

## 2022 Emissions Reporting Updates and Reminders

This newsletter is replacing our annual workshop for 2023. If you need further information, please [contact us](#).

### Emission Inventory Updates

SLEIS (online reporting system) –

- For some process Source Classification Codes (SCC), SLEIS is preloaded with emission factors from EPA's AP-42 document. When the throughput unit of measure matches the emission factor unit of measure, SLEIS will calculate the emissions for you. We call this match "throughput combinations". Check out the SLEIS Home Page "News" for a list of new SCC and throughput combinations that have been added.
- To aid inspectors in confirming permit compliance, when applicable, add engine serial numbers to your inventory. The serial number can be added under the Emission Unit "Additional Information" tab. If an engine is replaced, a new emission unit should be created with the new serial number.

Annual Operating Fees – Invoices for 2023 Annual Operating Fees will be mailed July 3, 2023, and payments are due by July 31, 2023. The minor source fee is fixed at \$25.12 per ton of regulated air pollutant, and the Title V fee will be \$46.01 per ton. When calculating annual operating fees for facilities that are registered under Permit by Rule (PBR), the last reported inventory emission amounts are used.

### Emission Inventory Reminders

Our [Frequently Asked Questions page](#) covers questions such as: who is required to submit inventories, the acceptable electronic system to use and when the inventories are due. Facilities can also obtain guidance on how to terminate an air permit, change the Responsible Official, and many other common questions.

Our [Emissions Inventory Training page](#) has past workshop recordings and slides, as well as SLEIS training videos.

Change in Ownership – It is the responsibility of the seller to submit [DEQ Form 100-883](#) no later than 30 days following the change in ownership; this includes facilities registered under Permit By Rule during non-reporting years. Oklahoma law and DEQ rules are clear that the current owner/operator of a facility is responsible for the submission of the annual emissions inventories and for paying the annual operating fees, including fees from prior year emissions. *We encourage companies to review their facility lists as early as possible and complete any administrative changes that have not been submitted and processed.* **DO NOT** update a facility status to Temporarily or Permanently Shutdown if you no longer own the facility; submit DEQ Form 100-883 so that DEQ staff can transfer the facility to the new owner.

### Facility Status Reminders

- If a facility does not operate for an entire year, update all equipment, control devices (if applicable), processes, and facility status to either Temporarily Shutdown or Permanently Shutdown with the appropriate status year. If selecting Permanently Shutdown, then DEQ expects a [request to terminate the permit](#) to follow.



- It is not acceptable to skip updating these statuses and instead report zero throughput and zero emissions. When the facility and equipment statuses are properly updated, there should be nothing to fill out for the associated processes.
- If you submit data using a spreadsheet template, facility status and equipment status changes **MUST** be entered on the SLEIS user interface prior to downloading the template.

Control Equipment – During the transition from the old reporting system to SLEIS, additional control units may have been created. Review your controls and make adjustments as necessary. Unused controls should be set to Permanently Shutdown.

PM Metals –

- Particulate metal emissions should be reported as a speciated metal emission AND included as part of the appropriate PM amount (primary PM-10 and/or primary PM-2.5).
- Emission factors for primary PM-10 and PM-2.5 typically include the metal emissions.
- To identify which emissions are considered PM or VOCs, we have updated our [Regulated Air Pollutant](#) webpage and the pollutant code table found on the SLEIS home page.
- Please contact us if you have any issues or questions regarding meeting this requirement.

Other PM Reminders – Emissions Inventory collects Primary Particulate Matter (PRI-PM) as part of the inventory process. This is made up of condensable PM and filterable PM. Please remember to include both when reporting your PM-10 and PM-2.5. Since PM-2.5 is a subset of PM-10, make sure that your PM-2.5 does not exceed your reported PM-10, and that your speciated metals do not exceed your reported PM.