

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

Name of Facility _____ **Owner/Operator** _____ **Phone** _____

Facility Mailing Address _____ **City** _____ **Zip Code** _____ **County** _____

Oklahoma Administrative Code (OAC) 252:205-3-2 adopts by reference certain federal regulations found in Title 40 of the Code of Federal Regulations (40 CFR). This document does not include all state and federal regulations that may be applicable. Certain non-hazardous waste regulations are included on this form as referenced by OAC 252:515.

Regulatory Requirements	Area of Non-compliance	Remarks
A. General Requirements		
A.1. Has the o/o obtained an EPA ID number? [40 CFR 262.18(a)]		
A.2. Has the o/o used only transporters and TSDs that have an EPA ID number? [40 CFR 262.18 (c)]		
A.3. Has the o/o re-notified EPA by March 1 of each even-numbered year using Form 8700-12 as part of their biennial report? [40 CFR 262.18 (d)(2)]		
A.4. Does the o/o make an accurate HW determination for each solid waste at the point of generation (e.g., before any dilution, mixing, or other alteration of the waste occurs) and at any time during its management when the waste properties have or may have changed such that the RCRA classification of the waste may change? [40 CFR 262.11] <i>(Identify method: <input type="checkbox"/> testing <input type="checkbox"/> knowledge)</i>		
A.5. Identify each HW storage method that applies: <input type="checkbox"/> containers <input type="checkbox"/> tanks <input type="checkbox"/> drip pads <input type="checkbox"/> containment buildings <i>(If tanks, drip pads or containment buildings are used, the appropriate supplemental checklist must also be completed)</i>		
A.6. Does the o/o store HW on site for ≤ 90 days? [40 CFR 262.17(a)] If yes, skip to A.7. <i>(Note: This item does not apply to F006 wastes that are stored > 90 days. For such wastes, complete the "Alternative Requirements for F006 Waste Management" checklist, Section I)</i>		
A.6.1. Has the DEQ granted an extension of up to 30 days? [40 CFR 262.17(b)] <i>(Note: If no, the facility is regulated as a HW storage facility, subject to the applicable requirements of 40 CFR Part 264/265 & 270)</i>		
A.7. Does the o/o ensure each tank holding HW is labeled or clearly marked with the words, "Hazardous Waste?" [40 CFR 262.17(a)(5)(ii)(A)]		
A.8. Does the o/o ensure each tank holding HW is labeled or marked with the hazards of the contents? [40 CFR 262.17(a)(5)(ii)(B)]		
A.9. Does the o/o use inventory logs, monitoring equipment or other records to demonstrate that HW has been emptied within 90 days of first entering the tank (batch process) or estimated volumes of HW entering the tank daily exit the tank within 90 days of first entering (continuous flow)? [40 CFR 262.17(a)(5)(ii)(C)]		
A.9.1. Does the o/o keep inventory logs or records with the above information on site and readily available for inspection? [40 CFR 262.17(a)(5)(ii)(D)]		
A.10. Does the o/o operate and maintain the facility in a manner to prevent endangerment to public health and the environment and to minimize releases of HW or constituents to air, soil, or surface water? [OAC 252:205-5-4 & 9-1/40 CFR 262.17(a)(6) → 262.251]		
A.11. Has the o/o obtained an approved disposal plan? [OAC 252:205-5-1]		
A.12. Does the o/o update the disposal plan as needed to identify all hazardous wastes generated, revise waste codes, add new TSD facilities, etc? [OAC 252:205-5-1(1)]		
A.13. Has the o/o remitted annual LQG fees? [27A O.S. § 2-7-119(B)/OAC 252:205-21-2(a) & (b)]		
B. Manifest Requirements <i>(Identify the number of manifests reviewed: _____)</i>		
B.1. Does the o/o use a manifest when HW is transported off-site? [40 CFR 262.20(a)]		
B.2. Does each manifest identify a receiving facility that is permitted to accept the waste? [40 CFR 262.20(b)]		
B.3. Does each manifest have the hand-written signature of the generator? [40 CFR 262.23(a)(1)]		
B.4. Does each manifest have the hand-written signature of the initial transporter and date of acceptance? [40 CFR 262.23(a)(2)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

Regulatory Requirements	Area of Non-compliance	Remarks
B.5. If the o/o receives manifests from the designated receiving facility within 35 days of the date the waste was accepted by the initial transporter, skip to Section C.		
B.5.1. For manifests that were not received within 35 days, did the o/o contact the transporter and/or the designated receiving facility? [40 CFR 262.42(a)(1)]		
B.5.2. For manifests that were not received within 45 days, did the o/o submit an Exception Report to the DEQ that included both: (1) a legible copy of the manifest; AND (2) a cover letter explaining the efforts taken to locate the waste and the results of those efforts? [40 CFR 262.42(a)(2)]		
C. Satellite Accumulation Area (SAA) (If no SAAs are in use, skip to Section D.)		
C.1. Does the o/o accumulate ≤ 55 gallons of non-acute HW and/or either ≤ one quart of liquid acute HW or ≤ 1 kg (2.2 lbs) of solid acute HW in each SAA? [40 CFR 262.15(a)] If yes, skip to C.3.		
C.2. If the o/o accumulates non-acute or acute HW in excess of the amounts listed in C.1, has the o/o done ONE of the following: (Identify which standard is met) <input type="checkbox"/> complied with the central accumulation area (CAA) storage requirements for the excess waste within three consecutive calendar days? [40 CFR 262.15(a)(6)(i)] OR <input type="checkbox"/> removed the excess from the SAA within three consecutive calendar days to either a CAA; or an on-site interim status or permitted TSD facility; or an off-site designated facility? [40 CFR 262.15(a)(6)(ii)]		
C.2.1. During the three consecutive calendar days, has the o/o marked each container holding the excess accumulation of HW with the date the excess amount began accumulating? [40 CFR 262.15(a)(6)(iii)]		
C.3. Is each container in each SAA in good condition? [40 CFR 262.15(a)(1)] If yes, skip to C.4.		
C.3.1. Has the o/o immediately transferred the waste into a container that is in good condition, or managed the waste in a CAA? [40 CFR 262.15(a)(1) → 262.17(a)]		
C.4. Does the o/o ensure each container in each SAA is made of or lined with materials that are compatible with the waste being stored? [40 CFR 262.15(a)(2)]		
C.5. Does the o/o prevent incompatible wastes and/or materials from being placed into the same container? [40 CFR 262.15(a)(3)(i)] If yes, skip to C.6.		
C.5.1. Does the o/o ensure mixing of incompatible wastes and/or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.15(a)(3)(i) → 265.17(b)]		
C.6. Does the o/o ensure HW is not placed in an unwashed container that previously held an incompatible waste or material? [40 CFR 262.15(a)(3)(ii)] If yes, skip to C.7.		
C.6.1. Does the o/o ensure mixing of incompatible wastes and/or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.15(a)(3)(ii) → 265.17(b)]		
C.7. Does the o/o ensure incompatible wastes and/or materials are physically separated by any practical means? [40 CFR 262.15(a)(3)(iii)]		
C.8. Does the o/o ensure each container in each SAA is closed, except when adding, removing, or consolidating waste, or when venting the container is necessary (e.g. for proper equipment operation or to prevent dangerous situations)? [40 CFR 262.15(a)(4)]		
C.9. Does the o/o ensure each container in each SAA is marked or labeled with the words "Hazardous Waste"? [40 CFR 262.15(a)(5)(i)]		
C.10. Does the o/o ensure each container holding HW is labeled or marked with an indication of the hazards of the contents (e.g., EPA hazardous waste characteristic(s), DOT hazard label or placard, OSHA hazard statement or pictogram, or NFPA hazard label)? [40 CFR 262.15(a)(5)(ii)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

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D. Container management		
D.1. Does the o/o ensure each container of HW is in good condition? [40 CFR 262.17(a)(1)(ii)] If yes, skip to E.2.		
D.1.1. Has the o/o transferred the waste into a container that is in good condition, or managed the waste in another way to prevent leaks? [40 CFR 262.17(a)(1)(ii)]		
D.2. Does the o/o ensure each container of HW is made of or lined with materials that are compatible with the waste being stored? [40 CFR 262.17(a)(1)(iii)]		
D.3. Does the o/o ensure each container of HW is closed, except when adding or removing waste? [40 CFR 262.17(a)(1)(iv)(A)]		
D.4. Does the o/o ensure each container of HW is opened, handled, or stored in a manner to prevent ruptures or leaks? [40 CFR 262.17(a)(1)(iv)(B)]		
D.5. Does the o/o ensure each HW CAA is inspected at least weekly for leaks or deterioration of containers? [40 CFR 262.17(a)(1)(v)]		
D.6. Does the o/o ensure each container holding ignitable or reactive waste is stored at least 50 feet from the facility property line? [40 CFR 262.17(a)(1)(vi)(A)] If yes, skip to D.7.		
D.6.1. Has the o/o obtained a written approval from the authority having jurisdiction over the local fire code, and is the approval record maintained on site as long as ignitable or reactive HW is accumulated in this area? [40 CFR 262.17(a)(1)(vi)(A)]		
D.7. Does the o/o take precautions to prevent accidental ignition or reaction of ignitable or reactive waste? Are "No Smoking" signs conspicuously placed wherever there is a hazard from ignitable or reactive waste? [40 CFR 262.17(a)(1)(vi)(B)]		
D.8. Does the o/o prevent incompatible wastes and/or materials from being placed into the same container? [40 CFR 262.17(a)(1)(vii)(A)] If yes, skip to D.9.		
D.8.1. Does the o/o ensure mixing of incompatible wastes and/or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.17(a)(1)(vii)(A) → 265.17(b)]		
D.9. Does the o/o ensure HW is not placed in an unwashed container that previously held an incompatible waste or material? [40 CFR 262.17(a)(1)(vii)(B)] If yes, skip to D.10.		
D.9.1. Does the o/o ensure mixing of incompatible wastes and or materials is performed in a manner to prevent the generation of extreme heat, pressure, fire/explosion, violent reaction, uncontrolled toxic vapors or dust, uncontrolled flammable fumes, damage to structural integrity, or other problems that threaten human health or the environment? [40 CFR 262.17(a)(1)(vii)(B) → 265.17(b)]		
D.10. Does the o/o ensure incompatible wastes and/or materials are physically separated by a dike, berm, wall, or other device? [40 CFR 262.17(a)(1)(vii)(C)]		
D.11. Does the o/o ensure each container holding HW is labeled or clearly marked with the words, "Hazardous Waste?" [40 CFR 262.17(a)(5)(i)(A)]		
D.12. Does the o/o ensure each container holding HW is labeled or marked with the hazards of the contents (e.g., EPA hazardous waste characteristic(s), DOT hazard label or placard, OSHA hazard statement or pictogram, or NFPA hazard label)? [40 CFR 262.17(a)(5)(i)(B)]		
D.13. Does the o/o ensure an accumulation start date is clearly marked and visible for inspection on each container holding HW? [40 CFR 262.17(a)(5)(i)(C)]		
<p>D.14. Does the o/o mark each container of ≤ 119 gallons with the following words and information before transporting hazardous waste or offering hazardous waste for transportation off site?</p> <p>(1) HAZARDOUS WASTE – Federal Law Prohibits Improper Disposal. If found, please contact the nearest police or public safety authority or the U.S. Environmental Protection Agency ____ [40 CFR 262.32(b)(1)]</p> <p>(2) Generator's Name and Address ____ [40 CFR 262.32(b)(2)]</p> <p>(3) Generator's EPA Identification Number ____ [40 CFR 262.32(b)(3)]</p> <p>(4) Manifest Tracking Number ____ [40 CFR 262.32(b)(4)]</p> <p>(5) EPA Hazardous Waste Number(s) ____ [40 CFR 262.32(b)(5)]</p> <p>(5.1) If not, is the container a lab pack that will be incinerated and therefore is not required to be marked with EPA Waste Numbers except D004, D005, D006, D007, D008, D010, or D011? ___ [40 CFR 262.32(d)]</p>		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

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E. Air Emission Standards <i>(Note: Only applies to containers between 26.4 and 121.5 gal capacity storing hazardous waste with > 500 ppmw VOCs)</i>		
E.1. Does the o/o ensure the containers meet ONE of the following: <i>(Identify which standard is met)</i> <input type="checkbox"/> Meet DOT regulations for hazardous materials transportation? [40 CFR 262.17(a)(1)(i) → 265.1087(c)(1)(i)] OR <input type="checkbox"/> Are equipped with a cover and closure devices forming a continuous barrier with no visible holes, gaps, or other open spaces into the interior of the container? [40 CFR 262.17(a)(1)(i) → 265.1087(c)(1)(ii)] OR <input type="checkbox"/> Are open-topped containers with an organic vapor suppressing barrier (such as an organic vapor suppressing foam) placed over the waste so that no hazardous waste is exposed to the atmosphere? [40 CFR 262.17(a)(1)(i) → 265.1087(c)(1)(iii)]		
E.2. Does the o/o ensure the container covers or closure devices remain closed except when adding or removing waste or other material, when gaining access for routine activities, or for opening safety devices to avoid unsafe conditions? [40 CFR 262.17(a)(1)(i) → 265.1087(c)(3)]		
E.3. Has the o/o attempted initial repairs of defects in containers, covers, or closure devices within 24 hours of detection? [40 CFR 262.17(a)(1)(i) → 265.1087(c)(4)(iii)]		
E.4. Did the o/o complete repairs within 5 calendar days after detection or remove hazardous waste from the container until repairs could be completed? [40 CFR 262.17(a)(1)(i) → 265.1087(c)(4)(iii)]		
F. Personnel Training		
F.1. Has the o/o developed and implemented a training program for those employees who manage HW? [40 CFR 262.17(a)(7)(i)(A)] If no, skip to F.2.		
F.1.1. Does the o/o ensure the training is directed by a person trained in HW management procedures? [40 CFR 262.17(a)(7)(i)(B)]		
F.1.2. Does the o/o ensure the training includes EACH of the following (as applicable to the facility): (1) procedures for using, inspecting, repairing, and replacing facility emergency and monitoring equipment; (2) key parameters for automatic waste feed cut-off systems; (3) use of communications or alarm systems; (4) responses to fires or explosions; (5) response to ground-water contamination incidents AND (6) procedures for shutdown of operations? [40 CFR 262.17(a)(7)(i)(C)] <i>(Note: OSHA emergency response training that includes these items is satisfactory for meeting this requirement)</i>		
F.2. Does the o/o ensure each new or reassigned employee receives training within 6 months of employment or reassignment? [40 CFR 262.17(a)(7)(ii)]		
F.3. Does the o/o ensure each employee receives an annual review of training? [40 CFR 262.17(a)(7)(iii)]		
F.4. Does the o/o maintain EACH of the following records at the facility: (1) the job title & name of each employee for all positions related to HW management; (2) a written job description for each position related to HW management, to include requisite skill, education, or other qualifications; (3) a written description of the type and amount of introductory and continuing education to be provided to the employee in each position; AND (4) records to document employee training? [40 CFR 262.17(a)(7)(iv)]		
F.5. Does the o/o maintain training records of former employees for at least 3 years after employment ended? [40 CFR 262.17(a)(7)(v)]		
G. Preparedness & Prevention		
G.1. Does the o/o provide internal communications or an alarm system capable of providing immediate emergency instruction to personnel? [40 CFR 262.252(a)]		
G.2. Does the o/o provide a telephone or radio that is immediately available to call emergency personnel? [40 CFR 262.252(b)]		
G.3. Does the o/o provide fire extinguishers, spill control equipment, decontamination equipment, and water at adequate volume and pressure? [40 CFR 262.252(c) &(d)]		
G.4. Does the o/o ensure all facility communications, alarms, fire protection equipment, and spill control equipment is tested and maintained as necessary to assure proper operation? [40 CFR 262.253]		
G.5. Does the o/o ensure all personnel managing hazardous waste have immediate access to an internal alarm or emergency communication device? [40 CFR 262.254(a)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

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G.6. When only one employee is on the premises, does the o/o ensure the employee has immediate access to a device capable of summoning external emergency assistance? [40 CFR 262.254(b)]		
G.7. Does the o/o ensure there is sufficient aisle space to allow unobstructed movement of personnel and equipment in storage areas? [40 CFR 262.255]		
G.8. Has the o/o attempted to make arrangements with local police and fire departments, other emergency response teams, emergency response contractors, equipment suppliers, local hospitals, or Local Emergency Planning Committee (LEPC) to familiarize them with facility layout, properties of HW, locations of work areas, potential injuries or illnesses, road entrances, and evacuation routes? [40 CFR 262.256(a)] If yes, skip to G.9.		
G.8.1. Does the o/o possess 24-hr response capabilities and a documented waiver from state or local authority exempting them from making such arrangements? [40 CFR 262.256(c)]		
G.9. Does the o/o maintain records documenting the arrangements with local fire department and other organizations, either to confirm such arrangements actively exist or to confirm that attempts were made? [40 CFR 262.256(b)]		
H. Contingency Plan and Emergency Procedures		
H.1. Does the o/o have a contingency plan at the facility? [40 CFR 262.260 & 262.262]		
H.2. Has the o/o provided a copy of the contingency plan and all revisions to all local emergency responders (i.e., police and fire departments, hospitals, and State and local emergency response teams) and LEPC as appropriate? [40 CFR 262.262(a)]		
H.3. If the facility first became an LQG or otherwise amended the contingency plan after May 30, 2017, has the o/o submitted a quick reference guide of the contingency plan to the local emergency responders or LEPC? [40 CFR 262.262(b)]		
<p>H.3.1. Does the quick reference guide include the following elements? [40 CFR 262.262(b)]</p> <ul style="list-style-type: none"> (1) The types/names of HW in layman's terms and the hazard of each HW present at any one time; (2) The estimated maximum amount of each HW that may be present at any one time; (3) The identification of any HW where exposure would require unique or special treatment by medical or hospital staff; (4) A map of the facility showing where HW is generated, accumulated and treated, and routes for accessing these wastes; (5) A street map of the facility in relation to surrounding businesses, schools and residential areas to understand how best to get to the facility and also evacuate citizens and workers; (6) The locations of water supply (e.g., fire hydrant and its flow rate); (7) The identification of on-site notification systems (e.g., fire alarm, smoke alarm); and (8) The name of the emergency coordinator(s) and 7/24-hr emergency telephone number(s) 		
H.4. When the contingency plan is amended, has the o/o updated the quick reference guide as necessary and submitted these documents to local emergency responders or LEPC? [40 CFR 262.262(c)]		
H.5. Does the contingency plan describe actions to be taken by facility personnel in response to fires, explosions, or releases of HW or HW constituents? [40 CFR 262.261(a)]		
H.6. Does the contingency plan include a description of the arrangements with local police and fire departments, other emergency response teams, emergency response contractors, equipment suppliers, local hospitals or LEPC? [40 CFR 262.261(c)]		
H.7. Does the contingency plan include an up-to-date list of names and emergency telephone numbers of all persons qualified to act as emergency coordinator? [40 CFR 262.261(d)]		
H.8. Does the o/o ensure one person is listed as the primary emergency coordinator, with other persons listed in the order in which they will assume emergency coordinator responsibilities? For 24/7 facilities, the plan may list the staffed position and an emergency phone number that will be answered at all times [40 CFR 262.261(d)]		
H.9. Does the contingency plan include an up-to-date list of all emergency and decontamination equipment, its location, a physical description of the equipment, and a brief outline of its capabilities? [40 CFR 262.261(e)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

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H.10. Does the contingency plan include an employee evacuation plan (to include evacuation signals, primary routes, and alternate routes)? [40 CFR 262.261(f)]		
H.11. Did the o/o amend the contingency plan in the event of a regulatory change, plan failure during an emergency, the facility changes, the emergency coordinators change, or emergency equipment changes? [40 CFR 262.263]		
H.12. Does the o/o ensure the emergency coordinator is on-site or on-call at all times? [40 CFR 262.264]		
H.13. Does the o/o ensure the emergency coordinator is thoroughly familiar with all aspects of the contingency plan, facility operations, wastes managed, location of records, and has the authority to commit the resources to carry out the contingency plan? [40 CFR 262.264]		
H.14. If there have been no incidents requiring implementation of the contingency plan, skip to Section I. <i>(Note: Identify date(s), nature, and quantities of releases)</i>		
H.14.1. Did the o/o carry out the provisions of the contingency plan during a fire, explosion, or release of HW or HW constituents? [40 CFR 262.260(b)]		
H.14.2. Did the o/o immediately notify the DEQ? [OAC 252:205-13-1(a)]		
H.14.3. Did the o/o submit a written report to the DEQ within 15 days after the incident that included all of the following: (1) name, address, and phone number of the o/o; (2) date, time, and type of incident; (3) name and quantity of materials involved; (4) extent of any injuries; (5) assessment of actual or potential hazards to health or the environment; and (6) estimated quantity and disposition of material that resulted from the incident? [40 CFR 262.265(i)]		
H.14.4. Did the o/o ensure proper disposal of wastes generated as a result of the incident? [OAC 252:205-13-1(e)]		
I. Alternative Requirements for F006 Waste Management <i>(Note: Only applies to LQGs that store F006 waste > 90 days)</i>		
I.1. Does the o/o store F006 waste for ≤ 180 days (or ≤ 270 days if the waste must be transported more than 200 miles)? [40 CFR 262.17(c) and (d)] If yes, skip to I.2.		
I.1.1. Has the DEQ granted an extension of up to 30 days? [40 CFR 262.17(e)] (Note: If no, the facility is regulated as a HW storage facility, subject to the applicable requirements of 40 CFR Part 264/265)		
I.2. Has the o/o implemented pollution prevention practices that reduce the amount of hazardous substances, pollutants, or contaminants entering the F006 wastestream or otherwise entering the environment? [40 CFR 262.17(c)(1)]		
I.3. Does the o/o ensure the F006 waste is legitimately recycled through metals recovery? [40 CFR 262.17(c)(2)]		
I.4. Does the o/o ensure ≤ 20,000 kg (22 tons) of F006 waste is stored at all times? [40 CFR 262.17(c)(3)] If yes, skip to I.5.		
I.4.1. Has the DEQ granted an exception to the accumulation limit? [40 CFR 262.17(e)] (Note: If no, the facility is regulated as a HW storage facility, subject to the applicable requirements of 40 CFR Part 264/265)		
I.5. Does the o/o ensure each container storing F006 waste meets all container storage requirements? [40 CFR 262.17(c)(4)(i)(A)]		
I.6. Does the o/o ensure each tank storing F006 waste meets all tank storage requirements? [40 CFR 262.17(c)(4)(i)(B)]		
I.7. Does the o/o ensure each containment building storing F006 waste meets all containment building requirements? [40 CFR 262.17(c)(4)(i)(C)] If N/A, skip to I.8.		
I.7.1. Does the o/o maintain ONE of the following: <i>(Identify which standard is met)</i> <input type="checkbox"/> A written description of: (1) procedures to ensure F006 waste remains in the building no longer than 180/270 days, (2) waste generation and management practices to demonstrate the 180/270-day limit is respected, and (3) documentation that the procedures are complied with? [40 CFR 262.17(c)(4)(i)(C)(I)] OR <input type="checkbox"/> Documentation that the unit is emptied at least once every 180/270 days? [40 CFR 262.17(c)(4)(i)(C)(2)]		
I.8. Does the o/o ensure the accumulation start date is clearly marked and visible for inspection on each container of F006 waste? [40 CFR 262.17(c)(4)(iii)]		
I.9. Does the o/o ensure each container and tank of F006 waste is clearly marked with the words “Hazardous Waste” and an indication of the hazards of the contents? [40 CFR 262.17(c)(4)(iv)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

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J. Closure		
J.1. Does the o/o notify DEQ using Form 8700-12 no later than 30 days prior to closing the facility? [40 CFR 262.17(a)(8)(ii)(A)]		
J.2. Does the o/o notify DEQ using Form 8700-12 within 90 days after closing the facility that it has complied with the closure performance standards specified in the J.5 of this section? [40 CFR 262.17(a)(8)(ii)(B)]		
J.2.1. If the facility cannot meet the closure performance standards, does the o/o notify DEQ using Form 8700-12 that it will close as a landfill under §265.310? [40 CFR 262.17(a)(8)(ii)(B)]		
J.3. If additional time to clean close is needed, does the o/o notify DEQ using Form 8700-12 within 75 days after the date provided in J.1 to request an extension and provide an explanation as to why the additional time is required? [40 CFR 262.17(a)(8)(ii)(C)]		
<p>J.4. When closing a waste accumulation unit in the facility, does the o/o perform one of the following: (<i>Identify which standard is met</i>)</p> <p><input type="checkbox"/> Place a notice in the operating record within 30 days after closure identifying the location of the unit within the facility? [40 CFR 262.17(a)(8)(i)(A)]</p> <p>OR</p> <p><input type="checkbox"/> Meet the closure performance standards specified in J.5 of this section and notify DEQ following the procedures in J.2 of this section for the waste accumulation unit. If the waste accumulation unit is subsequently reopened, the generator may remove the notice from the operating record? [40 CFR 262.17(a)(8)(i)(B)]</p>		
<p><i>Closure Performance Standards for Container, Tank Systems, and Containment Building Waste Accumulation Units</i> (<i>Note: use drip pad supplemental checklist for drip pads closures</i>)</p>		
J.5. Does the o/o meet the following closure performance standards when closing the waste accumulation unit or facility? [40 CFR 262.17(a)(8)(iii)(A)]		
J.5.1. Minimize and control post-closure release of HW and constituents to the environment. [40 CFR 262.17(a)(8)(iii)(A)(1)]		
J.5.2. Remove or decontaminate all contaminated structures, equipment, soil, and any remaining hazardous waste residues [40 CFR 262.17(a)(8)(iii)(A)(2)]		
J.5.3. Manage any HW generated in the process of performing closure according to RCRA Subtitle C. [40 CFR 262.17(a)(8)(iii)(A)(3)]		
J.5.4. Close as a landfill and meet the requirements of 40 CFR 265.310 and Subparts G and H if the facility cannot be clean closed. [40 CFR 262.17(a)(8)(iii)(A)(4)]		
K. Consolidation of HW Received from Very Small Quantity Generators (VSQGs)		
K.1. Are the o/o and VSQGs from which the HW is received under control of the same person? [40 CFR 262.17(f)]		
K.2. Does the o/o notify DEQ at least 30 days prior to receiving the first shipment from a VSQG(s) using Form 8700-12? [40 CFR 262.17(f)(1)]		
K.2.1. Does the o/o identify the name(s) and site address(es) for the VSQG(s) as well as the name and business telephone number for a contact person for the VSQG(s)? [40 CFR 262.17(f)(1)(i)]		
K.2.2. Does the o/o submit an updated Site ID form (EPA Form 8700-12) within 30 days after a change in the name or site address for the VSQG? [40 CFR 262.17(f)(1)(ii)]		
K.3. Does the o/o manage the HW received from VSQGs as required for their own LQG HW (e.g., labeling, dating, reporting, etc.)? [40 CFR 262.17(f)(3)]		
K.3.1. Does the o/o label the container or unit with the date the HW was received from the VSQG, or with the earliest date any HW in the container was accumulated on site if the o/o is consolidating incoming HW from a VSQG with either its own HW or with HW from other VSQG(s)? [40 CFR 262.17(f)(3)]		
L. Recordkeeping and Reporting		
L.1. Does the o/o maintain a copy of each manifest for at least 3 years? [40 CFR 262.40(a)]		
L.2. Does the o/o maintain a copy of each Biennial Report and Exception Report for at least 3 years? [40 CFR 262.40(b)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

Regulatory Requirements	Area of Non-compliance	Remarks
<p>L.3. Does the o/o maintain records supporting its HW determinations, including records that identify whether a solid waste is a hazardous waste, for at least 3 years from the date the waste was last shipped to an on-site or off-site TSD facility? The records must include, but are not limited to: [40 CFR 262.11(f)]</p> <ul style="list-style-type: none"> <input type="checkbox"/> The results of any tests, sampling, waste analyses, or other determinations; <input type="checkbox"/> Records documenting the tests, sampling, and analytical methods used to demonstrate the validity and relevance of such tests; <input type="checkbox"/> Records consulted in order to determine the process by which the waste was generated, the composition of the waste, and the properties of the waste; and <input type="checkbox"/> Records which explain the knowledge basis for the generator's determination. 		
<p>L.4. Does the o/o maintain records of shipments for 3 years from the date the HW was received from the VSQG? [40 CFR 262.17(f)(2)]</p>		
<p>L.4.1. Do these records identify the name, site address, and contact information for the VSQG and include a description of the HW received, including the quantity and the received date? [40 CFR 262.17(f)(2)]</p>		
<p>L.5. Does the o/o prepare and submit a Biennial Report to the DEQ by March 1st of each even numbered year, or April 1st if approved by DEQ? [40 CFR 262.41(a)]</p>		
<p>L.6. Does the o/o submit quarterly reports to the DEQ within 60 days of the end of each quarter? [OAC 252:205-5-3(a)]</p>		
<p>L.7. Does the o/o ensure quarterly reports include EACH of the following: (1) the wastestream number from the disposal plan; (2) the EPA ID number of all transporters that transported waste; (3) the EPA ID number of the receiving facility; AND (4) the receiving facility handling codes? [OAC 252:205-5-3(b)]</p>		
<p>L.8. Does the o/o ensure quarterly reports reflect HW treated on-site? [OAC 252:205-5-3(c)]</p>		
<p>L.9. For any wastes shipped outside the United States, does the o/o submit to the DEQ, copies of manifests signed by the receiving facility for those wastes? [OAC 252:205-5-5(b)]</p>		
<p>M. Land Disposal Restrictions</p>		
<p><i>All generators</i></p>		
<p>M.1. Has the o/o determined if each hazardous waste generated meets the treatment standards of 40 CFR 268.40, 268.45, or 268.49? [40 CFR 262.17(a)(9) → 40 CFR 268.7(a)(1)]</p>		
<p>M.2. For each hazardous waste that does not meet the applicable treatment standard, did the o/o include a one-time written notice with the initial shipment of such waste to the designated receiving facility that included EACH of the following: (1) waste codes and manifest number of the shipment; (2) notification that the waste is subject to LDR; (3) constituents of concern for F001-F005 and F039 wastes; (4) identification of underlying hazardous constituents; (5) applicable wastewater/non-wastewater category and subdivisions; (6) waste analysis data, when available; (7) required information regarding hazardous debris (if applicable); AND (8) required information regarding contaminated soil (if applicable)? [40 CFR 262.17(a)(9) → 40 CFR 268.7(a)(2)]</p>		
<p>M.3. For each hazardous waste that does meet the applicable treatment standard, did the o/o include a one-time written notice with the initial shipment of such waste to the designated receiving facility that included EACH of the following: (1) waste codes and manifest number of the shipment; (2) notification that the waste is subject to LDR; (3) constituents of concern for F001-F005 and F039 wastes; (4) identification of underlying hazardous constituents; (5) applicable wastewater/non-wastewater category and subdivisions; (6) waste analysis data, when available; (7) required information regarding contaminated soil (if applicable); AND (8) required certification? [40 CFR 262.17(a)(9) → 40 CFR 268.7(a)(3)]</p>		
<p>M.4. For each hazardous waste the o/o chose not to determine whether the waste met the treatment standard, did the o/o EITHER: (Identify which standard is met)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Comply with item M.2. <p>OR</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provide a one-time written notice with the initial shipment that included (1) the waste codes and manifest number of the first shipment and (2) a certification stating, "This hazardous waste may or may not be subject to the LDR treatment standards. The treatment facility must make this determination." [40 CFR 262.17(a)(9) → 40 CFR 268.7(a)(2)] 		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

Regulatory Requirements	Area of Non-compliance	Remarks
M.5. Does the o/o maintain supporting data for his determination of the LDR status for each hazardous waste generated? [40 CFR 268.7(a)(6)]		
M.6. Does the o/o maintain copies of LDR notifications and supporting documents on site for at least 3 years after the waste was last shipped off-site? [40 CFR 262.17(a)(9) → 40 CFR 268.7(a)(8)]		
<i>Standards for generators who treat waste onsite to meet LDR standards</i>		
M.7. Has the o/o developed a written waste analysis plan that meets EACH of the following requirements: (1) describes the procedures to be used to meet the treatment standards; (2) is based on a detailed chemical/physical analysis of a representative sample of the waste; (3) contains all information necessary to treat the waste; AND (4) is maintained in the facility files? [40 CFR 262.17(a)(9) → 268.7(a)(5)]		
M.8. Does the o/o perform EACH of the following for those treated wastes that are shipped off-site for disposal: (1) provide a one-time written notice that contains all of the required information to the receiving disposal facility; (2) include the required certification on the notice; (3) maintain a copy of the notice in the operating record; (4) submit a new notice and certification to the disposal facility if the waste changed; AND (5) maintain a copy of the new notice and certification in the operating record? [40 CFR 262.17(a)(9) → 268.7(a)(5)(iii) → 268.7(a)(3)]		
M.9. Did the o/o place a notice that included EACH of the following in the facility operating record: (1) name and address of the Subtitle D facility receiving the waste; (2) description of waste as generated, to include applicable waste codes, treatability groups, and underlying hazardous constituents; (3) signature of an authorized representative; AND (4) certification found at 40 CFR 268.7(b)(4) {or (b)(4)(iv), if applicable}? [40 CFR 262.17(a)(9) → 40 CFR 268.9(d)]		
N. Used Oil Requirements <i>(Identify each used oil management process conducted & approximate amount stored)</i> <input type="checkbox"/> Generator <input type="checkbox"/> Transporter <input type="checkbox"/> Used oil fuel marketer _____ gallons/drums		
<i>Rebuttable presumption</i>		
N.1. Does the o/o determine the total halogen concentration of used oil generated by the facility? [40 CFR 279.21(b)] <i>(Identify method: <input type="checkbox"/> testing <input type="checkbox"/> knowledge of process)</i>		
N.2. If the total halogen > 1,000 ppm, does the o/o manage the used oil as hazardous waste? [40 CFR 279.21(b)] If yes, skip to N.3.		
N.2.1. Has the o/o demonstrated that the used oil does not contain significant quantities of halogenated hazardous constituents? [40 CFR 279.21(b)] <i>(Note: If no, the used oil must be managed as a hazardous waste)</i>		
<i>Used Oil Storage</i>		
N.3. Does the o/o store used oil in accordance with appropriate Spill Prevention, Control, and Countermeasures requirements (e.g. containment/diversionary structures such as dikes, berms, or retaining walls sufficiently impervious to contain oil; curbing; culverting, gutters, or other drainage systems; weirs, booms, or other barriers; spill diversion ponds; retention ponds; or sorbent materials)? [40 CFR 279.22 → 40 CFR 112.7(c)(1)]		
N.4. Does the o/o store used oil only in tanks, containers, or units subject to regulation under 40 CFR 264/265? [40 CFR 279.22(a)]		
N.5. Does the o/o ensure containers and above-ground tanks storing used oil are in good condition and not leaking? [40 CFR 279.22(b)]		
N.6. Does the o/o ensure containers and above-ground tanks storing used oil are marked with the words "Used Oil?" [40 CFR 279.22(c)(1)]		
N.7. Does the o/o ensure fill pipes that transfer used oil to underground storage tanks are marked clearly with the words "Used Oil?" [40 CFR 279.22(c)(2)]		
N.8. In the event of a release of used oil, did the o/o perform each of the following: (1) stop the release; (2) contain the released used oil; (3) clean up and properly manage the released used oil and other materials; AND (4) repair or replace any leaking used oil tanks or containers prior to placing them back into service? [40 CFR 279.22(d)] <i>(Identify date and quantity of release, if known)</i>		
<i>On-Site Burning in Space Heaters</i>		
<i>(Note: Only applies if burning used oil in on-site space heaters)</i>		
N.9. Does the o/o only burn used oil generated by the facility or used oil received from household do-it-yourself used oil generators? [40 CFR 279.23(a)]		
N.10. Is the space heater designed to have a maximum capacity of ≤ 0.5 million BTU/hr? [40 CFR 279.23(b)]		
N.11. Does the o/o ensure heater combustion gasses are vented to the ambient air? [40 CFR 279.23(c)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

Regulatory Requirements	Area of Non-compliance	Remarks
<i>Off-Site Shipments</i>		
<i>(Choose all methods that apply & complete appropriate checklist sections)</i>		
<input type="checkbox"/> <i>Self-transportation to appvd collection ctr</i> <input type="checkbox"/> <i>Self-transportation to aggregation point</i> <input type="checkbox"/> <i>Tolling arrangement</i> <input type="checkbox"/> <i>Other</i>		
Self-transport to Collection Center		
N.12. Does the o/o self-transport only used oil generated by the facility or used oil received from household do-it-yourself used oil generators? [40 CFR 279.24(a)]		
N.13. Does the o/o self-transport used oil only in vehicles owned by the facility or a facility employee? [40 CFR 279.24(a)(1)]		
N.14. Does the o/o ensure no more than 55 gallons of used oil is self-transported at any one time? [40 CFR 279.24(a)(2)] If no, must comply with item N.27.		
N.15. Does the o/o ensure the used oil is self-transported to a used oil collection center that is registered, licensed, permitted, or authorized by a state, county, or local government to manage used oil? [40 CFR 279.24(a)(3)]		
Self-transport to Aggregation Point		
N.16. Does the o/o self-transport only used oil generated by the facility? [40 CFR 279.24(b)]		
N.17. Does the o/o self-transport used oil only in vehicles owned by the facility or a facility employee? [40 CFR 279.24(b)(1)]		
N.18. Does the o/o ensure no more than 55 gallons of used oil is self-transported at any one time? [40 CFR 279.24(b)(2)] If no, must comply with item N.27.		
N.19. Does the o/o ensure the used oil is self-transported to an aggregation point that is owned and/or operated by the facility? [40 CFR 279.24(b)(3)]		
Tolling Arrangement		
N.20. Does the tolling arrangement identify the type of used oil and frequency of shipments? [40 CFR 279.24(c)(1)]		
N.21. Does the tolling arrangement state that the vehicle used to transport the used oil to the processor/re-refiner is owned and operated by the processor/re-refiner? [40 CFR 279.24(c)(2)]		
N.22. Does the tolling arrangement state that the vehicle used to transport the recycled oil back to the generator is owned and operated by the processor/re-refiner? [40 CFR 279.24(c)(2)]		
N.23. Does the tolling arrangement state that the reclaimed oil will be returned to the generator? [40 CFR 279.24(c)(3)]		
N.24. Does the o/o comply with the tolling arrangement requirements identified above?		
N.25. Does the o/o ensure the reclaimed used oil is used as a lubricant, cutting oil, or coolant? [40 CFR 279.24(c)]		
Other		
N.26. Does the o/o only use used oil transporters that have an EPA ID number? [40 CFR 279.24]		
N.27. Does the o/o self-transport used oil in quantities ≤ 55 gallons AND only to collection centers/aggregation points identified above? If yes, skip to Section O.		
N.27.1. Does the o/o ensure used oil is delivered to ONLY: (1) another used oil transporter that has an EPA ID number; (2) a used oil processing/re-refining facility that has an EPA ID number; (3) an off-specification used oil burner that has an EPA ID number; OR (4) an on-specification used oil burner? [40 CFR 279.43(a)]		
N.27.2. Does the o/o determine whether the used oil being transported has a total halogen content above or below 1,000 ppm? [40 CFR 279.44(a)]		
N.27.3. Does the o/o maintain records of each used oil shipment? [40 CFR 279.46(a) & (b)]		
N.27.4. Do the shipping records contain EACH of the following: (1) the facility name and address; (2) facility EPA ID number; (3) transporter EPA ID number; (4) destination facility EPA ID number; (5) quantity of used oil; (6) signature of the used oil generator and transporter; (7) date of shipment; (8) date of delivery to destination facility; AND (9) signature of destination facility representative? [40 CFR 279.46(a) & (b)]		
N.27.5. Does the o/o maintain shipping records for at least three years? [40 CFR 279.46(d)]		

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

Regulatory Requirements	Area of Non-compliance	Remarks
<p>O. Universal Waste Requirements <i>(Identify each universal waste managed)</i></p> <p><input type="checkbox"/> Batteries <input type="checkbox"/> Pesticides <input type="checkbox"/> Mercury-containing equipment <input type="checkbox"/> Lamps</p> <p><i>(Note: Only applies to Small Quantity Handlers (SQH, < 5,000 kg accumulated at one time). For Large Quantity Handlers (LQH, ≥ 5,000 kg accumulated at any one time) see the applicable requirements of 40 CFR Part 273)</i></p>		
O.1. Does the o/o ensure containers of universal waste are compatible with the type of universal waste managed in the container? [40 CFR 273.13]		
O.2. Does the o/o label or mark each container of universal waste with the words "Universal Waste _____," "Waste _____," or "Used _____"? [40 CFR 273.14]		
O.3. Does the o/o store universal wastes for less than one year? [40 CFR 273.15(a)] If yes, skip to O.4.		
O.3.1. Is the extended storage time solely to allow the facility to accumulate quantities of universal waste to facilitate proper off-site management? [40 CFR 273.15(b)]		
O.3.2. Did the o/o fully document the need for the extended storage time? [40 CFR 273.15(b)]		
O.4. Is the o/o able to demonstrate the amount of time universal wastes have accumulated (such as through labeling containers, maintaining an inventory system, handling universal wastes separately from other wastes, or another method that clearly identifies the amount of time they have accumulated)? [40 CFR 273.15(c)]		
O.5. Has the o/o provided training to employees in management of universal wastes? [40 CFR 273.16]		
O.6. Has the o/o prevented a release of universal waste or their residues? If yes, skip to O.7.		
O.6.1. Did the o/o immediately contain all releases? [40 CFR 273.17(a)]		
O.6.2. Did the o/o determine if materials resulting from the release are hazardous waste and properly manage, if so? [40 CFR 273.17(b)]		
O.7. Does the o/o ensure universal wastes are shipped only to another universal waste handler, a destination facility, or a foreign destination? [40 CFR 273.18(a)]		
P. Non-Hazardous Waste Management		
P.1. Does the o/o ensure all non-RCRA waste, if disposed in Oklahoma, is disposed at a facility permitted by the DEQ to accept such waste? [27A O.S. §2-10-301(A)(1)]		
P.2. If the o/o disposes of > 10 yd ³ per month of non-hazardous industrial waste (NHIW) at an Oklahoma solid waste disposal facility, complete the following.		
P.2.1. Has the o/o submitted an NHIW notification/certification to the DEQ for each NHIW to be disposed in Oklahoma? [OAC 252:515-31-2(a)]		
P.2.2. Does the notification/certification meet the requirements of OAC 252:515, Appendix G or contain equivalent information? [OAC 252:515-31-3(b)]		

INSPECTION TYPE (check each that applies)

- Routine RCRA Compliance Evaluation Inspection**
- Limited RCRA Compliance Evaluation Inspection (Circle items inspected)**
- CEI Follow-up (Circle items inspected)**
- Order Follow-up (Case No./Date _____) (Circle items inspected)**
- Citizen Complaint (Complaint # _____)**

Comments:

Oklahoma Department of Environmental Quality
LARGE QUANTITY GENERATOR INSPECTION REPORT

EPA ID# _____

DATE _____

I have completed an inspection of your facility to evaluate compliance with the Oklahoma Hazardous Waste Management Act (27A O.S. § 2-7-101, *et seq.*), the Oklahoma Hazardous Waste Management regulations (OAC 252:205), the federal hazardous waste management regulations (40 CFR Parts 260 – 279), and certain portions of the Oklahoma Solid Waste Management regulations (OAC 252:515).

Based on this inspection, it appears your facility is in compliance with all applicable regulations and statutes that were evaluated, and no further action is required. However, if additional review of the facts established during the inspection reveals areas of non-compliance, I will notify you in writing.

Items marked as “Area of Non-compliance” represent requirements where I have identified the facility to not be in compliance with the applicable statute or regulation. **Please correct each area of non-compliance and submit documentation to me demonstrating compliance no later than _____.** If further review of the facts established during this inspection reveals additional areas of non-compliance or that a violation was identified in error, I will notify you in writing. If you believe I have identified an area of non-compliance in error or if additional time is needed, please submit supporting documentation or a request for an extension within this same period.

This Notice in no way limits the DEQ’s authority to pursue additional enforcement such as, but not limited to, an Administrative Order and/or assessment of penalties, based on the nature or gravity of violations found, failure to respond to this Notice, or otherwise in accordance with its statutory authority.

If you have any questions regarding this Notice, please contact me.

(Printed name)

(Signature)

Oklahoma Department of Environmental Quality
Land Protection Division
P.O. Box 1677
Oklahoma City, OK 73101-1677
Tel: (405) 702-5100
Fax: (405) 702-5101

Signature of the facility representative if issued onsite (optional):

(Printed name)

(Title)

(Signature)

(Date)
