



SOLICITATION REQUEST

 Request for Quote Request for Proposal Request for Bid**Dispatch via Print**

Dept of Environmental Quality
 OK DEPT OF ENVIRONMENTAL QUALITY
 SHIPPING & RECEIVING
 707 N ROBINSON
 OKLAHOMA CITY OK 73102

Request Quote ID.	Date	Buyer	Page
2920000129	05/18/2009		1
Payment Terms	DateTime Quote Open	Closing	
0 Days	05/18/2009 10:08 AM	06/09/2009 02:30 PM	

Requisition Number Reference:

Ship To: OK DEPT OF ENVIRONMENTAL QUALITY
 SHIPPING & RECEIVING
 707 N ROBINSON
 OKLAHOMA CITY OK 73102

Bill To: OK DEPT OF ENVIRONMENTAL QUALITY
 FINANCIAL & HUMAN RESOURCES MGMNT
 PO BOX 1677
 OKLAHOMA CITY OK 731011677

Vendor: NAME

Address: _____

Address: _____

City: _____ ST: _____ ZIP: _____

Supplier Responses

Line	Item # - Descr	Qty.	UOM	Unit Cost	Ext. Cost
1	092020 Project Manager	1	SUM		

BIDDING FOR EVENT PLANNER FOR
 2010 BROWNFIELDS CONFERENCE TO BE HELD APRIL, 2010
 AT A HOTEL TO BE DETERMINED WITH AN EVENING SOCIAL EVENT HELD
 THE PREVIOUS EVENING OF THE FIRST DAY OF THE CONFERENCE
 AS PER ATTACHED PROPOSAL.

Freight Terms: FOB DEST**Ship Via:** COMMON

Lead Time: _____

Supplier Remarks:

COMMENTS:

FY09

PROJECT: OKLAHOMA ANNUAL BROWNFIELD CONFERENCE - 2010

JUSTIFICATION: THIS CONFERENCE WILL PROVIDE EDUCATION, INFORMATION AND NETWORKING FOR ALL DISCIPLINES INVOLVED WITH THE REDEVELOPMENT OF BROWNFIELD PROPERTIES IN THE STATE OF OKLAHOMA. PROVIDING A FORUM WHERE THE PEOPLE OF OKLAHOMA CAN MEET REAL ESTATE DEVELOPERS, ATTORNEYS, CONSULTANTS, PLANNERS, LOCAL, STATE AND FEDERAL OFFICIALS, ETC. IS A MAIN PRIORITY OF THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE PROMOTION OF BROWNFIELDS.

(FOR AGENCY USE ONLY)

CONTACT: KAREN RUMSEY/ASD/(405)702-1168
 MARY JOHNSON/LPD/(405)702-5100

DEQ IS AN EQUAL OPPORTUNITY EMPLOYER.

FUNDING: 544

REQUISITION #2920002896

5/8/09

This bid will be awarded lowest and best.

DEBARMENT/SUSPENSION: In accordance with 31 USCA 6101, Executive Order 12549, the contractor certifies that they are not presently or have not in the last three (3) years been debarred, suspended or proposed for debarment, declared ineligible by any federal department or agency, or convicted of a fraud-related crime.

Please furnish your Oklahoma State Sales Tax Permit Number: _____.

Is Bidder registered with the Oklahoma Secretary of State's office?

This is NOT AN ORDER

All returned quotes and related documents must be identified with our request for quote Number.

Authorized Signature



SOLICITATION REQUEST

Request for Quote

Request for Proposal

Request for Bid

Dispatch via Print

Dept of Environmental Quality
OK DEPT OF ENVIRONMENTAL QUALITY
SHIPPING & RECEIVING
707 N ROBINSON
OKLAHOMA CITY OK 73102

Request Quote ID.	Date	Buyer	Page
2920000129	05/18/2009		2
Payment Terms	DateTime Quote Open	Closing	
0 Days	05/18/2009 10:08 AM	06/09/2009 02:30 PM	

Requisition Number Reference:

Ship To: OK DEPT OF ENVIRONMENTAL QUALITY
SHIPPING & RECEIVING
707 N ROBINSON
OKLAHOMA CITY OK 73102

Bill To: OK DEPT OF ENVIRONMENTAL QUALITY
FINANCIAL & HUMAN RESOURCES MGMNT
PO BOX 1677
OKLAHOMA CITY OK 731011677

Vendor: NAME _____
Address: _____
Address: _____
City: _____ ST: _____ ZIP: _____

Supplier Responses

Line	Item # - Descr	Qty.	UOM	Unit Cost	Ext. Cost
	Yes No				

If yes, please enter Filing Number: _____

If no, please contact the Secretary of State's (SOS) office at 405-522-2520 to determine whether your company is required to register with SOS.

The Oklahoma Constitution prohibits the inclusion of clauses in any State contract which limit the liability of the vendor. Bids containing a Limitation of Liability clause may be rejected as non-responsive.

Bidders please provide the following contact information for order inquiries and expediting:

Your Contact Person's Name: _____

Telephone Number: _____

Fax Number: _____

E-Mail Address: _____

"Purchase order number must appear on all invoices. If vendor fails to provide purchase order number, it may result in the delayed payment of the invoice."

"Any limitation of liability submitted by the vendor does not apply to the extent a court of competent jurisdiction (including any appellate court of final review) determines such limitation of liability violates Oklahoma law, in which case the specific limitation that the court determines is in violation of Oklahoma law shall be void."

All Contracts with the State of Oklahoma are governed by the laws of Oklahoma. Venue for any action or claim shall be Oklahoma County, Oklahoma.

This is NOT AN ORDER

All returned quotes and related documents must be identified with our request for quote Number.

Authorized Signature