



SOLICITATION REQUEST

Request for Quote

Request for Proposal

Request for Bid

Dispatch via Print

Dept of Environmental Quality
OK DEPT OF ENVIRONMENTAL QUALITY
SHIPPING & RECEIVING
707 N ROBINSON
OKLAHOMA CITY OK 73102

Request Quote ID.	Date	Buyer	Page
2920000166	08/22/2011	Karen Rumsey	1
Payment Terms	DateTime Quote Open	Closing	
0 Days	08/29/2011 03:37 PM	09/12/2011 02:30 PM	

Requisition Number Reference: From Req ID - 2920003099

Ship To: OK DEPT OF ENVIRONMENTAL QUALITY
SHIPPING & RECEIVING
707 N ROBINSON
OKLAHOMA CITY OK 73102

Bill To: OK DEPT OF ENVIRONMENTAL QUALITY
ADMINISTRATIVE SERVICES
PO BOX 1677
OKLAHOMA CITY OK 73101-1677

Vendor: NAME _____
Address: _____
Address: _____
City: _____ ST: _____ ZIP: _____

Supplier Responses

Line	Cat CD / Item # - Descr	Qty.	UOM	Unit Cost	Ext. Cost
1	80101507 / 1000003465 CONSULTANT:Management Consultants: Provide consulting services for project management, business analyst, project logistics support-Management Consultants Provide consulting services for project management,	1	JA		

BIDDING FOR EVENT PLANNER FOR
2012 BROWNFIELDS CONFERENCE TO BE HELD APRIL, 2012
AT A HOTEL TO BE DETERMINED WITH AN EVENING SOCIAL EVENT HELD
THE FIRST DAY OF THE TWO DAY CONFERENCE AS PER ATTACHED PROPOSAL.

Freight Terms: FOB DEST

Ship Via: COMMON

Lead Time: _____

Supplier Remarks:

COMMENTS:

Bidders please provide the following contact information for order inquiries and expediting:

Your Contact Person's Name: _____

Telephone Number: _____

Fax Number: _____

E-Mail Address: _____

This bid will be awarded lowest and best.

DEBARMENT/SUSPENSION: In accordance with 31 USCA 6101, Executive Order 12549, the contractor certifies that they are not presently or have not in the last three (3) years been debarred, suspended or proposed for debarment, declared ineligible by any federal department or agency, or convicted of a fraud-related crime.

Please furnish your Oklahoma State Sales Tax Permit Number: _____.

Is Bidder registered with the Oklahoma Secretary of State's office?

____ Yes ____ No

If yes, please enter Filing Number: _____

If no, please contact the Secretary of State's (SOS) office at 405-522-2520 to determine whether your company is required to register with SOS.

This is NOT AN ORDER

All returned quotes and related documents must be identified with our request for quote Number.





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The Oklahoma Constitution prohibits the inclusion of clauses in any State contract which limit the liability of the vendor. Bids containing a Limitation of Liability clause may be rejected as non-responsive.

Bid must be completed as requested. Bidder information such as FEI #, Company Name, and Address needs to be completed on the first page of the bid sheet. Failure to supply this information and to complete bid as requested may result in bid being deemed as non-responsive.

*****NOTE*****

VENDORS ARE TO RESPOND WITH A SIGNED/NOTORIZED BID ON OR BEFORE BID DUE DATE/TIME.

NO FAX RETURN BIDS WILL BE ACCEPTED.

NO LATE BIDS WILL BE ACCEPTED.

Mail your bid response back to:
Karen Rumsey,
707 N. Robinson
PO Box 1677
Oklahoma City, Ok 73101-1677

FY 2012

PROJECT: OKLAHOMA ANNUAL BROWNFIELD CONFERENCE - 2012

JUSTIFICATION: THIS CONFERENCE WILL PROVIDE EDUCATION, INFORMATION AND NETWORKING FOR ALL DISCIPLINES INVOLVED WITH THE REDEVELOPMENT OF BROWNFIELD PROPERTIES IN THE STATE OF OKLAHOMA. PROVIDING A FORUM WHERE THE PEOPLE OF OKLAHOMA CAN MEET REAL ESTATE DEVELOPERS, ATTORNEYS, CONSULTANTS, PLANNERS, LOCAL, STATE AND FEDERAL OFFICIALS, ETC. IS A MAIN PRIORITY OF THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE PROMOTION OF BROWNFIELDS.

(FOR AGENCY USE ONLY)

CONTACT: KAREN RUMSEY/ASD/(405)702-1168
MARY JOHNSON/LPD/(405)702-5100
LLOYD KIRK/LPD/(405)702-5100

DEQ IS AN EQUAL OPPORTUNITY EMPLOYER.

FUNDING: 544

REQUISITION #2920003099 - PLEASE RETURN PO TO MARY JOHNSON

AUGUST 22, 2011

This is NOT AN ORDER

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Unauthorized