

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

707 NORTH ROBINSON, P.O. BOX 1677
 OKLAHOMA CITY, OKLAHOMA 73101-1677

DEQ Use Only
 Radiation Fees
 Bill Source: 61012
 Charge ID: 100179
 Customer ID: _____

GENERALLY LICENSED DEVICE SITE REGISTRATION

This form properly completed and filed with the Oklahoma Department of Environmental Quality, constitutes registration of one site for Generally Licensed Devices (GLD) requiring registration under the Oklahoma Administrative Code (OAC) 252:410-10-31 incorporating by reference requirements of 10 Code of Federal Regulations 31.5(c)(13). Registration does not imply approval or disapproval.

1. Company or Facility Name:					
2. Mailing Address:			3. Location Address:		
Street:			Street:		
City:			City:		
State:	Zip Code:	County:	State:	Zip Code:	County:

4. Person responsible for safe GLD use:		
Phone Number: ()	Extension:	Fax Number: ()
E-mail Address:		

5. Do you possess a previous GLD Registration?	Yes <input type="checkbox"/> No <input type="checkbox"/>	GLD #: GLD
6. Do you possess a Specific Radioactive Materials license?	Yes <input type="checkbox"/> No <input type="checkbox"/>	License #: OK - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>

7. Generally Licensed Devices listing: (Continue on Supplemental Page for more than six devices)					
Item #	Manufacturer	Model	Serial Number	Isotope	Activity (mCi)
1					
2					
3					
4					
5					
6					

8. Certification: I hereby certify that:	
A. All information contained in this registration is true and complete to the best of my knowledge and belief.	
B. A physical inventory of the devices subject to the registration has been performed and their labels checked.	
C. I am aware of the requirements of the general license, in OAC 252:410-10-31 which incorporates the requirements of 10 CFR 31.5.	
Responsible Party's  Printed Name:	Date Signed:

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9. Site Registration Number:	Expiration Date:	
Reviewer Signature:	Name: Jennifer McAllister, EPS IV	Date:
Manager Signature:	Name: Mike Broderick, Environmental Programs Manager	Date:

Supplemental Page for more than six devices

Company or Facility Name:

Item #	Manufacturer	Model	Serial Number	Isotope	Activity (mCi)
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					

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9. Site Registration Number:		Expiration Date:	
Reviewer Signature:		Name: Jennifer McAllister, EPS IV	Date:
Manager Signature:		Name: Mike Broderick, Environmental Programs Manager	Date:

Instructions for filling out the OAC 252:410-10-31 Generally Licensed Devices Registration Form

1. Please complete the form according to the instructions listed below. All information entered should be printed or typed.
2. This form is to be used to register Generally Licensed Devices (GLD) as required by OAC 252:410-10-31, incorporating 10 CFR 31.5(c)(13)(i), for one site only. When there are several facilities owned by the same company in different locations within Oklahoma where a registerable GLD is used, a separate registration form shall be completed for each location. For items that are portable but are stored at one site during non-use, the storage site is the registerable site.
3. The following lists the minimum activities of radioisotopes requiring registration of the GLDs.

Isotope	Abbreviation	MBQ	mCi
Americium-241	Am-241	37	1
Cesium-137	Cs-137	370	10
Cobalt-60	Co-60	37	1
Radium-226	Ra-226	3.7	0.1
Strontium-90	Sr-90	3.7	0.1
Transuranic	(Atomic # > 92)	37	1

Item 1. Name of Company or Facility. The name of the company is the individual, corporation, organization, business association, institution, or agency having legal responsibility for the administrative control of the material, whether as owner, lessee, or otherwise.

Item 2. Mailing Address. The address to which all correspondence concerning the company or facility should be sent. Please include street/PO Box, city, county, state, and zip code.

Item 3. Location Address. This is the physical location where the registered radioactive material is used. The location address should include the street/PO Box, city, county, state, and zip code. If the physical location is the same as the mailing address, please put "Same" in the location address block.

Item 4. Responsible Person: This is the Radiation Safety Officer, manager or individual responsible for the GLD(s).

Item 5. Generally Licensed Device Site Registration Number: List your GLD number from last year (GLD####)

Item 6. Radioactive License Statement: Complete if you possess a Specific Radioactive Materials license.

Item 7. GLD Listing: (please copy form and continue on the additional page as needed for 7+ devices)

Item #: Please number the devices 1, 2, 3, etc.

Manufacturer: Please state the manufacturer of the device.

Model: Please state the model of the device.

Serial number: Please state the unique serial number for each device.

Isotope: List the symbol and mass number of the isotope to be registered. (Examples: Cs-137 or Am-241)

Activity (mCi) - Please indicate the activity of the item in millicuries (mCi).

Item 8. Certification: The signer is the same as for item 4. By their signature, the responsible person certifies the statements as correct and acknowledges understanding and responsibility for the basic requirements of the Generally Licensed Devices Program. The program's primary points are listed below:

1. Labels on the device are not to be removed or defaced.
2. The device is to be inventoried, operationally inspected and leak tested every six-months or as specified on the device label.
3. Inventory and leak testing will be documented, with the records kept for three years.
4. Cease use of a device when a leak test shows 0.005 microcuries or more of removable activity, or if safety may have been compromised.
5. Devices will only be transferred to proper recipients.
6. Notify DEQ of Bankruptcy.
7. Properly transfer or dispose of device if not in use for 2 or more years.

Item 9. For DEQ Use Only

NOTE: Registrants must respond to the Oklahoma Department of Environmental Quality's (DEQ) annual Request for Registration. The purpose of this request is to ensure that DEQ has current and correct information pertaining to the use of generally licensed devices.