**NOTICE OF FILING**

**TIER II or TIER III AIR QUALITY PERMIT APPLICATION**

**APPLICANT RESPONSIBILITIES**

Permit applicants are required to give public notice that a Tier II or Tier III permit application has been filed with DEQ. The notice must be published in one newspaper local to the site or facility. Upon publication, a signed affidavit of publication must be obtained from the newspaper and sent to AQD.

**REQUIRED CONTENT** (27A O.S. § 2-14-301 and OAC 252:4-7-13(c))

1. A statement that a Tier II or Tier III permit application has been filed with DEQ;
2. Name and Address of the applicant;
3. Name, address, legal description and county of the site or facility;
4. The type of permit or permit action being sought;
5. A description of activities to be regulated;
6. Location(s) where the application may be reviewed (a location in the county where the site/facility is located must be included);
7. Name, address, and telephone number of the applicant and DEQ contacts;
8. Any additional information required by DEQ rules or deemed relevant by applicant; and
9. For Tier III applications only, a 30-day opportunity to request a process meeting on the permit process.

**SAMPLE NOTICE** *(Italicized print is to be filled in by the applicant.)***:**

**DEQ NOTICE OF TIER** *…II or III…* **PERMIT APPLICATION FILING**

**A Tier** *…II or III…* **application for an air quality** *…type of permit or permit action being sought [e.g., Construction Permit for a Major Facility]…* **has been filed with the Oklahoma Department of Environmental Quality (DEQ) by applicant,** *…name and address.*

**The applicant requests approval to** *…brief description of purpose of application…* **at the** *…site/facility name … …[proposed to be]…* **located at** *…physical address (if any) and legal description including county…***.**

**The application may be reviewed at** *…location(s) (one must be in the county where the site/facility is located)…***or at the Air Quality Division's main office (see address below). The status of all permit applications is also available for review in the Air Quality Section of DEQ's Web Page: //www.deq.state.ok.us/**

[For Tier III only, add the following statement: **Any person(s) may request a meeting to explain the permitting process. Such request must be submitted in writing within 30 days of the publication of this notice to the Air Quality Division contact listed below.**]

**After reviewing the application, the DEQ will prepare either a draft permit or a draft denial. At that time another notice will be published about where to review the draft, how to submit written comments on the draft and request a public meeting.**

**For additional information, contact** *…names, addresses and telephone numbers of contact persons for the applicant,* **or contact DEQ at: Chief Engineer, Permits & Engineering Group, Air Quality Division, 707 North Robinson, Suite 4100, P.O. Box 1677, Oklahoma City, OK, 73101-1677. Phone: (405) 702-4100**