Emergency Planning Committee (LEPC) to familiarize them with facility layout, properties of HW, locations of work areas, potential injuries or illnesses, road entrances, and evacuation routes? [40 CFR 262.16(b)(8)(vi)(A)] If yes, skip to F.7.		
F.6.1. Does the o/o possess 24-hr response capabilities and a documented waiver from state or local authority exempting them from making such arrangements? [40 CFR 262.16(b)(8)(vi)(C)]		

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F.7. Does the o/o maintain records documenting the arrangements with local fire department and other organizations, either to confirm such arrangements actively exist or to confirm that attempts were made? [40 CFR 262.16(b)(8)(vi)(B)]		
G. Emergency Procedures		
G.1. Has the o/o designated at least one employee as the emergency coordinator? [40 CFR 262.16(b)(9)(i)]		
G.2. Does the o/o ensure the emergency coordinator is either on the premises or on call at all times to respond to emergencies? [40 CFR 262.16(b)(9)(i)]		
G.3. Has the o/o posted EACH of the following next to the telephone or in areas directly involved in the generation and accumulation of hazardous waste: (1) name and telephone number of the emergency coordinator; (2) location of fire extinguishers, spill control equipment; and, if present, fire alarm; AND (3) the telephone number of the fire department, unless there is a direct alarm? [40 CFR 262.16(b)(9)(ii)(A)-(C)]		
G.4. Does the o/o ensure all employees are thoroughly familiar with proper waste handling and emergency procedures, relevant to their responsibilities during normal operations and emergencies? [40 CFR 262.16(b)(9)(iii)]		
G.5. If there have been no incidents requiring implementation of the emergency response procedures, skip to Section H. <i>(Note: Identify date(s), nature, and quantities of releases)</i>		
G.5.1. In the event of a fire, did the emergency coordinator contact the fire department or attempt to extinguish the fire? [40 CFR 262.16(b)(9)(iv)(A)]		
G.5.2. In the event of a spill, did the emergency coordinator contain the flow of HW and, as soon as practical, clean up the HW and contaminated soils? [40 CFR 262.16(b)(9)(iv)(B)]		
G.5.3. In the event of a fire, explosion, or other release that could threaten human health outside the facility or that reached surface water, did the emergency coordinator contact the National Response Center and the DEQ? [40 CFR 262.16(b)(9)(iv)(C) & OAC 252:205-13-1(c)]		
G.5.4. Did the o/o ensure proper disposal of wastes generated as a result of the incident? [OAC 252:205-13-1(e)]		
H. Episodic Generation <i>(Note: only one planned and one unplanned episodic events are allowed per calendar year)</i>		
H.1. Did the o/o only have one episodic event per calendar year? [40 CFR 262.232(b)(1)] If yes, skip to H.2.		
H.1.1. Has the o/o been granted a petition for a second episodic event by DEQ? [40 CFR 262.233(a)]		
H.2. Has the o/o notified the DEQ no later than 30 calendar days prior to initiating a planned episodic event or within 72 hours of the unplanned event? [40 CFR 262.232(b)(2)]		
H.3. Does the o/o only accumulate episodic HW in containers and tanks? [40 CFR 262.232(b)(4)]		
H.4. If episodic HW is accumulated in containers, does the o/o ensure all the containers comply with requirements specified in <i>Section D. Container Management</i> ? [40 CFR 262.232(b)(4)(i)]		
H.5. If episodic HW is accumulated in tanks, does the o/o ensure all the tanks comply with requirements specified in <i>Section E. Tank Management</i> ? [40 CFR 262.232(b)(4)(ii)]		
H.6. Does the o/o ensure each container and tank accumulating episodic HW is marked or labeled with the words "Episodic Hazardous Waste"? [40 CFR 262.232(b)(4)(i)(A) & (ii)(A)]		
H.7. Does the o/o ensure each container and tank accumulating episodic HW is marked or labeled with the hazards of the contents (e.g., EPA hazardous waste characteristic(s), DOT hazard label or placard, OSHA hazard statement or pictogram, or NFPA hazard label)? [40 CFR 262.232(b)(4)(i)(B) & (ii)(B)]		
H.8. Does the o/o ensure the date upon which the episodic event began is clearly marked on each container? [40 CFR 262.232(b)(4)(i)(C)]		
H.9. Does the o/o identify the date upon which each period of accumulation begins and ends for each tank by using inventory logs, monitoring equipment or other records? [40 CFR 262.232(b)(4)(ii)(C)]		
H.9.1. Does the o/o keep inventory logs or records with the above information on site and available for inspection? [40 CFR 262.232(b)(4)(ii)(D)]		
H.10. Does the o/o ensure episodic HW is shipped offsite to a designated authorized facility within sixty (60) calendar days from the start of the episodic event? [40 CFR 262.232(b)(5)]		

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<p>H.11. Does the o/o maintain the following records for three (3) years from the end date of the episodic event: [40 CFR 262.232(b)(6)]</p> <ul style="list-style-type: none"> (i) Beginning and end dates of the episodic event; (ii) A description of the episodic event; (iii) A description of the types and quantities of hazardous wastes generated during the event; (iv) A description of the HW was managed as well as the name of the designated facility that received the HW; (v) Name(s) of HW transporters; and (vi) An approval letter from DEQ if the o/o petitioned to conduct one additional episodic event per calendar year. 		
I. Recordkeeping and Reporting		
<p>I.1. Does the o/o maintain a copy of each manifest for at least 3 years? [40 CFR 262.44(a) → 262.40(a)]</p>		
<p>I.2. Does the o/o maintain a copy of the reclamation agreement for at least 3 years after the termination or expiration of the agreement? [40 CFR 262.20(e)(2)]</p>		
<p>I.3. Does the o/o maintain records supporting its HW determinations, including records that identify whether a solid waste is a hazardous waste, for at least 3 years from the date the waste was last shipped to an on-site or off-site TSD facility? The records must include, but are not limited to: [40 CFR 262.11(f)]</p> <ul style="list-style-type: none"> <input type="checkbox"/> The results of any tests, sampling, waste analyses, or other determinations; <input type="checkbox"/> Records documenting the tests, sampling, and analytical methods used to demonstrate the validity and relevance of such tests; <input type="checkbox"/> Records consulted in order to determine the process by which the waste was generated, the composition of the waste, and the properties of the waste; and <input type="checkbox"/> Records which explain the knowledge basis for the generator's determination? [40 CFR 262.44(a) → 262.40(c) → 262.11(f)] 		
J. Land Disposal Restrictions		
<i>All generators</i>		
<p>J.1. Has the o/o determined if each hazardous waste generated meets the treatment standards of 40 CFR 268.40, 268.45, or 268.49? [40 CFR 268.7(a)(1)]</p>		
<p>J.2. For each hazardous waste that <i>does not</i> meet the applicable treatment standard, did the o/o include a one-time written notice with the initial shipment of such waste to the designated receiving facility that included EACH of the following: (1) waste codes and manifest number of the shipment; (2) notification that the waste is subject to LDR; (3) constituents of concern for F001-F005 and F039 wastes; (4) identification of underlying hazardous constituents; (5) applicable wastewater/non-wastewater category and subdivisions; (6) waste analysis data, when available; (7) required information regarding hazardous debris (if applicable); AND (8) required information regarding contaminated soil (if applicable)? [40 CFR 268.7(a)(2)]</p>		
<p>J.3. For each hazardous waste that <i>does</i> meet the applicable treatment standard, did the o/o include a one-time written notice with the initial shipment of such waste to the designated receiving facility that included EACH of the following: (1) waste codes and manifest number of the shipment; (2) notification that the waste is subject to LDR; (3) constituents of concern for F001-F005 and F039 wastes; (4) identification of underlying hazardous constituents; (5) applicable wastewater/non-wastewater category and subdivisions; (6) waste analysis data, when available; (7) required information regarding contaminated soil (if applicable); AND (8) required certification? [40 CFR 268.7(a)(3)]</p>		
<p>J.4. For each hazardous waste the o/o chose <i>not</i> to determine whether the waste met the treatment standard, did the o/o EITHER: (<i>Identify which standard is met</i>)</p> <p><input type="checkbox"/> Comply with item J.2.</p> <p>OR</p> <p><input type="checkbox"/> Provide a one-time written notice with the initial shipment that included (1) the waste codes and manifest number of the first shipment and (2) a certification stating, "This hazardous waste may or may not be subject to the LDR treatment standards. The treatment facility must make this determination." [40 CFR 268.7(a)(2)]</p>		
<p>J.5. Does the o/o maintain supporting data for his determination of the LDR status for each hazardous waste generated? [40 CFR 268.7(a)(6)]</p>		

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J.6. Does the o/o maintain copies of LDR notifications and supporting documents on site for at least 3 years after the waste was last shipped off-site? [40 CFR 268.7(a)(8)]		
<i>Standards for generators who treat waste onsite to meet LDR standards</i>		
J.7. Has the o/o developed a written waste analysis plan that meets EACH of the following requirements: (1) describes the procedures to be used to meet the treatment standards; (2) is based on a detailed chemical/physical analysis of a representative sample of the waste; (3) contains all information necessary to treat the waste; AND (4) is maintained in the facility files? [40 CFR 262.34(d)(4) → 268.7(a)(5)]		
J.8. Does the o/o perform EACH of the following for those treated wastes that are shipped off-site for disposal: (1) provide a one-time written notice that contains all of the required information to the receiving disposal facility; (2) include the required certification on the notice; (3) maintain a copy of the notice in the operating record; (4) submit a new notice and certification to the disposal facility if the waste changed; AND (5) maintain a copy of the new notice and certification in the operating record? [40 CFR 262.34(d)(4) → 268.7(a)(5)(iii) → 268.7(a)(3)]		
J.9. Did the o/o place a notice that included EACH of the following in the facility operating record: (1) name and address of the Subtitle D facility receiving the waste; (2) description of waste as generated, to include applicable waste codes, treatability groups, and underlying hazardous constituents; (3) signature of an authorized representative; AND (4) certification found at 40 CFR 268.7(b)(4) (or (b)(4)(iv), if applicable)? [40 CFR 268.9(d)]		
K. Used Oil Requirements <i>(Identify each used oil management process conducted & approximate amount stored)</i> <input type="checkbox"/> Generator <input type="checkbox"/> Transporter <input type="checkbox"/> Used oil fuel marketer _____ gallons/drums		
<i>Rebuttable presumption</i>		
K.1. Does the o/o determine the total halogen concentration of used oil generated by the facility? [40 CFR 279.21(b)] <i>(Identify method: <input type="checkbox"/> testing <input type="checkbox"/> knowledge of process)</i>		
K.2. If the total halogen > 1,000 ppm, does the o/o manage the used oil as hazardous waste? [40 CFR 279.21(b)] If yes, skip to K.3.		
K.2.1. Has the o/o demonstrated that the used oil does not contain significant quantities of halogenated hazardous constituents? [40 CFR 279.21(b)] <i>(Note: If no, the used oil must be managed as a hazardous waste)</i>		
<i>Used Oil Storage</i>		
K.3. Does the o/o store used oil in accordance with appropriate Spill Prevention, Control, and Countermeasures requirements (e.g. containment/diversionary structures such as dikes, berms, or retaining walls sufficiently impervious to contain oil; curbing; culverting, gutters, or other drainage systems; weirs, booms, or other barriers; spill diversion ponds; retention ponds; or sorbent materials)? [40 CFR 279.22 → 40 CFR 112.7(c)(1)]		
K.4. Does the o/o store used oil only in tanks, containers, or units subject to regulation under 40 CFR 264/265? [40 CFR 279.22(a)]		
K.5. Does the o/o ensure containers and above-ground tanks storing used oil are in good condition and not leaking? [40 CFR 279.22(b)]		
K.6. Does the o/o ensure containers and above-ground tanks storing used oil are marked with the words "Used Oil?" [40 CFR 279.22(c)(1)]		
K.7. Does the o/o ensure fill pipes that transfer used oil to underground storage tanks are marked clearly with the words "Used Oil?" [40 CFR 279.22(c)(2)]		
K.8. In the event of a release of used oil, did the o/o perform each of the following: (1) stop the release; (2) contain the released used oil; (3) clean up and properly manage the released used oil and other materials; AND (4) repair or replace any leaking used oil tanks or containers prior to placing them back into service? [40 CFR 279.22(d)] <i>(Identify date and quantity of release, if known)</i>		
<i>On-site burning in space heaters</i>		
<i>(Note: Only applies if burning used oil in on-site space heaters)</i>		
K.9. Does the o/o only burn used oil generated by the facility or used oil received from household do-it-yourself used oil generators? [40 CFR 279.23(a)]		
K.10. Is the space heater designed to have a maximum capacity of ≤ 0.5 million BTU/hour? [40 CFR 279.23(b)]		
K.11. Does the o/o ensure heater combustion gasses are vented to the ambient air? [40 CFR 279.23(c)]		

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Regulatory Requirements	Area of Non-compliance	Remarks
<i>Off-site shipments (Circle each method of off-site shipment used & complete appropriate checklist section)</i>		
<i>Self-transportation to appvd collection ctr Self-transportation to aggregation point Tolling arrangement Other</i>		
Self-transport to Collection Center		
K.12. Does the o/o self-transport only used oil generated by the facility or used oil received from household do-it-yourself used oil generators? [40 CFR 279.24(a)]		
K.13. Does the o/o self-transport used oil only in vehicles owned by the facility or a facility employee? [40 CFR 279.24(a)(1)]		
K.14. Does the o/o ensure no more than 55 gallons of used oil is self-transported at any one time? [40 CFR 279.24(a)(2)]		
K.15. Does the o/o ensure the used oil is self-transported to a used oil collection center that is registered, licensed, permitted, or authorized by a state, county, or local government to manage used oil? [40 CFR 279.24(a)(3)]		
Self-transport to Aggregation Point		
K.16. Does the o/o self-transport only used oil generated by the facility? [40 CFR 279.24(b)]		
K.17. Does the o/o self-transport used oil only in vehicles owned by the facility or a facility employee? [40 CFR 279.24(b)(1)]		
K.18. Does the o/o ensure no more than 55 gallons of used oil is self-transported at any one time? [40 CFR 279.24(b)(2)]		
K.19. Does the o/o ensure the used oil is self-transported to an aggregation point that is owned and/or operated by the facility? [40 CFR 279.24(b)(3)]		
Tolling Arrangement		
K.20. Does the tolling arrangement identify the type of used oil and frequency of shipments? [40 CFR 279.24(c)(1)]		
K.21. Does the tolling arrangement state that the vehicle used to transport the used oil to the processor/re-refiner is owned and operated by the processor/re-refiner? [40 CFR 279.24(c)(2)]		
K.22. Does the tolling arrangement state that the vehicle used to transport the recycled oil back to the generator is owned and operated by the processor/re-refiner? [40 CFR 279.24(c)(2)]		
K.23. Does the tolling arrangement state that the reclaimed oil will be returned to the generator? [40 CFR 279.24(c)(3)]		
K.24. Does the o/o comply with the tolling arrangement requirements identified above?		
K.25. Does the o/o ensure the reclaimed used oil is used as a lubricant, cutting oil, or coolant? [40 CFR 279.24(c)]		
Other		
K.26. Does the o/o only use used oil transporters that have an EPA ID number? [40 CFR 279.24]		
K.27. Does the o/o self-transport used oil in quantities ≤ 55 gallons OR only to collection centers/aggregation points identified above? If yes, skip to Section L.		
K.27.1. Does the o/o ensure used oil is delivered to ONLY: (1) another used oil transporter that has an EPA ID number; (2) a used oil processing/re-refining facility that has an EPA ID number; (3) an off-specification used oil burner that has an EPA ID number; OR (4) an on-specification used oil burner? [40 CFR 279.43(a)]		
K.27.2. Does the o/o determine whether the used oil being transported has a total halogen content above or below 1,000 ppm? [40 CFR 279.44(a)]		
K.27.3. Does the o/o maintain records of each used oil shipment? [40 CFR 279.46(a)]		
K.27.4. Do the shipping records contain EACH of the following: (1) the facility name and address; (2) facility EPA ID number; (3) transporter EPA ID number; (4) destination facility EPA ID number; (5) quantity of used oil; (6) signature of the used oil generator and transporter; (7) date of shipment; (8) date of delivery to destination facility; AND (9) signature of destination facility representative? [40 CFR 279.46(a) & (b)]		
K.27.5. Does the o/o maintain shipping records for at least three years? [40 CFR 279.46(d)]		

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Regulatory Requirements	Area of Non-compliance	Remarks
L. Universal Waste Requirements <i>(Identify each universal waste managed)</i> <input type="checkbox"/> Batteries <input type="checkbox"/> Pesticides <input type="checkbox"/> Mercury-containing equipment <input type="checkbox"/> Lamps <i>(Note: Only applies to Small Quantity Handlers (SQH, < 5,000 kg accumulated at one time). For Large Quantity Handlers (LQH, ≥ 5,000 kg accumulated at any one time) see the applicable requirements of 40 CFR Part 273)</i>		
L.1. Does the o/o ensure containers of universal waste are compatible with the type of universal waste managed in the container? [40 CFR 273.13]		
L.2. Does the o/o label or mark each container of universal waste with the words "Universal Waste __," "Waste __," or "Used __?" [40 CFR 273.14]		
L.3. Does the o/o store universal wastes for less than one year? [40 CFR 273.15(a)] If yes, skip to L.4.		
L.3.1. Is the extended storage time solely to allow the facility to accumulate quantities of universal waste to facilitate proper off-site management? [40 CFR 273.15(b)]		
L.3.2. Did the o/o fully document the need for the extended storage time? [40 CFR 273.15(b)]		
L.4. Is the o/o able to demonstrate the amount of time universal wastes have accumulated (such as through labeling containers, maintaining an inventory system, handling universal wastes separately from other wastes, or another method that clearly identifies the amount of time they have accumulated)? [40 CFR 273.15(c)]		
L.5. Has the o/o provided training to employees in management of universal wastes? [40 CFR 273.16]		
L.6. Has the o/o prevented a release of universal waste or their residues? If yes, skip to L.7.		
L.6.1. Did the o/o immediately contain all releases? [40 CFR 273.17(a)]		
L.6.2. Did the o/o determine if materials resulting from the release are hazardous waste and properly manage, if so? [40 CFR 273.17(b)]		
L.7. Does the o/o ensure universal wastes are shipped only to another universal waste handler, a destination facility, or a foreign destination? [40 CFR 273.18(a)]		
M. Non-Hazardous Waste Management		
M.1. Does the o/o ensure all non-RCRA waste, if disposed in Oklahoma, is disposed at a facility permitted by the DEQ to accept such waste? [27A O.S. §2-10-301(A)(1)]		
M.2. If the o/o disposes of > 10 yd ³ per month of non-hazardous industrial waste (NHIW) at an Oklahoma solid waste disposal facility, complete the following.		
M.2.1. Has the o/o submitted an NHIW notification/certification to the DEQ for each NHIW to be disposed in Oklahoma? [OAC 252:515-31-2(a)]		
M.2.2. Does the notification/certification meet the requirements of OAC 252:515, Appendix G or contain equivalent information? [OAC 252:515-31-3(b)]		

INSPECTION TYPE (check each that applies)

- Routine RCRA Compliance Evaluation Inspection
- Limited RCRA Compliance Evaluation Inspection (Circle items inspected)
- CEI Follow-up (Circle items inspected)
- Order Follow-up (Case No./Date _____) (Circle items inspected)
- Citizen Complaint (Complaint # _____)

Comments:

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I have completed an inspection of your facility to evaluate compliance with the Oklahoma Hazardous Waste Management Act (27A O.S. § 2-7-101, *et seq.*), the Oklahoma Hazardous Waste Management regulations (OAC 252:205), the federal hazardous waste management regulations (40 CFR Parts 260 – 279), and certain portions of the Oklahoma Solid Waste Management regulations (OAC 252:515).

- Based on this inspection, it appears your facility is in compliance with all applicable regulations and statutes that were evaluated, and no further action is required. However, if additional review of the facts established during the inspection reveals areas of non-compliance, I will notify you in writing.
- Checklist items marked as “Area of Non-compliance” represent requirements where I have identified the facility to not be in compliance with the applicable statute or regulation. ***Please correct each area of non-compliance and submit documentation to me demonstrating compliance no later than _____.*** If further review of the facts established during this inspection reveals additional areas of non-compliance or that a violation was identified in error, I will notify you in writing. If you believe I have identified an area of non-compliance in error or if additional time is needed, please submit supporting documentation or a request for an extension within this same period.

This Notice in no way limits the DEQ’s authority to pursue additional enforcement such as, but not limited to, an Administrative Order and/or assessment of penalties, based on the nature or gravity of violations found, failure to respond to this Notice, or otherwise in accordance with its statutory authority.

If you have any questions regarding this Notice, please contact me.

(Printed name)

(Signature)

Oklahoma Department of Environmental Quality
Land Protection Division
P.O. Box 1677
Oklahoma City, OK 73101-1677
Tel: (405) 702-5100
Fax: (405) 702-5101

Signature of the facility representative if issued onsite (optional):

(Printed name)

(Title)

(Signature)

(Date)
