

MINUTES
ENVIRONMENTAL QUALITY BOARD SPECIAL MEETING
SEPTEMBER 19, 2013
DEPARTMENT OF ENVIRONMENTAL QUALITY
MULTIPURPOSE ROOM
OKLAHOMA CITY, OKLAHOMA

Official EQB Approved
On November 13, 2013

Notice of Public Meeting – The Environmental Quality Board (Board) convened for a Special Meeting at 1:15 p.m. at the Department of Environmental Quality (DEQ) in the Multipurpose Room, 707 N. Robinson, Oklahoma City, Oklahoma. This meeting was called according to the Oklahoma Open Meeting Act, Section 311 of Title 25 of the Oklahoma Statutes. Notice was filed with the Secretary of State on September 9, 2013. The agenda was mailed to interested parties on September 9, 2013, and was posted at the DEQ on September 17, 2013. Mr. John Wendling, Chair, called the meeting to order. Ms. Quiana Fields called roll and a quorum was confirmed.

MEMBERS PRESENT

Mike Cassidy
David Griesel
Tracy Hammon
Jimmy Kinder
Jan Kunze
Steve Mason
Tim Munson
Terri Savage
Billy Sims
John Wendling

DEQ STAFF PRESENT

Steve Thompson, Executive Director
Jimmy Givens, Deputy Executive Director
Martha Penisten, General Counsel
Wendy Caperton, Administrative Services Division
Eddie Terrill, Air Quality Division
Gary Collins, Environmental Complaints & Local Services
David Freede, Environmental Complaints & Local Services
Scott Thompson, Land Protection Division
Lloyd Kirk, Land Protection Division
Shellie Chard-McClary, Water Quality Division
Chris Armstrong, State Environmental Laboratory Services
Skylar McElhaney, Public Information Officer
Mista Burgess, Environmental Attorney
Cindy Przekurat, Executive Director's Office
Quiana Fields, Board & Council Secretary

MEMBERS ABSENT

Tony Dark
Jerry Johnston

OTHERS PRESENT

Tyler Powell, Office Secretary of the Environment
Carly Schnaithman, Office Secretary of the Environment
Christy Myers, Court Reporter

Report of Executive Director Search Committee – Ms. Jan Kunze, Vice-Chair, gave a report on the Executive Director Search Committee. The subcommittee consists of Board members: David Griesel, Jimmy Kinder, Terri Savage, Jerry Johnston and Jan Kunze. Ms. Kunze stated the recommendation by the committee is to do an internal and external search for the Executive Director position for the DEQ. Ms. Kunze explained that a majority of the search committee thought it would be in the best interest of the state and agency to do an internal and external search and with that Ms. Kunze called for a motion. Mr. Griesel moved to approve. Following comments by the Board, Mr. Wendling called for a second and Mr. Kinder made the second. The Board discussed more on the hiring process for the Executive Director search and had additional questions and comments on the search process. Mr. Wendling called to have the motion withdrawn due to Board members needing more clarification on Ms. Kunze's report. Mr. Griesel withdrew the motion and Mr. Kinder conceded his second. Ms. Kunze went on to explain that she and Mr. Wendling met to learn more on the state process for hiring. They met with the Human Capital Management (HCM) group that has been through the hiring process with other agencies. The search committee also considered private industries to help with the hiring process but after comparing the two options they agreed to go with the HCM group to have applicants apply for the Executive Director position. Following more comments and questions by the Board, Mr. Wendling

asked for a motion to go into executive session to discuss more on the position of the Executive Director in detail. Mr. Sims made a motion and Ms. Kunze made the second.

transcript pages 7 - 53

Mike Cassidy	Yes	Steve Mason	No
David Griesel	Yes	Tim Munson	Yes
Tracy Hammon	Yes	Terri Savage	Yes
Jimmy Kinder	Yes	Billy Sims	Yes
Jan Kunze	Yes	John Wendling	Yes

The Board reconvened. Mr. Wendling called for a motion to come out of executive session. Ms. Kunze moved to approve and Mr. Kinder made the second.

transcript pages 53 - 54

Mike Cassidy	Yes	Steve Mason	Yes
David Griesel	Yes	Tim Munson	Yes
Tracy Hammon	Yes	Terri Savage	Yes
Jimmy Kinder	Yes	Billy Sims	Yes
Jan Kunze	Yes	John Wendling	Yes

Mr. Kinder made a motion to accept the Search Committee's report and allow them to continue with their process as outlined with the option to make changes as necessary in their process. Dr. Hammon made the second. Hearing no questions or comments, Mr. Wendling called for roll call vote.

transcript pages 54 - 56

Mike Cassidy	No	Steve Mason	No
David Griesel	Yes	Tim Munson	Yes
Tracy Hammon	Yes	Terri Savage	No
Jimmy Kinder	Yes	Billy Sims	Yes
Jan Kunze	Yes	John Wendling	Yes

Appointment of Interim Executive Director – Mr. Wendling mentioned with Mr. Thompson's retirement approaching the Board needs to appoint an Interim Director. Mr. Griesel made a motion that Mr. Jimmy Givens, Deputy Executive Director, become the Interim Executive Director. Ms. Savage made the second. Hearing no questions or comments, Mr. Wendling called for roll call vote.

transcript pages 56 - 57

Mike Cassidy	Yes	Steve Mason	Yes
David Griesel	Yes	Tim Munson	Yes
Tracy Hammon	Yes	Terri Savage	Yes
Jimmy Kinder	Yes	Billy Sims	Yes
Jan Kunze	Yes	John Wendling	Yes

Adjournment – Mr. Wendling thanked everyone for coming to the meeting and called for a motion to adjourn. Mr. Kinder moved to adjourn and Mr. Munson made the second. Meeting adjourned at 3:05 p.m.

transcript pages 58 - 59

Mike Cassidy	Yes	Steve Mason	Yes
David Griesel	Yes	Tim Munson	Yes
Tracy Hammon	Yes	Terri Savage	Yes
Jimmy Kinder	Yes	Billy Sims	Yes
Jan Kunze	Yes	John Wendling	Yes

The transcript and sign-in sheet become an official part of these Minutes.

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TRANSCRIPT OF PROCEEDINGS
OF THE ENVIRONMENTAL QUALITY
BOARD SPECIAL MEETING
ON SEPTEMBER 19, 2013, AT 1:15 P.M.
HELD IN OKLAHOMA CITY, OKLAHOMA
* * * * *

Myers Reporting

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MEMBERS OF THE BOARD

JERRY JOHNSTON
JOHN WENDLING
MIKE CASSIDY
DAVID GRIESEL
TRACY HAMMON
JAMES KINDER
JAN KUNZE
TERRI SAVAGE
BILLY SIMS
TONY DARK
STEVE MASON
TIM MUNSON

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PROCEEDINGS

MR. WENDLING: All right.

Thank you.

Now what I would like to do is call to order our special meeting.

The September 19th Special Meeting of the Environmental Quality Board has been called according to the Oklahoma Open Meeting Act, Section 311 of Title 25 of the Oklahoma Statutes. Notice was filed with the Secretary of State on September 9, 2013. The Agenda was mailed to interested parties including each person and entity that has filed a written request for notice of Board meetings on September 9, 2013 and was posted at the DEQ on September 17, 2013. Only matters appearing on the posted Agenda may be considered.

If this meeting is continued or reconvened, we must announce today the date, time and place of the continued meeting and the Agenda for

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such continuation will remain the same as today's Agenda.

Roll call, please.

MS. FIELDS: Mr. Cassidy.

MR. CASSIDY: Yes.

MS. FIELDS: Mr. Griesel

MR. GRIESEL: Yes.

MS. FIELDS: Dr. Hammon

DR. HAMMON: Yes.

MS. FIELDS: Mr. Kinder.

MR. KINDER: Yes.

MS. FIELDS: Ms. Kunze.

MS. KUNZE: Here.

MS. FIELDS: Mr. Mason.

MR. MASON: Yes.

MS. FIELDS: Mr. Munson.

MR. MUNSON: Yes.

MS. FIELDS: Ms. Savage.

MS. SAVAGE: Yes.

MS. FIELDS: Mr. Sims.

MR. SIMS: Present.

MS. FIELDS: Mr. Wendling.

MR. WENDLING: Here.

MS. FIELDS: We have a

quorum.

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MR. WENDLING: Thank you.

All right. Before we begin today, just wanted to thank everyone for being able to attend the special meeting today. It's not like the scheduled meetings we normally have, so I really do appreciate your flexibility and attendance.

Before we begin, I thought I'd make a safety comment, if you will, for everybody, and take a minute just to -- just to spend a minute or two in thought.

In the last week or so we've had some interesting occurrences throughout the country.

One, we've had the shootings back in the Washington area and very unfortunate that we've had people that have been killed. It creates a lot of emotion nationally, not just in that part of the country but everywhere because society today seems to have -- we've had occurrences that have -- I think

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1 we're getting all to ponder I think
2 in terms of what's really going on
3 in the world today. But anyway, I
4 wanted to mention that we need to
5 keep the thoughts and prayers of
6 those people, you know, in your
7 hearts today.
8 And another thing. I just got
9 back spending a few days up in the
10 Denver area, and I was in downtown
11 Denver so I really wasn't in the mix
12 of what was going on there but I did
13 meet some people -- residents of
14 Colorado. And one particular person
15 that I talked to whose home was up
16 in that area, their life is impacted
17 because their normal way of
18 conducting business, the roads
19 they've used in travel are gone.
20 It's amazing how many roads have been
21 damaged up north of the Denver area.
22 So there are people that -- this
23 person I talked to in the meeting
24 that -- they got to the meeting but
25 they weren't sure how they were going

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1 to get home. So just, you know,
2 we've had the tornadoes that came
3 through Oklahoma City earlier in the
4 year and it devastated and had an
5 impact on a lot of our families and
6 friends. And I just wanted to call
7 attention, we had another, if you
8 call it a natural disaster, if you
9 will, from all the rains that are
10 impacting a lot of people so if you
11 could keep those people in your mind
12 too, because it's -- we just happen
13 to be in the situation and time
14 today, where we may not be going
15 through things within the Oklahoma
16 City area, but we've been there
17 before. I just wanted to kind of
18 raise that up for us to think about
19 those other people.
20 So, with that, on the Agenda
21 today, I've asked Jan to give the
22 Board a briefing. If you remember
23 at the last meeting one of the
24 things we've done, we appointed a
25 subcommittee to review the process of

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1 moving us forward to select Steve's
2 replacement, if you will. And what
3 I would like to do is turn this over
4 to Jan and let her give an update
5 and see what questions and issues you
6 might have.
7 With that, Jan.
8 MS. KUNZE: Thank you, John.
9 I'd like to start today by first --
10 I would --
11 (Discussion about microphone)
12 MS. KUNZE: -- first I do
13 want to thank, and I want to make
14 this public, after the August 20th
15 meeting I was able to talk to our
16 Board Members that were not able to
17 be at that meeting as well as some
18 that were, and ask them for help as
19 we go through this process in setting
20 up the Committee. And without fail,
21 anybody I talked to or anybody on
22 the Board, whether they're on the
23 Committee, some people had conflicts
24 and were very open and honest about
25 that in being able to serve and

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1 commit the time that we needed. But
2 without fail they offered their help
3 and support in what we're trying to
4 do. And I think that's so important
5 to make clear. This thing would not
6 work without everybody's full
7 cooperation.
8 With that, I kind of poled a
9 list of people that thought they
10 could commit the time and had an
11 interest in helping on that, and sat
12 down with John. And the goal that
13 we had was to try to get a diverse
14 group of interest that we represent
15 on the Board, as well as a mix of a
16 different tenure from those that have
17 been on the Board a number of years
18 to more relatively new. And to the
19 best of our abilities we came up
20 with -- and I believe everyone knows
21 that the search committee which David
22 Griesel is on that, Jimmy Kinder,
23 Terri Savage and Jerry Johnston, who
24 can not be with us today. And we're
25 starting to work through what we see

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<p>Sheet 4 Page 10</p> <p>1 as our role. And that is to be a 2 recommending group that really takes 3 and takes the effort and the time it 4 needs to run out a lot of the 5 details and things we need to learn 6 and the steps we need to do as we go 7 through the process. And today the 8 Committee -- what I'm going to do is 9 -- and I will bring two 10 recommendations back to the Board 11 that I'm going to ask for a vote on. 12 And when we got started and had our 13 first meeting -- I'm going to say 14 when you asked me to chair this 15 Committee my direction that I took 16 was that, put together a group that 17 would bring recommendations back to 18 the Board to do an internal/external 19 search for the best candidate we 20 could find to replace Steve, and 21 there's a lot of discussion there. 22 And I would like to say, and 23 speaking for I believe the entire 24 Committee, confidence of candidates 25 that are internal to the Department</p>	<p>Page 12</p> <p>1 majority, and I think that's 2 important. I didn't realize we were 3 jumping to a motion so quickly. I'm 4 into my fourth term on this Board 5 and I've interacted with all the 6 Division Heads and I'm actually the 7 one person who really feels that our 8 next Director comes from inside this 9 Agency. We have very strong 10 candidates, and without going into 11 detail -- you can ask me questions 12 if you would like, but I just think 13 that reaching out, I don't -- you 14 know, to me it's as if we, you know, 15 the entire -- all the Division Heads 16 and our Deputy were lost in Alaska, 17 and that we have to go out because 18 we have nobody and I don't believe 19 that's the case. I think we have 20 very strong people and I just don't 21 -- reaching out into the community at 22 large -- I heard some suggestions 23 that came not from the Committee but 24 from another group and was posted on 25 Twitter and Facebook, and I just</p>
<p>Page 11</p> <p>1 and their abilities. We have a 2 great deal of confidence in that but 3 we also believe that in doing our 4 duty of selecting the best candidate 5 for this it's important that we do a 6 thorough comprehensive search and 7 keep that open and not close any 8 doors.</p> <p>9 And with that in mind, I guess 10 that's the first recommendation I'm 11 going to bring back from the 12 Committee. The majority of the 13 Committee believes that it's 14 important that we do an 15 internal/external search for the 16 candidate to fill this position. And 17 I'd like to ask that we -- I guess 18 I'd like to ask for a motion to 19 that.</p> <p>20 MR. GRIESEL: So moved. 21 MS. SAVAGE: Before we get 22 into motions I think it's important, 23 a few points. When Jan said "a 24 majority" we have five members on the 25 Committee and I'm actually not in the</p>	<p>Page 13</p> <p>1 don't think that's right. I don't 2 think it's prudent. So I want to be 3 on the record as saying that I'm 4 very much in the center, I want to 5 see -- I would love to see our -- 6 not love, but I think it would be in 7 the best interest of every single 8 person in the State of Oklahoma since 9 that's who we're taking care of here, 10 because our decisions do effect each 11 and every person. We have to take 12 everybody into consideration, the 13 environment, the general public, and 14 the regulated community and I think 15 continuance is important.</p> <p>16 Also, I noticed that we have a 17 letter of recommendation from the 18 EFO, which the EFO is -- this is the 19 group that is, for want of a better 20 word, represents the regulated 21 community. This letter went out to 22 our Governor, to each and every one 23 of us, to our Committee, and they 24 recommend our Deputy Director. And I 25 said it at the Committee meeting,</p>

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<p>Sheet 5 Page 14</p> <p>1 when you have a large corporation and 2 the president steps down, you 3 typically have someone ready, who has 4 been trained over years, to step in. 5 And when Jack Welch stepped down, 6 Jeff Immelt walked in; when Bill 7 Gates stepped down, Steve Ballmer 8 walked in; when Steve Jobs passed 9 away, Tim Cook; and it goes on and 10 on. We have strong candidates here. 11 We have our Deputy Director who has 12 been our General Counsel, he would be 13 on a low hanging group list and we 14 have Division Directors who are very 15 strong who meet all the 16 qualifications. So I think before we 17 jump into -- there should be some 18 discussion I think before we get into 19 motions.</p> <p>20 MS. KUNZE: And I guess I 21 was trying to get it on the table so 22 that we could have discussions. I 23 believe either position you take 24 there's certainly advantages and 25 disadvantages and we've discussed</p>	<p>Page 16</p> <p>1 subcommittee and a recommending body, 2 they will always only bring 3 recommendations to this Board for a 4 vote on any action items because 5 they're not a decision-making body. 6 MR. MASON: But normally we 7 would see a -- 8 MR. EUBANKS: I'm not saying 9 the Agenda couldn't have been a 10 little more specific but I think 11 we're meeting the requirements of the 12 Open Meeting Act by having this 13 discussion in open now in this 14 scheduled meeting. 15 MR. MASON: Okay. Thank 16 you. 17 MR. WENDLING: All right. 18 I guess at this point, Jan, you're - 19 - you said you have several items 20 you want cover; one of which is the 21 Committee has made a recommendation 22 and you want to make a motion for 23 the Board to consider your 24 recommendation, I guess. 25 I've heard Terri voice an</p>
<p>Page 15</p> <p>1 those at length and it's -- I 2 believe that the majority of the 3 Committee, it was -- I believe that 4 we kind of owe this effort as our 5 duties of Board Members to be 6 thorough in the search and make sure 7 that we do find the best candidate 8 that's available for this job. And 9 I do want to be clear, I don't 10 disagree with anything that Terri 11 said about our candidates that may be 12 in line internally. I don't want to 13 do them a disservice by not doing a 14 good look so that if they are the 15 successful candidate they will know 16 that we took the right steps, went 17 through the right protocol to make 18 the perfect decision.</p> <p>19 MR. MASON: Mr. Chairman, 20 looking at this Agenda, I see this 21 as a report and not as an action 22 item. So can we even consider 23 motions?</p> <p>24 MR. EUBANKS: Well, because 25 it's a search committee and it's a</p>	<p>Page 17</p> <p>1 opinion for the group, and I guess 2 we need to see if there are other 3 comments before we proceed because we 4 did have a motion. So let's see if 5 there's any other comments. 6 MR. WENDLING: Did we have 7 a second? 8 MS. KUNZE: No, I don't 9 believe so. 10 MR. KINDER: I wish to 11 second the motion. 12 MR. WENDLING: All right. 13 I just want to make sure we proceed 14 with the right process. We did have 15 discussion. I was concerned that -- 16 if we needed more discussion that's 17 why -- 18 MR. KINDER: We discuss 19 after second. 20 MR. WENDLING: All right. 21 Any other discussion? 22 MR. SIMS: Mr. Chairman, 23 before we make a decision, maybe, I 24 would like to know if we're going to 25 go outside and advertise, how long</p>

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<p>Sheet 6 Page 18</p> <p>1 are you going to advertise, how broad 2 is it going to be? Because it looks 3 to me like once you start down that 4 road, you're talking about probably, 5 you know, six months to a year 6 process. I mean, if you open it up 7 and take everybody who might be 8 interested in the position and you 9 vet them, and you interview them, and 10 we become partisan to one another, 11 however, you know, will that create 12 some division within this body. But 13 anyway, I would like to know kind of 14 what that process is before I commit 15 to advertise it openly and take 16 whoever wants to submit an app. How 17 is that going to be handled? What's 18 your -- how do envision that working? 19 MS. KUNZE: And I guess 20 I'll say I'm prepared to present 21 information on that. In asking for 22 a decision on the internal/external 23 that changes based on which direction 24 we're going and I have all of the 25 information that would layout the</p>	<p>Page 20</p> <p>1 Interim Director, it would seem like 2 we appoint our Director and then 3 let's just get that over with and 4 then get into the discussion of what 5 specifically -- I mean, I don't know. 6 MR. WENDLING: Why don't we 7 proceed with withdrawing the motion 8 at this time so we can proceed with 9 your full report and then we'll go 10 from there. 11 MS. KUNZE: Okay. 12 MR. KINDER: I'll concede my 13 second. 14 MR. GRIESEL: Motion 15 withdrawn. 16 MR. WENDLING: Jan. 17 MS. KUNZE: Okay. To start 18 out, we realized that we needed to 19 do some research, some leg work, to 20 find out as we went through a 21 search, what kind of support could we 22 get and what were our options out 23 there. 24 To start out with we wanted to 25 make sure that we became educated on</p>
<p>Page 19</p> <p>1 process we would go through. And, 2 Billy, I've also prepared a draft 3 timeline that will give us some 4 guidelines for that if that's the 5 direction we're going. I guess I 6 didn't want to present a lot of 7 information if that -- if the Board 8 did not choose to go in that 9 direction. 10 MR. SIMS: Well, before I 11 could make up my mind which direction 12 to go, I need a better understanding 13 of what that outline is. 14 MR. WENDLING: Let's go 15 ahead -- well, we had a motion and 16 we had second. 17 MS. SAVAGE: We have a 18 motion for what though, specifically? 19 MR. EUBANKS: The motion was 20 actually to do external and internal 21 search. 22 MS. SAVAGE: That is so 23 broad. It's broad. And if you look 24 on the Agenda it says we have Jan's 25 report and then we appoint our</p>	<p>Page 21</p> <p>1 it and took all the appropriate steps 2 but I will say -- and it kind of 3 speaks to Billy's question, we are 4 very aware of the need to keep this 5 thing moving in as timely a manner 6 as possible still allowing the 7 necessary time to allow all these 8 different steps to play out, but 9 we're not totally ignoring the fact 10 that the quicker we can move on down 11 the road, the better. 12 To help us get started in 13 learning more about the state process 14 and stuff, John and I sat up a 15 meeting and we went out and met with 16 the Human Capitol Management Group, 17 and it goes by the acronym HCM, and 18 to help you understand that group, in 19 my words, I just describe it as the 20 State's HR Group, very similar to HR 21 groups in private industry that I'd 22 worked with and they have been 23 through this process with other 24 agencies, they've had some 25 experience, they know what has worked</p>

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1 for them, and recommended some ways
2 for us to go. Keep in mind though
3 it's always our decision.

4 And so what I'd like to do
5 would be outline some of those basic
6 steps and kind of walk through and
7 give you additional information that
8 we learned along the way and then
9 like I said I will go through a
10 timeline also.

(Pause)

11 MS. KUNZE: The two handouts
12 that I'm sending around, the first
13 one when you look at it you're going
14 to see some very basic steps in
15 filling a job. As I put that
16 together and I got through and I
17 look back at it, I realized probably
18 most anybody could have done that
19 pretty easily. You write a job
20 description, you advertise it, you
21 interview the candidates. But as I
22 walk you through it I do want to
23 share all the other information and
24 conversations and things that we
25

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1 learned.

2 And then the second handout is
3 a draft of the predicted timeline
4 that we can move through these steps.

5 The first decision I believe
6 that John and I discovered from
7 sitting down with the HCM was that
8 there are several different ways that
9 we could get support for this. And
10 one was to use the State's group,
11 the Human Capitol Management Group.
12 They offered their full support
13 throughout the process, whether they
14 help us conduct the search or whether
15 they just step in on different parts
16 of it. They also said that we would
17 have the option, and there are
18 certainly consulting groups out there
19 that sell this service.

20 The Committee and I bolded the
21 HMC Group and that was the
22 Committee's recommendation back. And
23 if you ask me why, let me give you a
24 little bit of information on the cost
25 of the two groups and also speaking

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1 of time, it's much quicker to get
2 started with the HCM Group.

3 HCM estimates their cost, most
4 of which would be for the
5 advertisements, the newspaper
6 publications and advertisements. We
7 would probably be looking in the
8 \$3,000 to \$5,000 range. And in
9 addition to advertising cost we would
10 have some background check cost.

11 If you go with a private
12 consulting firm, the best estimate,
13 you take a percentage of the
14 predicted salary of the job you're
15 filling, we would be looking, give or
16 take, \$25,000; and the selection of
17 the private firm would have to go
18 through the central purchasing -- the
19 State Central Purchasing Department
20 with requests for proposals and
21 selection and so we would be spending
22 considerable amount of time doing
23 that process. So our recommendation
24 is to utilize the services in support
25 of HCM.

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1 The next six things that you'll
2 see there were the different steps in
3 filling a job, and the preparation of
4 the job requirements for the
5 advertisement. There are the
6 statutory qualifications and duties
7 and we were able review those. And
8 then the Committee also began
9 discussions on what kind of desired
10 experience and skill sets that we
11 would like in the person. And
12 that's one of those items that at
13 this point I'm not presenting exactly
14 what those are because we're trying
15 to get information together for you
16 today but all of this is probably
17 not fully determined. The Committee
18 needs some additional discussion on
19 that. If I was -- I was going to
20 say we are aware of the multiple
21 duties that the Executive Director
22 handles and the need for abilities
23 not only the admin but --
24 administration of the Department of
25 DEQ but also the ability to build

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1 relationships and to work with the
2 Legislature as well as the Federal
3 EPA branch.

4 The advertisements -- and I
5 mentioned most of the money we think
6 would be required, approximately
7 \$2500 is what they estimate it would
8 take to advertise in the local and
9 national publications that would
10 spread the word on this. They also
11 did recommend some of the internet
12 websites, that being the Career
13 Builder Monster. The State has
14 Oklahomajobsmatch.com. Choctaw
15 Nation Career Development,
16 jobsok.com, in addition to the large
17 -- I'll go ahead and mention the
18 Oklahoman, the Tulsa world, and
19 various others.

20 We also talked about and
21 discussed the advantage of being able
22 to put the ad out on publications
23 and websites that we're targeting
24 specifically to the environmental
25 group. And there is an EHSjob.org

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1 organization that we could post on,
2 environmental recruiting services,
3 and government job sites, and we also
4 talked about some of the
5 environmental professional groups
6 such as the Registered Environmental
7 Manager, CEP, Certified Environmental
8 Programs, that type of thing.

9 When you get to the timeline,
10 that's one area that if you think
11 about those different organizations
12 based on their publication cycle,
13 some of those we may be able to use
14 and some of those might push us
15 further out and we may choose not
16 to.

17 We discussed what kind of
18 applications we wanted submitted.
19 Two choices there was to prepare our
20 own application, ask specific
21 questions or to ask for a resume
22 submittal.

23 The Committee I believe chose
24 the resume submittal and that is in
25 line with what the HCM recommended to

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1 us. We are thinking that we will
2 get the information that we need on
3 the individual from the resume.

4 MR. SIMS: Let me ask you a
5 question right there. When you
6 advertise this, will you advertise a
7 salary range or have you thought
8 about that or does HCM recommend --

9 MS. KUNZE: We have talked
10 about that, Billy. We have the
11 range of the minimal and maximum that
12 is set for this job. Some
13 discussion about how do you set that,
14 or is it one of those lines that's
15 commiserate to experience. We have
16 some questions in wanting to make
17 sure that our desire to let somebody
18 come in to this job and have room to
19 progress and grow, and then also its
20 relationship to direct reports to the
21 position. We don't want to adversely
22 impact those positions. And so at
23 this point we're talking about it, we
24 have questions, and we have some
25 additional research we need to do.

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1 MR. SIMS: It would be part
2 of the posting of the job?

3 MS. KUNZE: It might be a
4 range.

5 MR. SIMS: (Inaudible).

6 MS. KUNZE: Right. That we
7 have not set that in -- and do not
8 have a recommendation to come back to
9 today. It impacts other things and
10 we think it deserves some additional
11 investigation.

12 Some options, we talked about
13 where do you send the application?
14 And I know that question has already
15 been coming up within the Department.
16 We could have those sent to the HCM,
17 we can have those sent to the
18 Department down here, or we could
19 have -- and we discussed with Clayton
20 and we're going to recommend that
21 those go to the Office of the
22 Attorney General.

23 The next step would be to
24 screen the resumes and review the top
25 candidates. Obviously, they must

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1 meet the minimal requirements and
2 then we would want to rank those.
3 We talked about ranking those in line
4 with the desired skills in coming up
5 with the top candidates. That's
6 another step we need to discuss
7 further, that can be done by the
8 Committee, that can be done by the
9 HCM, that can be done by a joint
10 effort of both of us, and we would
11 like to be able to research and come
12 up with a solution we think works
13 best for us.
14 We would be working to prepare
15 interview questions and scheduling
16 the interview of the top candidates.
17 We had discussed a lot of things
18 around that, I think -- to give you
19 an example. If any of these
20 candidates are from a distance away,
21 do we pay the travel expenses. The
22 Committee feels like that should be
23 on the candidate. We have the
24 option of paying those, not paying
25 those, or paying a portion of them.

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1 At this point we're thinking let the
2 candidate withstand their own
3 expenses if they are interested in
4 interviewing for the job.
5 And then our goal would be to
6 select the top candidates. I've
7 thrown in a number of one to three,
8 maybe as being a desirable number
9 that we would bring back to the full
10 Board. And if you match that up
11 with the timeline, I'm going to say
12 --
13 MR. SIMS: I have a
14 question. Would all the Board get
15 to look at all the resumes that come
16 in?
17 MS. KUNZE: If they choose
18 to. It's my understanding that
19 that's --
20 MR. EUBANKS: I want to
21 clarify that point because again this
22 is a recommending subcommittee that
23 will not be eliminating candidates
24 which by just doing so would make it
25 a decision-rendering body. So the

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1 Board will -- all applications, all
2 resumes, will be made available to
3 the Board to review. If there's a
4 candidate that you feel like should
5 be included in the top screened
6 candidates, any Board Member can make
7 that known.
8 Again, recommending body.
9 MS. KUNZE: Any other
10 questions?
11 The time frame I've laid out
12 there, I tried to take the
13 information -- the standard times
14 that John and I got from the HCM and
15 in talking to different individuals
16 on the Committee, tried to set up,
17 what I'm going to say is an
18 aggressive schedule. What I think
19 the Committee would like to do
20 because we're from different parts of
21 the state, would be -- I'm going to
22 ask if we can set up kind of regular
23 updates and conference calls and be
24 able to keep the process moving
25 through some conference calls and

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1 keep the face-to-face meetings, and
2 the come in and review, and that
3 type of thing as necessary. But I
4 believe we're all committed to the
5 time we need to keep this thing
6 moving. Depending upon the action
7 today -- if we started immediately
8 and getting the job description and
9 the advertisements prepared, looked
10 at about a three week window starting
11 October 1st where the advertisements
12 would run and that would be the
13 application window. The State said
14 you can do it from their experience
15 -- and, again, they're just sharing
16 ideas with us, it's our decision, but
17 they said you could probably get good
18 candidates in a minimum of two weeks;
19 the longest they recommend is in the
20 neighborhood of six weeks. And I
21 think October 1st to October 25th
22 would give all the interested
23 candidates an opportunity.
24 From October 25th to around
25 November 8th, review the

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1 applications. We would be working on
2 the interviewing questions and
3 scheduling the interviews and luckily
4 we have our meeting in November --
5 November 13th is the Board meeting
6 that is already set. So I think
7 that would be a good time to come
8 back with an update, and like Clayton
9 said, at that point all of the Board
10 Members would have had a chance to
11 review the submittals.

12 Following that meeting we would
13 begin to conduct interviews and look
14 at background checks of those
15 candidates that are rising to the top
16 that we are most interested in.
17 That being an OSBI check and
18 background accuracy of the resumes
19 and things that are submitted.

20 The estimated cost that I have
21 been given on that was about \$15 on
22 the OSBI, and that there are groups
23 that can do the background checks for
24 around \$150 per individual.

25 Mid-December we would look at

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1 this schedule?

2 MS. KUNZE: Answering that
3 and I'm going to invite David and
4 Jimmy and Terri to weigh in also,
5 but my feeling and speaking for
6 myself personally, I'm very committed
7 to keeping this process moving. Am
8 saying I'm in control of all of
9 these things, and let's say we
10 broadcast -- you don't get a
11 candidate or something goes wrong, I
12 don't know that I have complete
13 control over that. But I am very
14 committed to keeping the process
15 moving and I believe the same for
16 the people on the Committee.

17 MR. SIMS: I have a
18 question. Is this job description
19 written -- is it going to be written
20 or are we going to have a chance to
21 actively ask or agree with what that
22 (inaudible) an individual Board
23 Member with what that job description
24 is? What's the process on that?

25 MR. EUBANKS: Well I can

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1 being able to recommend one to three
2 candidates ideally -- it might be
3 more, it might be less depending on
4 what we find -- to the full Board
5 and see if we can get a decision and
6 look at job offers late December.

7 MR. WENDLING: Thank you,
8 Jan. I appreciate you walking
9 through that. Again, it's a summary
10 that the team has prepared.

11 Any other questions of either
12 the process that Jan has outlined or
13 the timeline?

14 MR. MASON: I think both
15 Billy and Terri expressed concern
16 about this going on forever, too
17 long, in deciding how to proceed with
18 this recommendation we're going to
19 receive. Short of a natural
20 disaster, is this an absolute
21 schedule that this Committee will
22 observe or could we just be sitting
23 here and -- because Christmas starts,
24 and people aren't showing up -- I
25 guess some kind of commitment to meet

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1 speak to that. Although, I don't
2 like speaking at these meetings
3 because I'm not a Board Member.
4 There are certain statutory
5 qualifications that are already
6 listed in Title 27A. If there are
7 additional qualifications -- what I
8 would recommend to the Committee to
9 do would be to send out to all the
10 Board Members an example or a writeup
11 of what they want to include and
12 give you that opportunity to add
13 anything -- or subtract anything that
14 you would like to see in it or you
15 would not like to see in it. And,
16 hopefully, that -- dealing the
17 statutory qualifications and there's
18 certain limitations on who can accept
19 the job as well, I think you sick
20 pretty close to that. You know, you
21 want someone with an environmental
22 background, someone that's familiar
23 with Oklahoma statutes, Oklahoma
24 regulatory -- other regulatory
25 agencies and the regulated community,

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1 or someone that's similar in other
2 states. And I think you keep those
3 job descriptions limited to that.
4 MR. MASON: I might beg to
5 differ. I really think we've
6 appointed a committee. I think the
7 Committee should function. I also am
8 very concerned about if we start
9 exchanging emails about the job
10 description that we are conducting
11 public business as a forum, and --
12 my involvement with -- the city
13 agencies that I'm involved with, we
14 don't do that. And I don't think we
15 should all get email-blasted saying,
16 what do you think about this job
17 description, and then we all reply
18 back. Unless someone wants to say
19 that we are not conducting public --
20 state business I don't think that's a
21 good idea.
22 MR. EUBANKS: Okay. I mean
23 the Committee --
24 MS. KUNZE: I might offer
25 something --

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1 MR. EUBANKS: That's why we
2 have a committee, it gets us out of
3 this forum issue.
4 MS. KUNZE: And I might
5 offer something that -- I haven't had
6 a chance to get an example and run
7 back to the Committee but it might
8 help us with this. We have the
9 statutory requirements, the job
10 duties, and to use that to help us
11 write the job description and I
12 believe John will remember, they
13 mentioned that one tool that we could
14 use would be to prepare a separate
15 survey -- kind of a questionnaire
16 sheet that ask specific questions
17 that could -- if we said we want
18 somebody with the ability to build a
19 relationship and work well with the
20 Legislature, they could help us
21 develop questions and stuff that
22 would help us find out about that
23 individual's abilities. But that
24 might be a tool that we could use in
25 addition to the statutory

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1 requirements that would actually be
2 the job description.
3 MR. EUBANKS: Well as long
4 as you're not adding criteria to what
5 the job description is, I think it
6 is clearly within the subcommittee's
7 authority to do that.
8 MR. WENDLING: One thing we
9 have to -- again there -- there are
10 statutory requirements which make it
11 easy to go by. We also have the HCM
12 organization that does this and it
13 can help make sure that we -- that
14 the Committee dots the I's and
15 crosses the T's. But if we, as a
16 group, set what's considered minimum
17 requirements which is very specific,
18 then we as a Board have to meet and
19 we have to all vote and agree to
20 those requirements as we go forward.
21 So just a caution there. But going
22 back to what Steve said, just as a
23 reminder, when we met last time the
24 reason we put the Committee in place
25 was because it's hard to get all 12

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1 of us together and if we trust each
2 other that we're going to the best
3 thing for the Department and for the
4 State of Oklahoma, then we have to
5 trust the people that have
6 volunteered to take their time to be
7 part of that committee. So just --
8 just my thoughts on that also.
9 MR. SIMS: (Inaudible) or if
10 you go the resume route. If you go
11 the resume route you -- the applicant
12 should put information, you know, a
13 broad range of information, I would
14 expect that would be the -- by using
15 them submitting the resumes so
16 they'll -- they'll have that
17 information -- that other information
18 that surely they think is important
19 to the Director's job.
20 MS. SAVAGE: Mr. Chairman, I
21 -- I did a little independent
22 research after our meeting -- after
23 our conference call and HCM has --
24 they will hire -- they have hired
25 everyone -- they'll hire people in

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1 this Agency, but not the Executive
2 Director so we don't actually have a
3 precedent for them, but I think --
4 and I don't know if this is actually
5 -- I think I -- I feel comfortable
6 saying this because I'm saying it to
7 the entire Board but I think at a
8 minimum we need to make the standard,
9 because they don't hire -- they don't
10 hire the Executive Director but they
11 do -- will hire -- they will hire
12 Division Directors. So I do believe
13 that somewhere in that mix of
14 statutory requirements we do need to
15 maybe put in there the Division
16 Director at a minimum because if you
17 look at that description you can see
18 that you would kind of want, I would
19 think, the Executive Director to have
20 at least those minimum requirements.

21 What I fear? I fear a lot,
22 and you can just fill in the blank
23 about what I fear. But one of the
24 things that I fear are if we don't
25 set the bar high enough we are going

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1 to be inundated with termed-out
2 politicians who want the job, who
3 want a gig for a 100 grand a year;
4 people who are out of work.
5 This could be a nightmare. I
6 just want to say this is insane.
7 I'm sorry, and it's very hard for me
8 to keep things in check because I do
9 think that going out is insane, and
10 the more I hear about it I just see
11 this bloom of contamination that is
12 going to destroy the Agency. I know
13 that's hyperbolic but I've been
14 hanging around this Agency a long
15 time. But we're going to do it.
16 HCM is a good group. They work with
17 the State; they are the State, I
18 guess. And so I think we need to
19 look at that as a minimum and at
20 least try to eliminate those people
21 that have no business applying, and
22 if you put the bar high enough then
23 maybe we can end up with somebody in
24 state. If we do end up going
25 outside the Agency then maybe we will

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1 get somebody who is a good fit.
2 MR. WENDLING: Thank you,
3 Terri. I think -- you know, when I
4 made the comment earlier about the
5 HCM, to me I look at that department
6 as a tool and for us as a Board to
7 utilize as a tool, but at the end of
8 the day it's our decision and --
9 and, again, I think we all want the
10 -- to make sure that whatever route
11 we take that we have the most
12 qualified candidate. So I think with
13 getting you on the Committee -- so I
14 think being on the Committee you're
15 going to be able to help package
16 what you think is part of a team to
17 be appropriate. So --

18 MR. CASSIDY: Mr. Chairman,
19 I don't necessarily object to the
20 Committee's process. But forgive me,
21 the more I hear, the more confused
22 I'm getting. I'm struggling with
23 this process to begin with. The
24 best candidates, obviously, are
25 staring us in the face today and I

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1 just wonder what is it exactly we're
2 looking for? We've gotten some
3 recommendations from the EFO and some
4 pretty influential people in this
5 room that know how a candidate should
6 be. So I'm just curious as to
7 exactly what we're looking for and
8 how could it be any better than what
9 we've got in the building?

10 MS. SAVAGE: Well,
11 obviously, I agree with you, Mike.

12 MR. SIMS: Are we scheduled
13 to have an Executive Session today?
14 Would it be appropriate at some point
15 -- maybe at this point to consider
16 an Executive Session?

17 MR. WENDLING: Okay. The
18 Executive Session that's set up today
19 is not to discuss Committee business
20 -- this business. It's for a
21 different -- a particular different
22 item.

23 MR. SIMS: Okay. You've
24 lost me. The Executive Session
25 wouldn't be discussed but discuss the

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1 hiring of the Executive Director for
2 the (inaudible).
3 MR. WENDLING: I believe
4 what's written here identifies the
5 reason for a special session,
6 Executive Session. If we have it,
7 it would be to discuss the
8 appointment of an Interim Director.
9 MR. EUBANKS: Which could
10 necessarily include the conversation
11 that you want to have but not until
12 --
13 MR. SIMS: That -- that's
14 -- that was my point.
15 MR. EUBANKS: Right.
16 MR. SIMS: I mean that's
17 what --
18 MR. EUBANKS: Not until the
19 --
20 MR. SIMS: -- the comments
21 here kind of lead to that so that's
22 what I'm wondering if it would be
23 appropriate to have an Executive
24 Session.
25 MR. EUBANKS: I don't think

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1 it would until we get to that item
2 on the Agenda.
3 MR. CASSIDY: I just want
4 to add that this outside search is
5 just -- seems like an unnecessary
6 amount of work, a waste of time, a
7 waste of resources and a delay in
8 the process. Of course, we do need
9 an interim but I'm leaning towards
10 believing that for sure the search
11 should be internal. (Inaudible).
12 DR. HAMMON: I'm not sure I
13 see it taking much less time if we
14 stay internal, because I think a lot
15 of these steps in terms of taking
16 applications from folks who are
17 interested in it, making sure we do
18 a thorough job vetting them,
19 interviewing them, determining their
20 interest and philosophy. I have no
21 doubt we have some exceptional
22 candidates.
23 MS. SAVAGE: I think if I'm
24 hearing you right, I think we do
25 need to start with our -- I think we

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1 need to start internally and
2 interview those people. I don't --
3 that's my view. I see a great deal
4 of time and money to go out into the
5 world when we have -- we just set
6 our processes, we set our
7 recommendations, but this is why we
8 have an orderly transition in many
9 corporations. I mean, we have people
10 -- and typically people are promoted
11 from within because they're here,
12 they have been checked out at every
13 level. We know these people. We
14 don't have to -- we don't have to
15 worry that are we getting a child
16 molester from Idaho. I don't know.
17 We have these people and they are
18 talented, and they are here, and --
19 I mean, why are we pretending like
20 we don't have -- I mean, why do we
21 have to go here when we can go here
22 with monies that we actually don't
23 have. Statutorily, Bill, it will be
24 a stretch for us to utilize money.
25 It will be stretching -- if you look

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1 at it we're not really -- there's no
2 money for any kind fee in this, but
3 it can be -- the interpretation can
4 be stretched. So that's how I feel.
5 MS. KUNZE: Can I say
6 something and I guess I'm feeling --
7 well, honest, my gut feeling, I'm
8 sitting here and I left the August
9 20th meeting in Bartlesville feeling
10 like I'd been asked to head a
11 Committee that would do this thorough
12 search, both inside and outside the
13 Department. And I want to be as
14 clear as I can be, I'm not saying
15 that I don't believe the best
16 candidate is inside the Department.
17 I'm saying I buy into this process
18 and maybe I'm the only one and
19 that's probably why I jumped in and
20 wanted to confirm that here today.
21 But I believe when I was asked to
22 service on this Board, one of the
23 most important things that will
24 happen in the period of time I've
25 been on here, and I've said over and

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<p>1 over I should have asked Steve more 2 questions before I went on this Board 3 on his timing, but this is a big 4 decision and it's certainly probably 5 the biggest impact of anything that's 6 going to happen in the five years 7 I'm on the Board. It's not that I 8 don't think that there's good 9 candidates in here, I think we have 10 a duty to make sure that we pick the 11 best candidate, and my hope is 12 because we've done this thorough 13 look, whoever is selected, the people 14 here will have confidence, they're 15 going to be able to do the job as 16 well as there's a lot of people that 17 are not here today that are effected 18 by the DEQ, the entire State of 19 Oklahoma, the regulated community and 20 stuff. I want to be able to answer 21 anybody's question that we did our 22 job and did a thorough look. And if 23 there's anybody in here that thinks I 24 don't think there's good internal 25 candidates, that is not true.</p>	<p>1 MR. EUBANKS: Correct. 2 MR. MASON: Thank you. 3 MS. KUNZE: I'll second. 4 MR. WENDLING: Okay. Roll 5 call please. 6 MS. FIELDS: Mr. Cassidy. 7 MR. CASSIDY: Yes. 8 MS. FIELDS: Mr. Griesel 9 MR. GRIESEL: Yes. 10 MS. FIELDS: Dr. Hammon 11 DR. HAMMON: Yes. 12 MS. FIELDS: Mr. Kinder. 13 MR. KINDER: Yes. 14 MS. FIELDS: Ms. Kunze. 15 MS. KUNZE: Yes. 16 MS. FIELDS: Mr. Mason. 17 MR. MASON: No. 18 MS. FIELDS: Mr. Munson. 19 MR. MUNSON: Yes. 20 MS. FIELDS: Ms. Savage. 21 MS. SAVAGE: Yes. 22 MS. FIELDS: Mr. Sims. 23 MR. SIMS: Yes. 24 MS. FIELDS: Mr. Wendling. 25 MR. WENDLING: Yes.</p>
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<p>1 DR. HAMMON: Jan, I would 2 support what your position is. 3 MS. KUNZE: Thank you. 4 MR. WENDLING: I propose at 5 this point in time, after discussion 6 with Clayton, that we go into 7 Executive Session to discuss the 8 position of the Executive Director in 9 more detail. 10 With that, I would like to 11 have a motion. 12 MR. SIMS: I make a motion 13 that we go into Executive Session. 14 MR. MASON: Is this for 15 Agenda Item Number 4 that we're going 16 to do. Is that what the motion is? 17 MR. EUBANKS: No. Because 18 we're discussing specific -- because 19 this discussion is specific to the 20 Executive Director's position and the 21 soon to be (inaudible), I feel like 22 it's appropriate we can go into 23 Executive Session. 24 MR. MASON: Under Agenda 25 Item 3?</p>	<p>1 MS. FIELDS: Motion passed. 2 (Whereupon, the Board went into 3 Executive Session) 4 (Whereupon, the Board came out of 5 Executive Session) 6 MR. WENDLING: All right. 7 I'd like to continue our meeting, but 8 the first thing we need to do is I 9 need a motion to come out of 10 Executive Session. 11 MS. KUNZE: I move that we 12 come out of Executive Session. 13 MR. KINDER: I'll second. 14 MR. WENDLING: All right. 15 Thank you. Roll call. 16 MS. FIELDS: Mr. Cassidy. 17 MR. CASSIDY: Yes. 18 MS. FIELDS: Mr. Griesel 19 MR. GRIESEL: Yes. 20 MS. FIELDS: Dr. Hammon 21 DR. HAMMON: Yes. 22 MS. FIELDS: Mr. Kinder. 23 MR. KINDER: Yes. 24 MS. FIELDS: Ms. Kunze. 25 MS. KUNZE: Yes.</p>

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1 MS. FIELDS: Mr. Mason.
2 MR. MASON: Yes.
3 MS. FIELDS: Mr. Munson.
4 MR. MUNSON: Yes.
5 MS. FIELDS: Ms. Savage.
6 MS. SAVAGE: Yes.
7 MS. FIELDS: Mr. Sims.
8 MR. SIMS: Yes.
9 MS. FIELDS: Mr. Wendling.
10 MR. WENDLING: Yes.
11 MS. FIELDS: Motion passed.
12 MR. WENDLING: Thank you.
13 All right. Thank you all for
14 conversation open on the discussion
15 we had.
16 Anyway, to continue, any
17 further questions of Jan and the
18 Committee on their work?
19 MR. KINDER: I'd like to
20 make a motion in reference to the
21 meeting.
22 MR. WENDLING: Okay.
23 MR. KINDER: I make a
24 motion that we accept the Committee's
25 Report and allow them to continue

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1 with their process as outlined with
2 option to make changes as necessary
3 in their process.
4 MR. WENDLING: Okay.
5 DR. HAMMON: Second.
6 MR. WENDLING: Any further
7 question of the Board?
8 Questions of the public?
9 All right. Roll call please.
10 MS. FIELDS: Mr. Cassidy.
11 MR. CASSIDY: No.
12 MS. FIELDS: Mr. Griesel
13 MR. GRIESEL: Yes.
14 MS. FIELDS: Dr. Hammon
15 DR. HAMMON: Yes.
16 MS. FIELDS: Mr. Kinder.
17 MR. KINDER: Yes.
18 MS. FIELDS: Ms. Kunze.
19 MS. KUNZE: Here.
20 MS. FIELDS: Mr. Mason.
21 MR. MASON: No.
22 MS. FIELDS: Mr. Munson.
23 MR. MUNSON: Yes.
24 MS. FIELDS: Ms. Savage.
25 MS. SAVAGE: No.

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1 MS. FIELDS: Mr. Sims.
2 MR. SIMS: Yes.
3 MS. FIELDS: Mr. Wendling.
4 MR. WENDLING: Yes.
5 MS. FIELDS: Motion passed.
6 MR. WENDLING: All right.
7 Thank you very much.
8 Looking over where we are in
9 the process we're -- from an agenda
10 standpoint we're to Item Number 4 and
11 based upon acceptance of the process
12 as outlined by Jan, it's obvious that
13 it's going to take some time. With
14 that, Steve's last day will be at
15 the end of the month, so we will
16 need to appoint an interim director.
17 MR. GRIESEL: Mr. Chairman,
18 I'd like to make a motion that Jimmy
19 Givens will be the Interim Executive
20 Director.
21 MR. WENDLING: Okay. The
22 motion is that Jimmy Givens be the
23 Interim Executive Director.
24 MS. SAVAGE: Second.
25 MR. WENDLING: All right.

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1 Any questions of the Board?
2 Any questions of the public?
3 With that, roll call please.
4 MS. FIELDS: Mr. Cassidy.
5 MR. CASSIDY: Yes.
6 MS. FIELDS: Mr. Griesel
7 MR. GRIESEL: Yes.
8 MS. FIELDS: Dr. Hammon
9 DR. HAMMON: Yes.
10 MS. FIELDS: Mr. Kinder.
11 MR. KINDER: Yes.
12 MS. FIELDS: Ms. Kunze.
13 MS. KUNZE: Yes.
14 MS. FIELDS: Mr. Mason.
15 MR. MASON: Yes.
16 MS. FIELDS: Mr. Munson.
17 MR. MUNSON: Yes.
18 MS. FIELDS: Ms. Savage.
19 MS. SAVAGE: Yes.
20 MS. FIELDS: Mr. Sims.
21 MR. SIMS: Yes.
22 MS. FIELDS: Mr. Wendling.
23 MR. WENDLING: Yes.
24 MS. FIELDS: Motion passed.
25 MR. WENDLING: I want to

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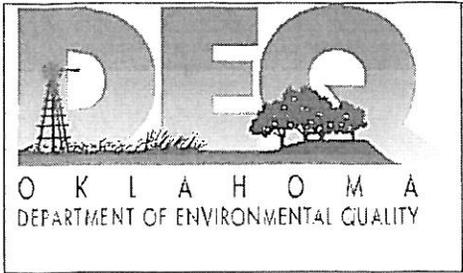
1 thank you all for being here today,
2 and Jimmy if you have any questions,
3 we'll be around to talk to
4 afterwards.
5 MR. GIVENS: I will.
6 MR. WENDLING: Okay. All
7 right. And again, I appreciate
8 everyone being here and just remember
9 -- I think Steve is counting the
10 days and minutes now and he said he
11 started to -- he's working on his
12 office at the moment so hopefully
13 everyone will be able give him a
14 good, fond, farewell next week when
15 it's time.
16 So anyway, thank you all.
17 I guess we need a motion to
18 adjourn.
19 MR. KINDER: I so move to
20 adjourn.
21 MR. MUNSON: Second.
22 MR. WENDLING: Roll call.
23 MS. FIELDS: Mr. Cassidy.
24 MR. CASSIDY: Yes.
25 MS. FIELDS: Mr. Griesel

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1 MR. GRIESEL: Yes.
2 MS. FIELDS: Dr. Hammon
3 DR. HAMMON: Yes.
4 MS. FIELDS: Mr. Kinder.
5 MR. KINDER: Yes.
6 MS. FIELDS: Ms. Kunze.
7 MS. KUNZE: Here.
8 MS. FIELDS: Mr. Mason.
9 MR. MASON: Yes.
10 MS. FIELDS: Mr. Munson.
11 MR. MUNSON: Yes.
12 MS. FIELDS: Ms. Savage.
13 MS. SAVAGE: Yes.
14 MS. FIELDS: Mr. Sims.
15 MR. SIMS: Yes.
16 MS. FIELDS: Mr. Wendling.
17 MR. WENDLING: Yes.
18 MS. FIELDS: Motion passed.
19 MR. WENDLING: Thank you.
20 (Proceeding concluded)
21 (Meeting adjourned)

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1 C E R T I F I C A T E
2 STATE OF OKLAHOMA)
3) ss:
4 COUNTY OF OKLAHOMA)
5 I, CHRISTY A. MYERS, Certified
6 Shorthand Reporter in and for the
7 State of Oklahoma, do hereby certify
8 that the above meeting is the truth,
9 the whole truth, and nothing but the
10 truth; that the foregoing meeting was
11 taken down in shorthand and
12 thereafter transcribed by me; that
13 said meeting was taken on the 19th
14 day of September, 2013, at Oklahoma
15 City, Oklahoma; and that I am neither
16 attorney for, nor relative of any of
17 said parties, nor otherwise
18 interested in said action.
19 IN WITNESS WHEREOF, I have
20 hereunto set my hand and official
21 seal on this, the 7th day of
22 October, 2013.
23 *Christy A. Myers*
24 CHRISTY A. MYERS, C.S.R.
25 Certificate No. 00310



ENVIRONMENTAL QUALITY
BOARD

Attendance Record

September 19, 2013

Oklahoma City, Oklahoma

<u>NAME</u> and/or <u>AFFILIATION</u>	<u>Address</u> and/or <u>Phone</u> and/or <u>E-Mail</u>
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Mista Burgess	DEQ
Scott Thompson	DEQ
Billy Sims	DEQ Board
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