



Oklahoma Department of Environmental Quality  
 Volkswagen Settlement Trust  
 On-Road Program Application

**Application  
 Deadline  
 Sept. 30, 2020**

The Oklahoma Department of Environmental Quality will use money from the Oklahoma Volkswagen Settlement Trust to implement a reimbursement program to replace or repower eligible on-road vehicles. Project eligibility details and criteria can be found in the [On-Road Grant Solicitation](#) document. Applicants should read this document prior to completing the application.

This is a competitive funding opportunity available to government and non-government applicants. Projects selected for award will be reimbursed after full completion of the project as outlined in the [On-Road Grant Solicitation](#) document. An application may include multiple vehicles and/or fuel types. A partial application of one or more projects may be awarded. All required information and documentation must be received before the application deadline in order for the application to be considered complete. Incomplete applications will not be evaluated.

**How to Apply**

1. Read the [On-Road Grant Solicitation](#) document.
2. Complete the application. Instructions and checklist are on page 4.
3. A separate Page 3 should be included for each vehicle/engine.
4. The application and all supporting documents must be received by DEQ before 4:00 pm on September 30, 2020.

Standard Mail Department of Environmental Quality Air Quality Division VW On-Road Program PO Box 1677 Oklahoma City, OK 73102	Email vwsettlement@deq.ok.gov
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<b>1. CERTIFICATION</b>	
The undersigned is an official authorized to represent the applicant. The person signing this document must have the authority to contractually bind the applicant or be the designated fiscal agent.	
<i>I certify that I have read and agree to the <b>On-Road Grant Solicitation</b>; that all proposed activities will be carried out; that all grant money received will be utilized solely for the purposes for which it is intended; that records documenting the planning process and implementation will be maintained and submitted when requested, and DEQ is hereby granted access to inspect project sites and/or records. It is understood that if this project is selected a Memorandum of Agreement (MOA) with DEQ must be executed prior to beginning the project.</i>	
PRINTED NAME OF AUTHORIZED OFFICIAL <input style="width: 95%; height: 20px;" type="text"/>	TITLE <input style="width: 95%; height: 20px;" type="text"/>
SIGNATURE OF AUTHORIZED OFFICIAL <input style="width: 95%; height: 40px;" type="text"/>	DATE <input style="width: 95%; height: 40px;" type="text"/>
TAXPAYER ID# <input style="width: 95%; height: 20px;" type="text"/>	

**2. APPLICANT INFORMATION**

LEGAL NAME OF ORGANIZATION		PHONE NUMBER WITH AREA CODE	
<input type="text"/>		<input type="text"/>	
MAILING ADDRESS	CITY	STATE	ZIP CODE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TYPE OF APPLICANT	<input type="checkbox"/> GOVERNMENT ORGANIZATION	<input type="checkbox"/> PRIVATE BUSINESS	<input type="checkbox"/> OTHER
EXPLAIN <input type="text"/>			

**3. AUTHORIZED OFFICIAL**

NAME	EMAIL		
<input type="text"/>	<input type="text"/>		
TITLE	PHONE NUMBER WITH AREA CODE		
<input type="text"/>	<input type="text"/>		
MAILING ADDRESS	CITY	STATE	ZIP CODE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**4. PRIMARY PROJECT CONTACT**

NAME	EMAIL		
<input type="text"/>	<input type="text"/>		
TITLE	PHONE NUMBER WITH AREA CODE		
<input type="text"/>	<input type="text"/>		
MAILING ADDRESS	CITY	STATE	ZIP CODE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**5. PROJECT SUMMARY (USE ADDITIONAL SHEETS IF NEEDED)**

**6. TIMELINE, ABILITY, AND RESOURCES (USE ADDITIONAL SHEETS IF NEEDED)**

**This page (items 7, 8, and 9) must be completed separately for each vehicle/engine being replaced.**

7. PROJECT DETAILS				
FUNDING REQUESTED \$	PROJECT TYPE <input type="checkbox"/> REPLACEMENT <input type="checkbox"/> REPOWER	VEHICLE USE DESCRIPTION (Include Passenger Capacity if Bus)		
OLD VEHICLE/ENGINE CATEGORY (SEE PROGRAM REQUIREMENTS)  <input type="checkbox"/> Class 8 Local Freight Truck or Drayage Truck  <input type="checkbox"/> Class 4-8 Shuttle or Transit Bus (not school bus)  <input type="checkbox"/> Class 4-7 Local Freight Trucks	FUEL TYPE	GROSS VEHICLE WEIGHT RATING	VIN	
	VEHICLE MAKE	VEHICLE MODEL	VEHICLE YEAR	
	ENGINE MAKE	ENGINE MODEL	ENGINE YEAR	
	ENGINE SERIAL NUMBER	ENGINE HORSEPOWER	FLEET VEHICLE NUMBER	
	EPA ENGINE FAMILY	ANNUAL MILES	ANNUAL FUEL USE	ANNUAL IDLING HRS
	NEW VEHICLE/ENGINE PRICE \$	FUEL TYPE	VEHICLE USE DESCRIPTION (Include Passenger Capacity if Bus)	
	VEHICLE YEAR	ENGINE YEAR	ENGINE HORSEPOWER	GVWR

8. AREA OF USE							
ENTER THE PERCENT OF TIME THE VEHICLE OPERATES IN EACH COUNTY. THE TOTALED PERCENTAGE CANNOT EXCEED 100.							
Canadian	<input type="checkbox"/>	Grady	<input type="checkbox"/>	Osage	<input type="checkbox"/>	Washington	<input type="checkbox"/>
Cleveland	<input type="checkbox"/>	Lincoln	<input type="checkbox"/>	Pawnee	<input type="checkbox"/>		
Comanche	<input type="checkbox"/>	Logan	<input type="checkbox"/>	Payne	<input type="checkbox"/>	County in Oklahoma not listed (Complete Question 9)	<input type="checkbox"/>
Creek	<input type="checkbox"/>	McClain	<input type="checkbox"/>	Rogers	<input type="checkbox"/>		
Garfield	<input type="checkbox"/>	Oklahoma	<input type="checkbox"/>	Tulsa	<input type="checkbox"/>	Area not in Oklahoma	<input type="checkbox"/>
Garvin	<input type="checkbox"/>	Okmulgee	<input type="checkbox"/>	Wagoner	<input type="checkbox"/>		

9. PROJECT BENEFITS FOR COUNTIES <b>NOT</b> LISTED ABOVE (USE ADDITIONAL SHEETS IF NEEDED)

## INSTRUCTIONS

### 1. Certification

- Authorized official must sign and date the application. By doing so, the official is agreeing to the contents of the On-Road Program Requirements and certifying the contents of this application are true.

### 2. Applicant Information

- Enter the information for the Business or Government organization.

### 3. Authorized Official

- Enter the contact information for the person authorized to enter into an agreement with DEQ.

### 4. Primary Project Contact

- Enter the contact information for the main point of contact for this project.

### 5. Project Summary

- Provide a brief summary of the project.

### 6. Timeline, Ability and Resources

- Provide a detailed timeline that includes milestones and a closing date on or before June 30, 2023. Describe your experience performing projects like this and any difficulties you might expect. Explain your purchase procedure and any difficulties you might expect. Provide information concerning availability of infrastructure you have or will have to complete this project. Include any other information that might be helpful.

### 7. Project Details

- See the **On-Road Grant Solicitation** for vehicle eligibility and cost share requirements.
- Enter the project type, a description of vehicle use, and the amount of money being requested.
- Enter the vehicle/engine information for the old one you want to replace. This vehicle must still be in use, enter either the most recent annual information **or** an average of the last three years for miles, fuel, and idling.
- EPA Engine Family Name is a number/letter code found on the engine nameplate.
- Enter the vehicle/engine information for the new one you want to purchase. The replacement vehicle must be of the same category, use, and weight rating as the old vehicle.

### 8. Area of Use

- Enter the percent of time the vehicle operates in the areas listed. All areas totaled together must not exceed 100%.

### 9. Project Benefits for Counties **NOT** Listed in Question 8

- Projects that are **not** located in counties listed in question 8 may receive points if they are located in general proximity to areas that have proportionately higher than average traffic from diesel engines. Such heavy traffic areas may include interstate traffic corridors, truck stops, ports, rail yards, terminals, construction sites, bus depots/yards, and distribution centers. Please describe how this project will affect emissions in these areas. Pertinent information may include, but is not limited to: distance to these areas, frequency of visits to these areas, amount of time spent in these areas, traffic flow data, or emissions data regarding the heavy traffic area/s being serviced by the vehicle.

<b>CHECKLIST FOR APPLICATION SUBMITTAL</b> (Please be sure to include the following)	
<input type="checkbox"/>	Completed and signed application. Include a separate page 3 for each vehicle/engine.
<input type="checkbox"/>	Separate itemized vendor quote for each vehicle/engine.
<input type="checkbox"/>	Copy of your Idle Reduction Policy.
<b>See the On-Road Grant Solicitation for additional items to be submitted if chosen for award.</b> (vendor forms, photos, title, registration...)	