



Application  
Deadline  
January 13, 2023

Oklahoma Department of Environmental Quality  
Fiscal Year 2022 Oklahoma Clean Diesel (DERA) Grant Application DS-02F00301

Project eligibility details and criteria can be found in the [Clean Diesel Grant Solicitation](#) document. Applicants should read the solicitation document prior to completing the application.

This is a competitive funding opportunity available to public and private schools in Oklahoma. Projects selected for award will be reimbursed after full completion of the project as outlined in the [Clean Diesel Grant Solicitation](#) document. An application may include multiple school buses. Successful applicants may be offered the full amount of requested funding or may be offered a lesser amount than requested. All required information and documentation must be received before the application deadline in order for the application to be considered complete. Incomplete applications will not be evaluated.

Date of Application:    \_\_ / \_\_ / \_\_\_\_

Application Information			
Legal Name of Organization		Phone Number	
<input type="text"/>		<input type="text"/>	
Mailing Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Type of Applicant			
Public School <input type="checkbox"/> Private School <input type="checkbox"/>			

Authorized Official			
Name		Email	
<input type="text"/>		<input type="text"/>	
Title		Phone Number	
<input type="text"/>		<input type="text"/>	
Mailing Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Primary Project Contact			
Name		Email	
<input type="text"/>		<input type="text"/>	
Title		Phone Number	
<input type="text"/>		<input type="text"/>	
Mailing Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Bus Details Section:**

1. Project Costs (see section II.C.2 of the Grant Solicitation):
  - a. Estimated award amount: \$\_\_\_\_\_
    - *Oklahoma may fund up to 25% of the cost of a new replacement vehicle powered by a 2019 model year or newer engine certified to EPA emission standards.*
  - b. Estimated amount of matching funds provided by awardee: \$\_\_\_\_\_
  - c. Estimated total project cost (award + matching funds): \$\_\_\_\_\_
2. What is the average age of vehicles in the fleet? \_\_\_\_\_
3. At what age are vehicles in this fleet usually replaced? \_\_\_\_\_
4. What is the grade(s) of students the vehicle transports regularly? (*Must be Pre-K through 12<sup>th</sup> grade to be eligible.*) \_\_\_\_\_
5. In an average year, estimate how many households or family units are affected by emissions of the vehicle(s) during typical transportation (this includes those served by the stops as well as neighbors and surrounding areas on the route). Please include each household only once, regardless of how many times per year it is exposed to the bus in question. \_\_\_\_\_
6. Did you participate in the FY2021 Oklahoma Clean Diesel Grant Program? Yes  No
7. Does the Eligible Bus/Buses primarily operate in the State of Oklahoma? Yes  No
8. In which county is the school being serviced by the Eligible Bus/Buses? \_\_\_\_\_
  - a. Do the Eligible Bus/Buses regularly operate in, travel to, and/or travel through one or more of the following priority counties as listed in Section II.D.7(ii) of the Grant Solicitation? Check all that apply.

COUNTY	✓	Percent of Operation in County
Bryan		
Canadian		
Carter		
Cleveland		
Comanche		
Creek		
Grady		
Lincoln		
Logan		
McClain		
Oklahoma		

COUNTY		Percent of Operation in County
Okmulgee		
Osage		
Pawnee		
Rogers		
Tulsa		
Wagoner		
Other Oklahoma Counties		
Counties Outside of Oklahoma		

<b>Eligible Bus (please fill out a separate sheet for each bus you wish to replace)</b>		
Is the bus fully operational?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the bus used to carry students to and from school or related events on a regular basis?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the bus identified with the words "School Bus" and painted the National School Bus Glossy Yellow?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What year was the bus was acquired? <i>(Must be owned and operated for a minimum of two years prior to upgrade)</i>		
Vehicle Identification Number (VIN)		
Bus Type	A <input type="checkbox"/>	B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>
Gross Vehicle Weight Rating (GVWR)	Class 5 (16,001 - 19,500 lbs) <input type="checkbox"/>	Class 6 (19,501 - 26,000 lbs) <input type="checkbox"/>
	Class 7 (26,001 - 33,000 lbs) <input type="checkbox"/>	Class 8 (33,001 lbs and over) <input type="checkbox"/>
Fuel Type <i>(Must be diesel to qualify)</i>		
Vehicle Make		
Vehicle Model		
Vehicle Year		
Engine Model Year (EMY) <i>(Must be 2009 or older)</i>		
Engine Make		
Engine Model		
Engine Serial Number		
Engine Horsepower		
Engine Family Name		
Annual Amount of Fuel Used <i>(Gallons/year)</i>		
Annual Miles Traveled for 2019 - 2021 <i>(Must have accumulated at least 7,000 miles/year during the 2 years prior to upgrade or during the calendar year Jan-Dec 2019)</i>	2019	
	2020	
	2021	
Annual Idling Hours		
Remaining Life of Engine/Vehicle <i>(Must be a minimum of 3 years)</i>		
<b>Replacement Bus</b>		
Engine Model Year (EMY)		
Fuel Type <i>(Must be diesel or gasoline)</i>		
Bus Type <i>(Must be same as Eligible Bus)</i>	A <input type="checkbox"/>	B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>
Is the replacement bus available on State Contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Gross Vehicle Weight Rating (GVWR) <i>(Must be similar to, and not more than Eligible Bus)</i>	Class 5 (16,001 - 19,500 lbs) <input type="checkbox"/>	Class 6 (19,501 - 26,000 lbs) <input type="checkbox"/>
	Class 7 (26,001 - 33,000 lbs) <input type="checkbox"/>	Class 8 (33,001 lbs and over) <input type="checkbox"/>

**\*\*\*\*\*Please attach proof of title, picture of VIN, and picture of engine plate\*\*\*\*\***

<b>Eligible Bus (please fill out a separate sheet for each bus you wish to replace)</b>		
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Is the bus identified with the words "School Bus" and painted the National School Bus Glossy Yellow?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Vehicle Model		
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**\*\*\*\*\*Please attach proof of title, picture of VIN, and picture of engine plate\*\*\*\*\***

## **Acknowledgement Section:**

9. I understand that our fleet is required to keep the bus or buses replaced through this grant in service for a minimum of five years. If the bus or buses become inoperable or are sold to another entity before the five years are up, DEQ must be notified of the change.  
Please check one: Yes  No
10. I understand that matching funds are required, and that the applicant is responsible for and has adequate funding for this request.  
Please check one: Yes  No
11. I am familiar with the definition of “scrapped,” which is outlined in the Grant Solicitation, Section II: Eligibility Information, and I understand that documentation of scrappage must be provided prior to receiving funds.  
Please check one: Yes  No
12. I understand that quarterly reporting will be required for one year from the project start date.  
Please check one: Yes  No
13. I understand that current, up-to-date registration with the System for Award Management (SAM) and an up-to-date Unique Entity ID (UEI) number are required for all grant recipients. *(UEI numbers can be found or obtained at the SAM.gov website.)*  
Please check one: Yes  No
14. I understand that all eligible replacement projects must be early attrition projects. Early attrition refers to a project where a vehicle is replaced before that vehicle is scheduled to be replaced. Therefore, any replaced vehicle that is due to be replaced, scheduled to be replaced, or has a life expiration date before September 30, 2025 is not eligible for FY 2022 Oklahoma Clean Diesel Grant Program funds.  
Please check one: Yes  No
15. I understand that outstanding projects or late completion of projects previously awarded under the Oklahoma Clean Diesel Program may affect eligibility for this funding opportunity.  
Please check one: Yes  No

**Project Details Section:**

16. Provide a detailed project timeline. Please keep in mind that all projects must be completed by September 1, 2023. (Completed projects are those with all vehicles replaced and/or scrapped, and all invoices and reimbursement documentation submitted to DEQ.) Buses must be obtained within 120 days of project start date, and old buses must be scrapped within 90 days of new vehicle acquisition. Additional sheets may be attached if necessary.

*When would each of the various stages of your project take place? Approximately how long do you think it would take to complete this project? Would you be able to complete this project by the deadline, September 1, 2023?*

17. Please attach a copy of, or describe below, your existing or proposed idle reduction policy. Failure to either have or to instate an idle reduction policy may be cause for disqualification. Additional sheets may be attached if necessary.

*What is your idle reduction policy? Is the policy already in place, or under development?*

18. Briefly describe your procurement process and attach at least two quotes or price estimates for proposed vehicle replacements. If you are using a state contract, then you will not need to provide quotes. Please refer to Section II.C.3 in the Grant Solicitation for additional procurement information. Additional sheets may be attached if necessary.

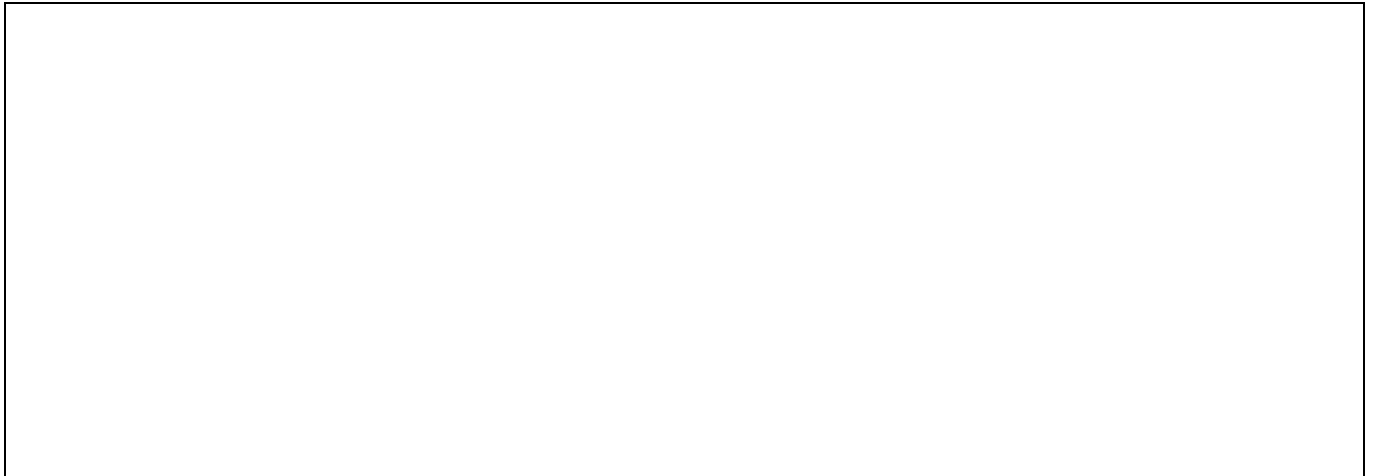
*Where are you soliciting bids and what is the price? Or, will you use the state purchasing contract instead?*

19. Please indicate and describe whether your project is located at or near any of the following heavy traffic areas: interstate traffic corridors, rail yards, terminals, bus depots, ports, airports, and distribution centers. See section II.D.7 of the Grant Solicitation. Additional sheets may be attached if necessary.

*Will your project help reduce pollution in busy, high traffic areas?*

20. Describe your ability to complete the project in a timely manner. If you have an outstanding project from FY21, please also explain why and provide your updated timeline moving forward. See timeline constraints in Grant Solicitation, Section I.C. Additional sheets may be attached if necessary.

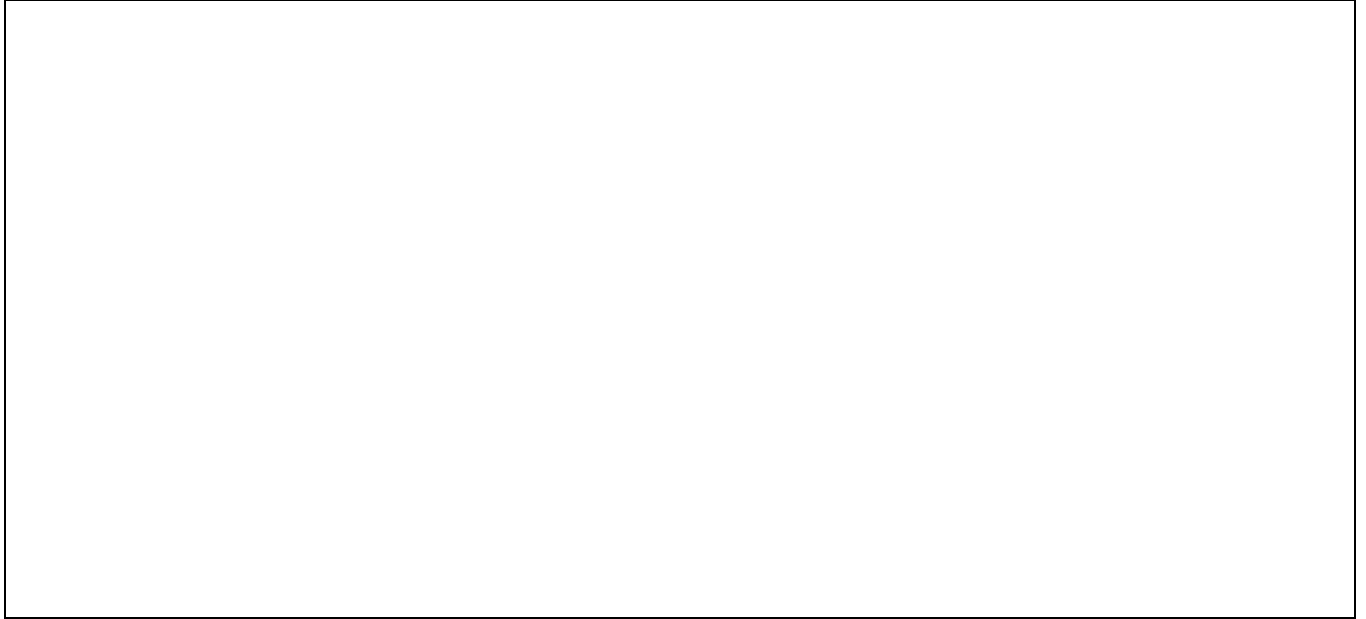
*What are the foreseeable problems that could arise which would cause a delay in your projected timeline? What steps would you take to ensure a timely completion of your proposed project? Can you demonstrate that staff assigned to execute the project have the necessary skills/experience to complete the project by the deadline?*





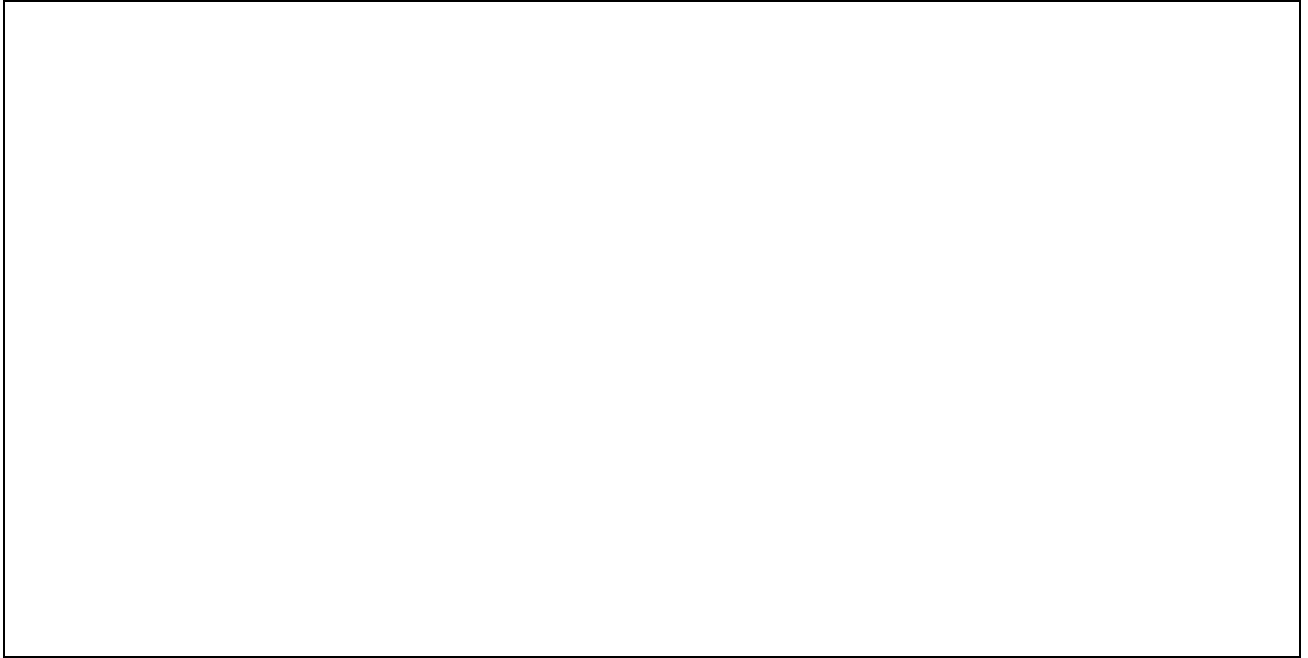
21. Provide a thorough, itemized budget describing estimated project costs. Additional sheets may be attached if necessary.

*How much do the items in your project cost? What is included in your project cost and who is paying how much?*

A large, empty rectangular box with a thin black border, intended for the user to provide a thorough, itemized budget as requested in the text above. The box is currently blank.

22. Match Requirements: Briefly describe your ability to meet match requirements. For example, is the money already in hand, is there a bond that must be passed, is the financing arranged by a bank, etc. Additional sheets may be attached if necessary.

*How will the applicant be able to pay for this project? Where will the money to pay for the project come from? Please remember that federal funds such as the ESSER are not allowed under this grant.*



## **Final Signature and Review:**

The undersigned is an official authorized to represent the applicant. The person signing this document must have the authority to contractually bind the applicant or be the designated fiscal agent.

*I certify that all proposed activities will be carried out; that all grant money received will be utilized solely for the purposes for which it is intended; that records documenting the planning process and implementation will be maintained and submitted when requested, and DEQ is hereby granted access to inspect project sites and/or records. It is understood that, if this project is selected, a Memorandum of Agreement (MOA) with DEQ will be executed.*

\_\_\_\_\_  
Print Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

UEI #: \_\_\_\_\_

Once you have finished filling out and signing this application, please review your answers and send it with any attachments to the Department of Environmental Quality. You may send it either electronically via email, or send a hardcopy submission via postal service. Applications must be received before 4:30 pm on January 13, 2023. Applications submitted by January 6, 2023 will be screened for completeness. See Section II.D.2 of the Grant Solicitation for more detail.

- I have attached proof of title for each bus.
- I have attached a picture of the VIN for each bus.
- I have attached a picture of the engine plate for each bus.
- I have attached an idle reduction policy or have described it in detail on Question 21.
- I have attached price quotes for buses unless purchasing from state contract.

### **Email address:**

[cleandiesel@deq.ok.gov](mailto:cleandiesel@deq.ok.gov)

### **Mailing address:**

Oklahoma Department of Environmental Quality  
Air Quality Division – Clean Diesel Grant Program  
707 N. Robinson  
P.O. Box 1677  
Oklahoma City, OK 73101-1677