

SOLID WASTE PROCESSING FACILITY INSPECTION CHECKLIST

Facility name: _____

Permit #: _____

Date of inspection: _____

ITEM	DESCRIPTION
	Circle Y or N as appropriate, or N/A for any questions that are not applicable. A "yes" answer generally denotes compliance with that requirement. Violations should be explained further in the narrative. Citations listed after each requirement are from OAC 252:515 unless otherwise specified.
1	LEACHATE MANAGEMENT
Y N N/A	1. Is leachate managed in a manner to prevent contamination? [13-51]
Y N N/A	2. Is leachate stored in above-ground tanks, underground tanks, or surface impoundments? If no, go to 1.3
Y N N/A	a. Are above-ground tanks equipped with:
Y N N/A	(1) berming adequate to contain the entire contents of the largest tank in the system [13-52(a)(1)] AND EITHER
Y N N/A	(2) a composite liner made of two feet (2') of recompacted clay with the hydraulic conductivity of 1.0×10^{-7} cm/sec overlain by a 60 mil HPDE liner [13-52(a)(2)], OR
Y N N/A	(3) a DEQ-approved alternative liner adequate to prevent infiltration of fluid? [13-52(a)(3)]
Y N N/A	b. Are underground tanks constructed IAW OCC's General Requirements for Underground Storage Tanks Systems, OAC 165:25, Subchapter 1, Part 8 to include the following: [13-52(b)]
Y N N/A	(1) If constructed of fiberglass reinforced plastic, is there a certification the tank conforms to UL 1316 or ASTM D4021-86? [OAC 165:25-1-34(1)]
Y N N/A	(2) If constructed of steel clad with fiberglass reinforced plastic, is there a certification the tank conforms to UL 1746 or ACT-100? [OAC 165:25-1-34(2)]
Y N N/A	(3) If constructed of steel and cathodically protected, is there a certification the tank conforms to STI-P3, UL 1746, and NACE RP-0285? [OAC 165:25-1-34(3)]
Y N N/A	(4) If constructed of metal without additional corrosion measures, has a corrosion expert determined the site is not corrosive enough to cause a release due to corrosion during the tank's operational life? [OAC 165:25-1-34(4)]
Y N N/A	c. Are surface impoundments constructed with:
Y N N/A	(1) a composite liner made of two feet (2') of recompacted clay with the hydraulic conductivity of 1.0×10^{-7} cm/sec overlain by a 60 mil HPDE liner [13-52(c) & 13-52(a)(2)], OR
Y N N/A	(2) a DEQ-approved alternative liner adequate to prevent infiltration of fluid [13-52(c) & 13-52(a)(3)] AND
Y N N/A	(3) surface water run-on control [13-52(c)(1)] AND
Y N N/A	(4) a minimum three feet freeboard [13-52(c)(2)]
Y N N/A	3. Is leachate discharged to a POTW? If no, go to 1.4.
Y N N/A	a. Does the o/o have written approval from the POTW to discharge leachate? [13-55(a)]
Y N N/A	b. Do all leachate discharges to the POTW comply with any additional requirements of the POTW? [13-55(b)] If applicable, identify any additional requirements the POTW may have to accept leachate.
Y N N/A	c. Was a copy of the POTW approval provided to the DEQ and placed in the operating record? [13-55(c)]
Y N N/A	4. Is leachate discharged from the facility? If no, go to 1.5.
Y N N/A	a. Does the o/o have an OPDES permit from the Water Quality Division of the DEQ for the discharge? [13-56(a)]
Y N N/A	b. Does the o/o maintain a copy of the permit in the operating record? [13-56(b)]
Y N N/A	c. Do all leachate discharges comply with the provisions of the OPDES permit? [13-56(c)]
Y N N/A	6. Is leachate being managed by another method not described in 1.2, 1.3, or 1.4? [19-57] If yes, briefly describe the alternative method?

Solid Waste Processing Facility Inspection Checklist

Y N N/A	a. Has DEQ approved the alternative method? [13-57]
2	STORMWATER MANAGEMENT
Y N N/A	1. Has the o/o established a run-on control system to prevent flow onto active portions of the facility during the peak discharge from a 24-hour, 25-year storm? [17-2(1)]
Y N N/A	2. Has the o/o established a run-off control system with sufficient capacity to collect and control all contaminated stormwater resulting from a 24-hour, 25-year storm? [17-2(2)]
Y N N/A	3. Does the o/o prevent the discharge of pollutants into waters of the US, including wetlands, that violate the federal Clean Water Act or OPDES requirements? [17-3(a)2]
Y N N/A	4. Does the o/o prevent the discharge of a non-point source of pollution to waters of the US, including wetlands, that violate an area-wide or State-wide water quality management plan that has been approved in accordance with the federal Clean Water Act? [17-3(a)(3)]
3	PROHIBITED WASTES
Y N N/A	1. Does the o/o prevent the disposal of hazardous, radioactive, asbestos, regulated medical, and regulated PCB waste? [19-31(a) thru (c)]
Y N N/A	2. Does the o/o accept NHIW? If yes,
Y N N/A	a. Does the facility permit authorize receipt of this waste? [19-31(d)]
4	PUBLIC ACCESS CONTROL
Y N N/A	1. Are artificial or natural barriers in place to discourage unauthorized traffic and uncontrolled dumping? [19-32] If yes, describe.
5	MEASURING WASTE
Y N N/A	1. Is all waste received at the facility measured, either by weight or volume? [19-33(c)] If yes, identify which.
Y N N/A	2. Is the amount of waste disposed recorded in the operating record? [19-33(c)]
Y N N/A	3. Are waste disposal records made available to the DEQ on request? [19-33(c)]
6	LIMITATIONS ON WASTES RECEIVED
Y N N/A	1. Does the o/o accept more than 200 tons of waste per day from locations more than 50 miles from the facility? If yes,
Y N N/A	a. Is the facility designed, constructed, and operated in full compliance with the requirements of OAC 252:515? [19-34(a)(2)] OR
Y N N/A	b. Has the DEQ approved a temporary waiver from the requirements of 6.1.a? [19-34(b)]
Y N N/A	2. Does the o/o accept more than 200 tons of waste per day from outside the State of Oklahoma? If yes,
Y N N/A	a. Is the facility:
Y N N/A	(1) designed, constructed, and operated in full compliance with the requirements of OAC 252:515? [19-34(c)(2) & (4)]
Y N N/A	AND
Y N N/A	(2) covered by an approved disposal plan meeting the requirements of OAC 252:515-19-34(d)? [19-34(c)(3)]
Y N N/A	b. Did the o/o reject any shipments of out-of-state waste that did not meet the requirements of the disposal plan? [19-34(e)]
7	LITTER CONTROL
Y N N/A	1. Is blowing litter controlled by the use of litter fences near the working face or by use of a design that prevents blowing litter? [19-35(b)(1)]
Y N N/A	2. Does the o/o ensure unloading is performed in a manner to minimize scattering of litter? [19-35(b)(2)]
Y N N/A	3. Has the o/o posted signs advising customers to adequately cover loads to prevent blowing litter? [19-35(b)(3)]
Y N N/A	4. Does the o/o ensure the entire site is cleaned at least once per week, or more often if necessary? [19-35-(b)(4)]
8	AIR QUALITY CRITERIA
Y N N/A	1. Does the o/o appear to comply with all requirements of the Oklahoma Clean Air Act and rules of the Air Quality Division of the DEQ? [19-36(a)]
Y N N/A	2. Does the o/o prohibit the burning of solid waste? [19-36(b)]
Y N N/A	3. Does the o/o prevent the discharge of any visible fugitive dust emissions beyond the property boundaries that may damage or interfere with the use of adjacent properties, cause air quality standards to be exceeded, or interfere with the maintenance of air quality standards? [19-36(c)]
9	DISEASE VECTOR CONTROL
Y N N/A	1. Does the o/o take measures to control disease vectors? [19-37(b)]

Solid Waste Processing Facility Inspection Checklist

<p>10 Y N N/A Y N N/A Y N N/A Y N N/A</p>	<p>PLACEMENT OF WASTES</p> <p>1. Does the o/o prevent solid waste from being placed in waters that communicate with waters of the State located outside the permit boundary? [19-38(a)]</p> <p>2. Does the o/o maintain waste-free buffer zones at least 50' in width between all waste disposal and/or handling areas and adjacent property? [19-38(b)] If no,</p> <p>a. Has the DEQ approved the smaller buffer zone? [19-38(b)(4)]</p> <p>3. If the buffer zone or other restricted areas are used for the temporary collection and storage of source-separated, recyclable materials, is such used described in an approved recycling plan? [19-38(c)]</p>
<p>11 Y N N/A Y N N/A Y N N/A</p>	<p>SALVAGE AND RECYCLING</p> <p>1. Does the o/o carry on salvage or recycling operations? If no, go to Item 12.</p> <p>a. Does the o/o have an approved written operational plan for the salvage/recycling operations? [19-39(a)]</p> <p>b. Does the o/o conduct salvage/recycling activities in an area away from the working face? [19-39(b)]</p>
<p>12 Y N N/A Y N N/A Y N N/A</p>	<p>RECORDKEEPING AND REPORTING</p> <p>1. Does the o/o maintain an operating record near the facility, containing all records concerning the planning, construction, operation, closing, and post-closure monitoring of the facility? [19-40(a)]</p> <p>2. If the facility accepts NHIW, does the o/o maintain records of the type, quantity, and source of NHIW received from persons disposing of more than 10 cubic yards of NHIW per month? [31-4]</p> <p>a. Were NHIW records submitted to the DEQ no later than the last day of the month following the reporting month? [31-4]</p>
<p>13 Y N N/A Y N N/A Y N N/A Y N N/A Y N N/A Y N N/A Y N N/A</p>	<p>PROCESSING TIME</p> <p>Transfer station</p> <p>1. Does the o/o ensure all putrescible waste is processed with 24 hours of delivery? [19-91(a)] If no,</p> <p>a. Does the o/o implement appropriate odor and vector control measures, as defined in the permit? [19-91(a)(1)] AND</p> <p>b. Is waste processed within 48 hours? [19-91(a)(1)]</p> <p>2. If processing failures have occurred, was all putrescible waste removed within 96 hours to an alternate permitted disposal site? [19-91(a)(2)]</p> <p>MSW Incinerator</p> <p>3. Does the incinerator operate on a seven day per week basis and use mass burn technology, pit storage, waste rotation, and negative pressure design in the refuse storage building? [19-91(b)] If no, incinerator is subject to 13.1 and 13.2.</p> <p>4. Does the o/o ensure all putrescible waste is processed within 72 hours of delivery? [19-91(b)(1)]</p> <p>5. If processing failures have occurred, was all putrescible waste removed within 168 hours to an alternate permitted disposal facility? [19-91(b)(2)]</p>
<p>14 Y N N/A</p>	<p>LARGE OR BULKY ITEMS</p> <p>1. Does the o/o manage large, heavy, or bulky items in accordance with a plan approved by the DEQ and identified in the permit? [19-92] If large, heavy, or bulky items are managed, whether in accordance with an approved plan or not, describe.</p>
<p>15 Y N N/A</p>	<p>RESIDUE MANAGEMENT</p> <p>1. Does the o/o ensure all processed waste and residues are appropriately characterized as hazardous or non-hazardous and disposed in a properly permitted disposal facility? [19-93]</p>
<p>16 Y N N/A Y N N/A Y N N/A Y N N/A Y N N/A</p>	<p>CLOSURE</p> <p>Prior to closure</p> <p>1. Has the o/o submitted a closure plan describing how compliance with Part 3 of OAC 252:515-25 will be achieved? [25-2(a)]</p> <p>2. Did the o/o submit a revised closure plan when a modification to the permit will affect closure duties or requirements? [25-2(c)]</p> <p>Required closure activities for the facility</p> <p>3. Did the o/o provide the DEQ written notice of intent to close the facility prior to beginning closure? [25-33(a)]</p> <p>4. Did the o/o begin final closure of the facility within 90 days of the final receipt of waste at the facility? [25-33(b)]</p> <p>5. Did the o/o complete closure activities within 180 days of when closure was initiated, or a longer period as approved by the DEQ? [25-33(c)(1) & (2)]</p>

Solid Waste Processing Facility Inspection Checklist

Y N N/A	6. Did the o/o complete closure IAW the approved closure plan [25-31]
Y N N/A	7. Did the o/o submit a closure certification to the DEQ? [25-34(a)] If yes,
Y N N/A	a. Was the certification signed by the o/o? [25-34(a)(1)]
Y N N/A	b. Did the certification state the facility was closed IAW the approved closure plan, the permit, and applicable rules? [25-34(a)(2)]
Y N N/A	c. Did the certification contain a closure report with related drawings, plans or specifications, describing how closure was performed? [25-34(a)(3)]
Y N N/A	d. Did the certification indicate whether elevated levels of any constituents were noted or if there was evidence of contamination related to site operations? [25-34(a)(4)]
Y N N/A	e. Did the certification identify any corrective measures taken to correct any of the problems identified in 22.6.d? [25-32(a)(4)]
Y N N/A	f. If the facility served a population or population equivalent of 5,000 or more, was the closure certification prepared and sealed by a PE registered in Oklahoma? [25-34(c)]
Y N N/A	8. Did the o/o record a notice in the county land records? [25-36(a)] If yes, continue; otherwise go to Item 23
Y N N/A	a. Did the notice state that the property had been used as a landfill and has been closed? [25-36(a)]
Y N N/A	b. Did the notice specify the type, location, and quantity of waste disposed? [25-36(b)]
Y N N/A	c. Did the o/o provide the DEQ with a file stamped copy of the notification? [25-36(d)]