

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY  
**REPORT OF PROPOSED ACTIVITIES IN OKLAHOMA**

<b>1. NAME OF LICENSEE (Person or firm proposing the activities described below)</b>		<b>2. TYPE OF REPORT</b> <input type="checkbox"/> INITIAL <input type="checkbox"/> REVISION <input type="checkbox"/> CLARIFICATION	
<b>3. ADDRESS OF LICENSEE (Mailing address or other location where licensee may be located)</b>			
<b>4. LICENSEE CONTACT (RSO or Management)</b>		<b>5. TELEPHONE NUMBER (include area code)</b>	
<b>6. E-MAIL ADDRESS</b>			
<b>7. ACTIVITIES TO BE CONDUCTED IN OKLAHOMA UNDER RECIPROCITY RECOGNITION, OAC 252:410-7-31-35 and 252:410-10-150(3):</b>			
WELL LOGGING	LEAK TESTING AND/OR CALIBRATIONS	TELE THERAPY/IRRADIATOR SERVICE	
PORTABLE GAUGES		OTHER (specify):	
INDUSTRIAL RADIOGRAPHY			
<b>8. CLIENT NAME, ADDRESS, CITY/COUNTY, STATE, ZIP CODE</b>		<b>9. WORK LOCATION ADDRESS (Give as complete an address or directions as possible, or provide coordinates of latitude and longitude)</b>	
<b>10. CLIENT TELEPHONE NUMBER (include area code)</b>		<b>11. WORK LOCATION TECHNICIAN AUTHORIZED TO PERFORM WORK</b>	<b>12. WORK LOCATION TELEPHONE NUMBER (include area code)</b>
<b>13. DATES SCHEDULED</b>		<b>14. APPROXIMATE TIME OF DAY WORK WILL BE PERFORMED</b>	<b>15. NUMBER OF WORK DAYS</b>
FROM	TO	<input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> BOTH	
LIST ADDITIONAL WORK SITES ON SEPARATE SHEET TO INCLUDE ALL INFORMATION CONTAINED IN ITEMS 8-15 ABOVE			
<b>16. NRC OR AGREEMENT STATE SPECIFIC LICENSE WHICH AUTHORIZES THE UNDERSIGNED TO CONDUCT ACTIVITIES WHICH ARE THE SAME, EXCEPT FOR LOCATION OF USE, AS SPECIFIED IN ITEM 9.</b>			
LICENSE NUMBER	STATE	EXPIRATION DATE	TOTAL USAGE DAYS TO DATE
<b>17. CERTIFICATION</b>			
<b>I THE UNDERSIGNED, HEREBY CERTIFY THAT:</b> A. All information in this report is true and complete; B. I have read and understand the provision of the DEQ reciprocity recognition, OAC 252:410-7-31 through 35 and 252:410-10-150(3), and I understand that I am required to comply with these provisions as to all byproduct, source, or special nuclear material which I possess and use in Oklahoma under this authorization; C. I understand that activities, including storage, conducted in Oklahoma under reciprocity recognition are limited to a total of 180 days in calendar year; D. I understand that I may be inspected by DEQ on activities subject to this reciprocity recognition; E. I understand that conduct of any activities not described above, including conduct of activities on dates or locations different from those described above without DEQ authorization, may subject me to enforcement action, including civil or criminal penalties.			
<b>CERTIFYING OFFICER--RSO or Management Representative (Typed/Printed Name and Title)</b>		SIGNATURE	DATE
<b>WARNING: FALSE STATEMENTS IN THIS CERTIFICATE MAY BE SUBJECT TO CIVIL AND /OR CRIMINAL PENALTIES. DEQ REGULATIONS REQUIRE THAT SUBMISSIONS TO THE DEQ BE COMPLETE AND ACCURATE IN ALL MATERIAL RESPECTS</b>			
FOR DEQ USE ONLY	<b>AUTHORIZING OFFICIAL (Typed/Printed Name and Title)</b>	SIGNATURE	DATE

**OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY**

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*PLEASE READ THE INFORMATION AND INSTRUCTIONS BELOW  
BEFORE COMPLETING DEQ FORM #410-241*

Oklahoma Administrative Code (OAC) 252:410-7-31 through 35 and 252:410-10-150(3) establishes reciprocity recognition authorizing any person who holds a specific license from the U. S. Nuclear Regulatory Commission (NRC), or an Agreement State, where the licensee maintains an office for directing the licensed activity and at which radiation safety records are normally maintained, to conduct the same activity in Oklahoma if the specific license issued by NRC or the Agreement State does not limit the authorized activity to specified locations or installations.

**INSTRUCTIONS**

In general, the preferred method of filing is via e-mail to [Michelle.Brewer@deq.ok.gov](mailto:Michelle.Brewer@deq.ok.gov) and/or [Libby.McCaskill@deq.ok.gov](mailto:Libby.McCaskill@deq.ok.gov). Alternatively, the licensee may file the required information through the mail or fax. All filings must be received by the Oklahoma Department of Environmental Quality (DEQ) at least three days before the licensee commences activities permitted under the reciprocity recognition established by OAC 252:410-7-31 through 35 and 252:410-10-150(3).

New or renewal filings should include a copy of this form, a copy of the NRC or Agreement State license, and a copy of the check. The physical check should be mailed to the address below. For payment with credit card the licensee may call DEQ Accounts Receivable at (405) 702-1130. For the most current fee schedule, see the "252:410 Radiation Management Fee Schedule" found at <https://www.deq.ok.gov/asd/rules-and-regulations/>. General filings should be e-mailed to the addresses listed above at least three days prior to commencing licensed activities.

If an acceptable method for filing all of the required information is not available to the licensee due to an emergency or other reasons, DEQ has the discretion to waive the time requirements specified in OAC 252:410-7-34(4), and for the filing of DEQ FORM #410-241 provided that the NRC or Agreement State licensee:

- a. Informs DEQ by telephone of initial activities or revisions to the information submitted on the initial DEQ FORM #410-241 (e.g. additional locations or work or changes to the radioactive material or work activities), and
- b. Receives oral or written authorization for the activities from DEQ, and
- c. Files a copy of the DEQ FORM #410-241, a copy of the NRC or Agreement State license, and the check for the fee payment within three days after the telephone notification.

For licensees submitting revisions to the information contained in the initial DEQ FORM #410-241, file this Form so that DEQ receives the filing at least three days prior to engaging in such activity.

**NOTE:** Activities, including storage, conducted in Oklahoma under reciprocity recognition in OAC 252:410-7-31 through 35 and 252:410-10-150(3) are limited to a total of 180 days in any calendar year. Failure to file a DEQ FORM #410-241 may result in civil or criminal penalties.

**NOTE:** Inspections by DEQ of activities performed in Oklahoma by NRC or Agreement State licensees operating under the reciprocity recognition in OAC 252:410-7-31 through 35 and 252:410-10-150(3) may be conducted at the listed work site locations.

NRC or Agreement State licensees seeking to conduct activities under reciprocity should file this form and the appropriate fee with:

**Oklahoma Department of Environmental Quality  
Land Protection Division/Radiation Management Section  
P.O. Box 2036, 707 N. Robinson  
Oklahoma City, OK 73101-2036  
Telephone - (405) 702-5100 Fax - (405) 702-5101**