APPLICANT RESPONSIBILITIES
Permit applicants are required to give public notice that a Tier II or Tier III draft permit has been prepared by DEQ. The notice must be published in one newspaper local to the site or facility. Note that if either the applicant or the public requests a public meeting, this must be arranged by the DEQ.

1. Complete the public notice using the samples provided by AQD below. Please use the version applicable to the requested permit action;
   - Version 1 – Traditional NSR process for a construction permit
   - Version 2 – Enhanced NSR process for a construction permit
   - Version 3 – initial Title V (Part 70 Source) operating permit, Title V operating permit renewal, Significant Modification to a Title V operating permit, and any Title V operating permit modification incorporating a construction permit that followed Traditional NSR process
2. Determine appropriate newspaper local to facility for publishing;
3. Submit sample notice and provide date of publication to AQD 5 days prior to notice publishing;
4. Upon publication, a signed affidavit of publication must be obtained from the newspaper and sent to AQD.

REQUIRED CONTENT (27A O.S. § 2-14-302 and OAC 252:4-7-13(c))

1. A statement that a Tier II or Tier III draft permit has been prepared by DEQ;
2. Name and address of the applicant;
3. Name, address, driving directions, legal description and county of the site or facility;
4. The type of permit or permit action being sought;
5. A description of activities to be regulated, including an estimate of emissions from the facility;
6. Location(s) where the application and draft permit may be reviewed (a location in the county where the site/facility is located must be included);
7. Name, address, and telephone number of the applicant and DEQ contacts;
8. Any additional information required by DEQ rules or deemed relevant by applicant;
9. A 30-day opportunity to request a formal public meeting on the draft permit.

SAMPLE NOTICES: Version 1 on page 2.
Version 2 on page 3.
Version 3 on page 4.
SAMPLE NOTICE  (Italicized print is to be filled in by the applicant.):

Version 1 – For those using the Traditional NSR Process for a construction permit application review

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DEQ NOTICE OF TIER ...II or III... DRAFT PERMIT

A Tier ...II or III... application for an air quality ...type of permit or permit action being sought (e.g.,
construction permit for a new major facility or construction permit for a modification at an existing major
facility)... has been filed with the Oklahoma Department of Environmental Quality (DEQ) by applicant,
...name and address.

The applicant requests approval to ...brief description of purpose of application... at the ...site/facility name
... ...[proposed to be] located at ...physical address (if any), driving directions, and legal description
including county....

In response to the application, DEQ has prepared a draft construction permit [modification] (Permit
Number: ...xxxx-xxxx-x...), which may be reviewed at ...locations (one must be in the county where the
site/facility is located)... or at the Air Quality Division's main office (see address below). The draft permit
is also available for review under Permits for Public Review on the DEQ Web Page:
http://www.deq.ok.gov/

This draft permit would authorize the facility to emit the following regulated pollutants: (list each
pollutant and amounts in tons per year (TPY)). [For facility modifications only, either add the phrase: , which
represents (identify the emissions change involved in the modification), or add the sentence: The
modification will not result in a change in emissions.] [For PSD permits only, add: The project will
consume the following increment levels: (list the amount of increment consumption for each pollutant in
ug/m³).]

The public comment period ends 30 days after the date of publication of this notice. Any person may
submit written comments concerning the draft permit to the Air Quality Division contact listed below or
as directed through the corresponding online notice. [Modifications only, add: Only those issues relevant
to the proposed modification(s) are open for comment.] A public meeting on the draft permit
[modification] may also be requested in writing at the same address. Note that all public meetings are to
be arranged and conducted by DEQ staff.

Information on all permit actions including draft permits, proposed permits, final issued permits and
applicable review timelines are available in the Air Quality section of the DEQ Web page:
http://www.deq.ok.gov/.

For additional information, contact ...names, addresses and telephone numbers of contact persons for the
applicant, or contact DEQ at: Chief Engineer, Air Quality Division, 707 N. Robinson, Suite 4100, P.O.
Box 1677, Oklahoma City, OK, 73101-1677. Phone No. (405) 702-4100.
DEQ NOTICE OF TIER ...II or III... DRAFT PERMIT

A Tier ...II or III... application for an air quality construction permit for a modification at an existing major facility has been filed with the Oklahoma Department of Environmental Quality (DEQ) by applicant, ...name and address.

The applicant requests approval to ...brief description of purpose of application... at the ...site/facility name ... ...[proposed to be] located at ...physical address (if any), driving directions, and legal description including county.....

In response to the application, DEQ has prepared a draft construction permit (Permit Number: ...xxxx-xxxx-x...), which may be reviewed at ...locations (one must be in the county where the site/facility is located) ... or at the Air Quality Division's main office (see address below). The draft permit is also available for review under Permits for Public Review on the DEQ Web Page: http://www.deq.ok.gov/

This draft permit would authorize the facility to emit the following regulated pollutants: (list each pollutant and amounts in tons per year (TPY)), which represents (identify the emissions change (increase or decrease) involved in the modification). [Or add: The modification will not result in a change in emissions.] [For PSD permits only, add: The project will consume the following increment levels: (list the amount of increment consumption for each pollutant in ug/m³).]

The public comment period ends 30 days after the date of publication of this notice. Any person may submit written comments concerning the draft permit to the Air Quality Division contact listed below or as directed through the corresponding online notice. Only those issues relevant to the proposed modification(s) are open for comment. A public meeting on the draft permit may also be requested in writing at the same address. Note that all public meetings are to be arranged and conducted by DEQ staff.

In addition to the public comment opportunity offered under this notice, this draft permit is subject to U.S. Environmental Protection Agency (EPA) review, EPA objection, and petition to EPA, as provided by 40 CFR § 70.8. The requirements of the construction permit will be incorporated into the Title V operating permit through the administrative amendment process. Therefore, no additional opportunity to provide comments or EPA review, EPA objection, and petitions to EPA will be available to the public when requirements from the construction permit are incorporated into the Title V operating permit.

If the Administrator (EPA) does not object to the proposed permit, the public has 60 days following the Administrator’s 45-day review period to petition the Administrator to make such an objection as provided in 40 CFR 70.8(d) and in OAC 252:100-8-8(j).

Information on all permit actions including draft permits, proposed permits, final issued permits and applicable review timelines are available in the Air Quality section of the DEQ Web page: http://www.deq.ok.gov/.

For additional information, contact ...names, addresses and telephone numbers of contact persons for the applicant, or contact DEQ at: Chief Engineer, Air Quality Division, 707 N. Robinson, Suite 4100, P.O. Box 1677, Oklahoma City, OK, 73101-1677. Phone No. (405) 702-4100.
Version 3 – For initial Title V operating permit, Title V operating permit renewal, Significant Modification to a Title V operating permit, and any Title V operating permit modification incorporating requirements of a construction permit that followed Traditional NSR process

DEQ NOTICE OF TIER ...II or III... DRAFT PERMIT

A Tier ...II or III... application for an air quality ...type of permit or permit action being sought (e.g., significant modification to a Title V permit or Title V/Title V renewal permit)...

has been filed with the Oklahoma Department of Environmental Quality (DEQ) by applicant, ...name and address.

The applicant requests approval to ...brief description of purpose of application... at the ...site/facility name ...

...[proposed to be] located at ...physical address (if any), driving directions, and legal description including county....

In response to the application, DEQ has prepared a draft operating permit [modification] (Permit Number: ...xxxx-xxxx-x...), which may be reviewed at ...locations (one must be in the county where the site/facility is located)...

or at the Air Quality Division's main office (see address below). The draft permit is also available for review under Permits for Public Review on the DEQ Web Page:

http://www.deq.ok.gov/

This draft permit would authorize the facility to emit the following regulated pollutants: (list each pollutant and amounts in tons per year (TPY)) [For facility modifications only, either add: , which represents (identify the emissions change involved in the modification), or add: . The modification will not result in a change in emissions]

The public comment period ends 30 days after the date of publication of this notice. Any person may submit written comments concerning the draft permit to the Air Quality Division contact listed below or as directed through the corresponding online notice. [Modifications only, add: Only those issues relevant to the proposed modification(s) are open for comment.] A public meeting on the draft permit [modification] may also be requested in writing at the same address. Note that all public meetings are to be arranged and conducted by DEQ staff.

In addition to the public comment opportunity offered under this notice, this draft permit is subject to U.S. Environmental Protection Agency (EPA) review, EPA objection, and petition to EPA, as provided by 40 CFR § 70.8.

If the Administrator (EPA) does not object to the proposed permit, the public has 60 days following the Administrator’s 45-day review period to petition the Administrator to make such an objection as provided in 40 CFR 70.8(d) and in OAC 252:100-8-8(j).

Information on all permit actions including draft permits, proposed permits, final issued permits and applicable review timelines are available in the Air Quality section of the DEQ Web page:

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For additional information, contact ...names, addresses and telephone numbers of contact persons for the applicant, or contact DEQ at: Chief Engineer, Air Quality Division, 707 N. Robinson, Suite 4100, P.O. Box 1677, Oklahoma City, OK, 73101-1677.  Phone No. (405) 702-4100.